



Department for Transport

NLA

Mount Pleasant House
Lonsdale Gardens
Tunbridge Wells
TN1 1HJ

Sent via email: [\[REDACTED\]@nla.co.uk](mailto: [REDACTED]@nla.co.uk)

[REDACTED]
Commercial Manager
Group Commercial Directorate
Great Minster House
33 Horseferry Road
London SW1P 4DR

Direct line: [REDACTED]
[\[REDACTED\]@dft.gov.uk](mailto: [REDACTED]@dft.gov.uk)

Web site: www.dft.gov.uk

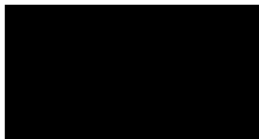
Thursday, 16 April 2020

Dear [REDACTED]

DfT Reference: P4049016

Contract Title: Provision of NLA Copyright Licence (2020/2021)

On behalf of the Secretary of State for Transport, I am writing to accept your quotation for the above-mentioned services (quotation attached for reference).



The value of this contract for option 1 "Universal Newspapers & Variable Magazines" is **£82,034.17** excluding VAT. Details of what this price incorporates is included in the above attachment. This contract is subject to the NLA Business Licence terms (attached).



The contract duration is from **1 April 2020** till **31 March 2021** (a total of 12 months).

You will be provided with a new Purchase Order Number. Invoices quoting the DfT's Purchase Order Number should be submitted to DfT Shared Services.

**Accounts Payable,
Shared Services Arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.**

Via email: SSa.invoice@sharedservicesarvato.co.uk

The Contract Manager for this contract is [REDACTED] | email: [REDACTED]@[dft.gov.uk](mailto:[REDACTED]@dft.gov.uk)

If you are content to enter into a binding contract, please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

I hereby confirm receipt of the above letter and the agreement of **NLA** to provide the service(s) as specified in this agreement and associated documentation.

Signed:	[REDACTED]
Name...	[REDACTED]
Position	Account Manager
Date:	17/04/2020

Yours sincerely,

[REDACTED]

By authority of the Secretary of State for Transport