

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	PS/24/163 – Provision of Virtual F5 Dell Server Hardware
THE BUYER:	Driver & Vehicle Licencing Agency (DVLA)
BUYER ADDRESS	Longview Road, Morriston, Swansea, SA6 7JL
THE SUPPLIER:	Computacenter UK Limited
SUPPLIER ADDRESS:	Hatfield Business Park Hatfield Avenue Hatfield AL10 0TW
REGISTRATION NUMBER:	XXXXXX “redacted under FOIA section No 40 – Personal
DUNS NUMBER:	XXXXXX “redacted under FOIA section No 40 – Personal

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 09/06/2025. It's issued under the Framework Contract with the reference number RM6098 for the provision of Provision of Virtual F5 Server Hardware.

CALL-OFF LOT(S):

Lot 2 Hardware

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.

2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Call-Off Schedules for RM6098
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 20 (Call-Off Specification)
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. Joint Schedule 5 (Corporate Social Responsibility) RM6098
7. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

CALL-OFF START DATE: 09/06/2025

CALL-OFF EXPIRY DATE: 08/06/2030

CALL-OFF INITIAL PERIOD: 5 years

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

LOCATION FOR DELIVERY

FAO XXXXXX "redacted under FOIA section No 40 – Personal DC Operations c/o DVLA Stores D Basement Morriston
DVLA Longview Road SWANSEA SA99 1DX 7am till 3pm (7am till 3pm)

DATES FOR DELIVERY

To be mutually agreed between the parties

TESTING OF DELIVERABLES

None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be as per manufacturer warranty.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

XXXXXX "redacted under FOIA section No 43 – Commercial Interests"

Call-Off charges

XXXXXX "redacted under FOIA section No 43 – Commercial Interests"

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

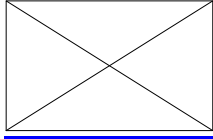
The Supplier shall submit invoices directly to the billing address as per the Buyer's order. The Supplier shall invoice the Buyer for Goods on despatch and for Services as per Supplier's quotation. Payment to be made by BACS payment.

BUYER'S INVOICE ADDRESS:

Email Address: SSa.invoice@Ubusinessservices.co.uk

Unity Business Services (UBS)
5 Sandringham Park
Swansea Vale SA7
0EA

The DVLA's invoicing procedures are detailed below



BUYER'S AUTHORISED REPRESENTATIVE

XXXXXX "redacted under FOIA section No 40 – Personal Information"

Contract Owner

XXXXXX "redacted under FOIA section No 40 – Personal Information"

BUYER'S ENVIRONMENTAL POLICY



DVLA Environmental
Policy.pdf

SUPPLIER'S AUTHORISED REPRESENTATIVE

XXXXXX "redacted under FOIA section No 40 – Personal Information"

Account Manager

XXXXXX "redacted under FOIA section No 40 – Personal Information"

Hatfield Business Park, Hatfield Avenue, Hatfield AL10 9TW

SUPPLIER'S CONTRACT MANAGER

XXXXXX "redacted under FOIA section No 40 – Personal Information"

Framework contract manager

XXXXXX "redacted under FOIA section No 40 – Personal Information"

Hatfield Business Park, Hatfield Avenue, Hatfield AL10 9TW

PROGRESS REPORT FREQUENCY N/A

PROGRESS MEETING FREQUENCY N/A

KEY STAFF

XXXXXX “redacted under FOIA section No 40 – Personal Information”

Account Manager

XXXXXX “redacted under FOIA section No 40 – Personal Information”

Hatfield Business Park, Hatfield Avenue, Hatfield AL10 9TW

KEY SUBCONTRACTOR(S) N/A

COMMERCIALLY SENSITIVE INFORMATION

To be discussed with Supplier

SERVICE CREDITS

N/A

ADDITIONAL INSURANCES

N/A

GUARANTEE

N/A

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	XXXXXX “redacted under FOIA section No 40 – Personal Information”	Signature:	XXXXXX “redacted under FOIA section No 40 – Personal Information”
Name:	XXXXXX “redacted under FOIA section No 40 – Personal Information”	Name:	XXXXXX “redacted under FOIA section No 40 – Personal Information”

Role:	Legal Advisor	Role:	Category Lead
Date:	04 July 2025 09:39 BST	Date:	04 July 2025 11:12 BST