

## Schedule Two – Schedule of Prices (return)

**This response relates to the following Supplier**

[Supplier to insert its name here]

**Information request**

*Tenderers are required to complete the schedule of prices below.*

**Evaluation considerations**

*The Authority will use these values in the manner described in the ITT documentation*

**HOSTING ON A WEBSITE VARIOUS PUBLICATIONS THAT WERE COMMISSIONED BY GOVERNMENT – BIDDERS MUST COMPLETE ALL COSTS ASSOCIATED WITH THE TRANSITION & MANAGEMENT OF THE WEBSITE BELOW**

**SET-UP CHARGES**

Detail any transition charges  
[Insert full details here]

**OTHER CHARGES<sup>1</sup>**

[Insert full details here]

[Insert full details here]

[Insert full details here]

[Insert full details here]

[Insert full details here]

[Insert full details here]

**(E1) Total Website Charges**

<sup>1</sup> Detail all applicable charges that will be payable by the Authority indicating clearly to what the charges relate

## Schedule Two – Schedule of Prices (return)

Description of Service - Hosting the Principal Social Worker Network (Adults)					
(i)	Overhead Costs <sup>2</sup> (These MUST be detailed below):		Year One	Year Two	Total Two Year Cost
	a. [Insert full details here]				£
	b. [Insert full details here]				£
	c. [Insert full details here]				£
<b>Total Overhead Cost</b>					<b>£</b>
(ii)	Service Delivery Costs <sup>3</sup>	%WTE on this Service	Total Annual Salary (incl. National Insurance, Tax, Pension contributions and other expenses )		Total Two Year Salary
			Year One	Year Two	
	a. Name & position		£	£	£
	b. Name & position		£	£	£
	c. Name & position		£	£	£
	d. Name & position		£	£	£
	e. Name & position		£	£	£
	f. Name & position		£	£	£
	g. Name & position		£	£	£
<b>Total Contract Staffing Cost</b>					<b>£</b>
(iii)	Other costs <sup>4</sup> (These MUST be detailed below):		Year One	Year Two	Total Two Year Cost
	a. [Insert full details here]				£
	b. [Insert full details here]				£
	c. [Insert full details here]				£
	d. [Insert full details here]				£
<b>Total Other Costs</b>					<b>£</b>
<b>(E2) Total Hosting the Principal Social Worker Network (Adults) Contract Price (i) + (ii) + (iii)</b>					<b>£</b>

<sup>2</sup> The cost applied for service management aspects of the service delivery including reporting, employee management, back-office activities etc. Tenders would be expected provide itemised costs for each element.

<sup>3</sup> All costs relating to staffing including the percentage time that they will work on this contract. Tenders are asked to add more rows if required

<sup>4</sup> Any other costs

## Schedule Two – Schedule of Prices (return)

Description of Service - Hosting the Principal Social Worker Network (Children and Families)					
(i)	Overhead Costs <sup>3</sup> (These MUST be detailed below):		Year One	Year Two	Total Two Year Cost
	d. [Insert full details here]				£
	e. [Insert full details here]				£
	f. [Insert full details here]				£
<b>Total Overhead Cost</b>					<b>£</b>
(ii)	Service Delivery Costs <sup>3</sup>	%WTE on this Service	Total Annual Salary (incl. National Insurance, Tax, Pension contributions and other expenses )		Total Two Year Salary
			Year One	Year Two	
	h. Name & position		£	£	£
	i. Name & position		£	£	£
	j. Name & position		£	£	£
	k. Name & position		£	£	£
	l. Name & position		£	£	£
	m. Name & position		£	£	£
	n. Name & position		£	£	£
<b>Total Contract Staffing Cost</b>					<b>£</b>
(iii)	Other costs <sup>4</sup> (These MUST be detailed below):		Year One	Year Two	Total Two Year Cost
	e. [Insert full details here]				£
	f. [Insert full details here]				£
	g. [Insert full details here]				£
	h. [Insert full details here]				£
<b>Total Other Costs</b>					<b>£</b>
<b>(E3) Total Hosting the Principal Social Worker Network (Children and Families) Contract Price (i) + (ii) + (iii)</b>					<b>£</b>

<sup>3</sup> The cost applied for service management aspects of the service delivery including reporting, employee management, back-office activities etc. Tenders would be expected provide itemised costs for each element.

<sup>3</sup> All costs relating to staffing including the percentage time that they will work on this contract. Tenders are asked to add more rows if required

<sup>4</sup> Any other costs

## Schedule Two – Schedule of Prices (return)

Description of Service - Certification of the Assessed and Supported Year in Employment (ASYE) (adults)					
(i)	<b>Overhead Costs<sup>4</sup></b> (These MUST be detailed below):		<b>Year One</b>	<b>Year Two</b>	<b>Total Two Year Cost</b>
	g. [Insert full details here]				£
	h. [Insert full details here]				£
	i. [Insert full details here]				£
<b>Total Overhead Cost</b>					<b>£</b>
(ii)	<b>Service Delivery Costs<sup>3</sup></b>	<b>%WTE on this Service</b>	<b>Total Annual Salary (incl. National Insurance, Tax, Pension contributions and other expenses )</b>		<b>Total Two Year Salary</b>
			<b>Year One</b>	<b>Year Two</b>	
	o. Name & position		£	£	£
	p. Name & position		£	£	£
	q. Name & position		£	£	£
	r. Name & position		£	£	£
	s. Name & position		£	£	£
	t. Name & position		£	£	£
	u. Name & position		£	£	£
<b>Total Contract Staffing Cost</b>					<b>£</b>
(iii)	<b>Other costs<sup>4</sup></b> (These MUST be detailed below):		<b>Year One</b>	<b>Year Two</b>	<b>Total Two Year Cost</b>
	a. [Insert full details here]				£
	b. [Insert full details here]				£
	c. [Insert full details here]				£
	d. [Insert full details here]				£
<b>Total Other Costs</b>					<b>£</b>
<b>(E4) Total Certification of ASYE (adults) Contract Price (i) + (ii) + (iii)</b>					<b>£</b>

<sup>4</sup> The cost applied for service management aspects of the service delivery including reporting, employee management, back-office activities etc. Tenders would be expected provide itemised costs for each element.

<sup>3</sup> All costs relating to staffing including the percentage time that they will work on this contract. Tenders are asked to add more rows if required

<sup>4</sup> Any other costs

**Schedule Two – Schedule of Prices (return)**

<b>No</b>	<b>Service Description</b>	<b>Service Contract Price</b>
(E1)	Total Website Charges	£
(E2)	Total Hosting the Principal Social Worker Network (Adults) Contract Price (i) + (ii) + (iii)	£
(E3)	Total Hosting the Principal Social Worker Network (Children and Families) Contract Price (i) + (ii) + (iii)	£
(E4)	Total Certification of ASYE (adults) Contract Price (i) + (ii) + (iii)	£
<b>Total Contract Price</b>		<b>£</b>