


The Princess Alexandra Hospital  <small>NHS Trust</small>					Risk Assessment (Project Name): Risk Assessment Ref: Date of Assessment: Assessor/s:					
Location: Business Unit: Capital and Estates Ward / Department:										
Current Systems of Working					With Safe Systems of Work					
Safety Hazards	Hazards Present?		Hazard Rating No (HRN) CxL =HRN (Guidance on page 2)	Key Controls currently in place (Associated documents, training, emergency procedures, PPE and other procedures)	Key Gaps in Controls	Actions	Hazard Rating No (HRN) CxL =HRN (Guidance on page 2)	Lead	Target date	Date of Completion
	Yes	No								
Physical Injury	a. Mobile plant			Physical Injury:			Physical Injury:			
	b. Moving parts of machine									
	c. Moving materials									
	d. Falls from heights									
	e. Access equipment									
	f. Slips, trips, falls									
	g. Excavations									
	h. Pressurised systems									
	i. Electrical									
	j. Hot work/fire									
Physical Agents	k. Explosion			Physical Agents:			Physical Agents:			
	l. Ionising radiation									
	m. Lasers									
	n. Ultraviolet light									
	o. Cold objects									
	p. Hot objects									
	q. Temperature									
	r. Noise / vibration									
t. Manual handling injury	s. Vermin/Weil's Disease			Manual Handling:			Manual Handling:			
Miscellaneous	u. Weather			Miscellaneous:			Miscellaneous:			
	v. Lone worker									
	w. Confined spaces									
	x. Restricted access									
	y. Other site specific Conditions:									
Moderation Team: Reason for Moderation: Date:					NOTE – Should you not agree with the moderated assessment score, you should notify the Head of G & R.M. within 7 days of receipt of this revised assessment. It will be assumed that you are in agreement with this revision should you not do so.					

Guidance on completion

Qualitative Measure of Consequence	
LEVEL	DESCRIPTOR
1	None/ Negligible: No obvious harm. Superficial injury (no treatment)
2	Minor: First-aid treatment
3	Moderate/ Serious: Medical treatment required
4	Major: Excessive injuries
5	Catastrophic: Fatality

Qualitative Measure of Likelihood	
LEVEL	DESCRIPTOR
1	Rare: Not in the foreseeable future
2	Unlikely: Unlikely within the coming year
3	Possible/ Moderate: Within one year expected
4	Likely: Within one month expected
5	Almost Certain: Within 1 week expected

The Hazard Rating Number (HRN) is calculated using the following equation: Consequence x Likelihood = Hazard Rating Number (CxL=HRN)		
HRN	RISK	AGREE ACTION REQUIREMENT TO REDUCE HRN
(1-5)	ACCEPTABLE	ACCEPT RISK BUT MAKE EVERY EFFORT TO MINIMISE RISK WHEREVER POSSIBLE
(>5- 8)	SIGNIFICANT	ACTION REQUIRED IN SHORT TO MID TERM TO REDUCE RISK
(>8 - <10)	HIGH	ACTION REQUIRED IN SHORT TERM TO REDUCE RISK
(10> - 15) (>15 - 20)	VERY HIGH EXTREME	URGENT ACTION REQUIRED <u>NOW</u> TO REDUCE RISK
IF THE HRN IS 10 OR ABOVE, THEN A COPY OF THIS FORM MUST BE FORWARDED TO THE HEAD OF GOVERNANCE AND RISK MANAGEMENT		