

Irthlingborough Town Council

Minor Ad Hoc Maintenance Contract Service Level Agreement and Schedules of Rates

Rates Schedule – Labour Charge rate per hour

	Red	Amber	Green	Weekend /Bank Holiday
Electrical				
Plumbing				
Minor Construction				
Painting: Gloss - per metre up to 300mm wide Emulsion - Per sqm - Per 5 sqm - Per 10 sqm Metal work - Per sqm Timbercare – Per sqm				
General/ Labouring				
Erection of Fencing				
Window/Door Repairs				
Stone walling: Painting per sqm – Limewashing per sqm - Lime pointing - Replacement of stones -				
Block Paving: Replacement of 1 block - Up to 5 blocks - 10 blocks and over -				
Paving slabs: Replacement/Repairs				
Clearing of watercourses				
Clearance of drains and gulleys				
Tree work up to 10ft high				
Vegetation: Strimming per metre – Weedkilling per metre – Pruning per hour -				
Flytipping: Clearance of rubbish to tip per cubic metre				
Guttering: Cleaning of gutters -				

Replacement of guttering -				
Hourly rate for attendance at Town Events as requested				
Cleaning – eg. Town signs etc.,				
Day rate – as specified in 11.2 below				

Response Times from Notification Definition.

Red	Amber	Green
2 Hours	48 Hours	2 to 5 working Days.

1.1.1 The Tenderer shall provide a price to undertake the required maintenance tasks as listed

- Ensure all buildings and property remain within the latest government regulations and environmental, health and security standards and comply with Health and Safety guidelines
- Maintenance of all areas of the Town which is under the responsibility of the Town Council, maps to be provided to show areas of responsibility
- Electrical work to Council owned property, contracting of a qualified electrician
- Plumbing work to Council owned property, contracting of a qualified plumber
- Working with the Park Keeper to maintain play equipment and safety surfaces.
- Removal of fly tipping
- Maintenance of Town Council owned benches
- The repair and maintenance of litter bins
- Cleaning and general upkeep of town signs
- Removal of weeds to Town Council owned paths, buildings and open spaces
- Creation, repair and maintenance of walls and hard standings in the control of the Town Council
- Maintenance of flower beds and seasonal planting
- Ensuring that the Union Jack and Town Flags are flown at the Memorial and Parsons' Green on appropriate occasions
- Clearance of water courses in Town Council ownership
- Tree Work up to a height of 10ft
- Maintenance of block paving and paving slabs
- Painting of Council owned property both internal and external
- Arranging in conjunction with the Town Clerk for the Portable Appliance Testing
- Arranging in conjunction with the Town Clerk for the 5 year Electrical Wiring Testing
- Attendance at Town Events and market as required
- Testing, installation and removal of the Christmas lights, operation of a cherry picker required
- Erection of the Town Christmas Trees and installation of tree lights
- Annual Leave/Sick cover for the Park Keeper to include litter picking duties and inspections of play equipment
- Annual Leave/Sick cover for the Community Centre Caretaker to include opening/closing and caretaking duties to cover bookings for hirers
- Setting up and movement of portable speed cameras around the agreed licenced areas of town

The above is not an exhaustive list, merely an indication of expected maintenance tasks.

1.1.2 The Tenderer shall also provide a day rate for any additional work agreed above and beyond that set out in this contract.

- 1.13 The entire service shall be carried out strictly in accordance with the Conditions Contract.