



# Credition Town Council

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## CREDITON GROUNDS MAINTENANCE SPECIFICATION

### PEOPLES PARK

To provide grounds maintenance at Peoples Park, Credition in accordance with Credition Town Council specifications as detailed below during the period 1<sup>st</sup> April 2023 and 31<sup>st</sup> March 2026. This does not include maintenance of the Scout Memorial Garden or Wildlife Area (see Appendix A for clarification).

#### **Grass Cutting - General**

Grass cutting is to be carried out every 12 working days between April and October, with a cylinder or rotary mower; minimum 30mm grass height; including cutting around obstructions and trimming to same; leaving arisings but ensuring all public pathways are swept and kept clear of grass cuttings. In periods of drought the grass area is to be maintained at a minimum of 40mm.

The grass edges can be maintained by manual or mechanical means; the grass growth must not exceed 40mm length on any road kerb edges or pathways. The use of herbicide is not permitted to any paths or any edging.

The weather and events will have an impact on the potential to change frequencies to either more cuts or less cuts. Variations to the schedule or additional works must be agreed with the Clerk directly.

#### **Grass Cutting – Under Trees**

In the cut grass area, there are several groups of trees and individual specimen trees. The grass under the canopies of groups, or individual trees, can be left longer, to grow until seeded (identified in the cutting plan in Appendix A). The contractor will cut and clear the arisings from these areas at least once a year or more as growth dictates.

This long grass policy only applies to individual, or groups of trees under 300mm in diameter and does not apply to the group of mature trees near the Scout Memorial Garden in the centre of the park or to the avenue of Lime trees. Grass at the base of mature trees is to be cut each time (in accordance with Grass Cutting - General)

#### **Grass Banks**

Throughout the year, adjacent to road and any other areas, grass cutting on the banks will be carried out every other general grass cut (approx. monthly); minimum 30mm grass height. Cut and clear any arisings from site. (Grass banks marked out in the cutting plan in Appendix A)

#### **Tree Bases**

Grass at the base of mature trees other than those in groups where the grass is to be left long under the canopies, is to be cut each time (as noted under Grass Cutting - General). The contractor must avoid damage to the bark at the base of trees with strimmer or grass cutting equipment. Strimming is only permitted to the base of mature trees over 300mm diameter.

Smaller trees (identified in the cutting plan in Appendix A) shall have a circle and edges created and maintained weed and grass free, to a minimum of 400mm diameter. The use of herbicide to the base of trees is not permitted.

### **Hedge Cutting**

Cut any hedges, if present, using hedge trimmers or other manual method between the months of Mid - August and February. Remove all arisings from site. Any hedges adjacent to footpaths and roads to be maintained throughout the year to keep paths and roads clear. Hedging should be cut to previous years pruning point, have a wider base and a level top. Any conifer hedging present must not be cut too short and be left with green leaf material.

### **Leaf Clearance**

Leaves shall be cleared from all paths and grassed areas throughout the year. Leaves must not be left on the grass so that they cause yellowing of the grass area. Leaves on paths and steps, shall be cleared every 12 working days from 1<sup>st</sup> October or first fall to end of December. All leaves to be removed from site.

### **Tree Stakes and Small Staked or Protected Trees**

In March and November, check stakes for looseness breaks and decay; re-firm ground damaged due to wind, frost heave or other disturbance, adjust and re-secure ties as required, remove broken branches and prune lower branches to improve shape.

Remove any unnecessary stakes and ties, or tree protection boxes from trees that are able to support themselves. Replace any damaged stakes and ties. Stakes to be tanalised, 100mm round. New and replaced stakes should be as short as possible to allow for wind strengthening of tree trunk and be no higher than 40cm above ground level.

### **Lime Avenue**

Annually remove all basal sucker growth from all Lime trees and dispose of arisings from site.

### **Litter Clearance**

All litter is to be removed from entire site, upon every site attendance. Dispose of litter in an approved manner.

## **ALLOTMENTS**

To provide grounds maintenance at Exhibition Road and Barnfield Allotments, CREDITON in accordance with CREDITON Town Council specifications as detailed below during the period 1<sup>st</sup> April 2023 and 31<sup>st</sup> March 2026.

### **BARNFIELD ALLOTMENTS**

#### **Grass Cutting**

Cut the triangular grassed area at the top of the field, the central pathway and turning area every other general grass cut (approx. monthly) between April and October, with a cylinder or rotary mower; minimum 30mm grass height; including cutting around obstructions and trimming to same; leaving arisings but ensuring all pathways are swept and kept clear of grass cuttings. The use of herbicide is not permitted to any paths or any edging.

#### **Maintenance of Boundary Fence**

Cut vegetation growing at the base of the metal boundary fence bordering Barnfield with suitable cutting equipment, four times per year in April, June, August, and October. Leaving arisings but ensuring all pathways are kept clear of cuttings.

#### **Hedge Maintenance**

Cut hedges once per year in October with either shears or a handheld hedge trimmer, as appropriate, all arisings removed from site. Hedging should be cut to previous years pruning point, have a wider base and a level top. All litter and debris shall be removed from the hedge and hedge base before leaving the site.

### **EXHIBITION ROAD ALLOTMENTS**

#### **Grass Cutting**

Cut the two lay down areas four times per year in April, June, August, and October, with a cylinder or rotary mower; minimum 30mm grass height; including cutting around obstructions and trimming to same; leaving arisings but ensuring all pathways are swept and kept clear of grass cuttings. The use of herbicide is not permitted to any paths or any edging.

#### **Maintenance of Boundary Fence**

Cut vegetation growing at the base of the metal boundary fence bordering Exhibition Road with suitable cutting equipment, four times per year in April, June, August, and October. Leaving arisings but ensuring all pathways are kept clear of cuttings.

#### **Hedge Maintenance**

Cut outside of hedge bordering housing estate (from Exhibition Road to Willow Walk inclusive), once per year in October with either shears or handheld hedge trimmer, as appropriate, all arisings to be moved from site. Hedging should be cut to previous years pruning point, have a wider base and a level top. All litter and debris shall be removed from the hedge and hedge base before leaving the site.

## **UPPER DECK**

To provide grounds maintenance at Upper Deck, Crediton in accordance with Crediton Town Council specifications as detailed below during the period 1<sup>st</sup> April 2023 and 31<sup>st</sup> March 2026.

### **Grass Cutting**

Grass cutting is to be carried out every other general grass cut (approx. monthly) between April and October, with a cylinder or rotary mower; minimum 30mm grass height; including cutting around obstructions and trimming to same; leaving arisings but ensuring all pathways are swept and kept clear of grass cuttings. The use of herbicide is not permitted to any paths or any edging.

### **Hedge Maintenance**

Cut hedges once per year in October with either shears or a handheld hedge trimmer, as appropriate, all arisings removed from site. Hedging should be cut to previous years pruning point, have a wider base and a level top. All litter and debris shall be removed from the hedge and hedge base before leaving the site.

### **Shrub Pruning**

Prune any shrubs at appropriate time of year for the plant. Prune throughout the year any shrubs overhanging paths to keep walkways clear. Remove all arisings from site.

### **Weed Control – Hard Areas**

Throughout the year remove weeds and any moss from all hard standing areas, kerbs, paths, path edges, walls and fence lines, using manual methods or strimming permitted. No herbicide shall be used. Sweep up and clear all arisings from site.

### **Litter Clearance**

All litter is to be removed from entire site, upon every site attendance. Dispose of litter in an approved manner.

### **Leaf Clearance**

Leaves shall be cleared from all shrub beds, paths and grassed areas throughout the year. Leaves must not be left on the grass so that they cause yellowing of the grass area. Leaves on paths and steps, shall be cleared once a month from 1<sup>st</sup> October or first fall to end of December. All leaves to be removed from site.

### **General Maintenance**

Remove any fallen branches and other debris from entire site upon every site visit, as necessary.

## **PLAY AREAS**

To provide grounds maintenance at Spinning Path Gardens Play Area and Fulda Crescent Play Area, Credenon in accordance with Credenon Town Council specifications as detailed below during the period 1<sup>st</sup> April 2023 and 31<sup>st</sup> March 2026.

## **SPINNING PATH GARDENS**

### **Grass Cutting**

Grass cutting is to be carried out every other general grass cut (approx. monthly) between April and October, with a cylinder or rotary mower; minimum 30mm grass height; including cutting around obstructions and trimming to same; leaving arisings but ensuring all public pathways are swept and kept clear of grass cuttings. In periods of drought the grass area is to be maintained at a minimum of 40mm.

The grass edges can be maintained by manual or mechanical means; the grass growth must not exceed 40mm length on any kerb edges or pathways. The use of herbicide is not permitted to any paths or any edging.

### **Hedge Maintenance**

Cut hedges once per year in October with either shears or a hand held hedge trimmer, as appropriate, all arisings removed from site. Hedging should be cut to previous years pruning point, have a wider base and a level top. All litter and debris shall be removed from the hedge and hedge base before leaving the site.

### **Shrub Pruning**

Prune any shrubs at appropriate time of year for the plant. Prune throughout the year any shrubs overhanging paths to keep walkways clear. Remove all arisings from site.

### **Weed Control – Hard Areas**

Throughout the year remove weeds and any moss from all hard standing areas, kerbs, paths, path edges, walls and fence lines, using manual methods or strimming permitted. No herbicide shall be used. Sweep up and clear all arisings from site.

### **Leaf Clearance**

Leaves shall be cleared from all paths and hard areas once a month from 1<sup>st</sup> October or first fall to end of December. All leaves to be removed from site.

### **Litter Clearance**

All litter is to be removed from entire site, upon every site attendance. Dispose of litter in an approved manner.

## **FULDA CRESCENT**

### **Maintenance of Boundary Fences**

Cut back vegetation growing along boundary fencing with suitable cutting equipment, four times per year in April, June, August, and October removing all arisings to Contractor's tip.

### **Weed Control – Hard Areas**

Throughout the year remove weeds and any moss from all hard standing areas, kerbs, paths, path edges, walls, and fence lines, using manual methods or strimming permitted. No herbicide shall be used. Sweep up and clear all arisings from site.

### **Leaf Clearance**

Leaves shall be cleared from all paths and hard areas once a month from 1<sup>st</sup> October or first fall to end of December. All leaves to be removed from site.

### **Litter Clearance**

All litter is to be removed from entire site, upon every site attendance. Dispose of litter in an approved manner.

### **General Maintenance**

Remove any fallen branches and other debris from entire site upon every site visit, as necessary.