

1. DPS SCHEDULE 6

Order Form

ORDER REFERENCE: **TIS0680**

THE BUYER: **Insolvency Service**

BUYER ADDRESS **The Insolvency Service,3rd Floor, Cannon
House, 18 Priory Queensway, Birmingham B4
6BS**

THE SUPPLIER: **RSM UK Creditor Solutions LLP**

SUPPLIER ADDRESS: **6th Floor 25 Farringdon Street, London, EC4A
4AB**

REGISTRATION NUMBER: **OC325349**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 8th December 2023
It's issued under the DPS Framework with the reference number RM6126 for
Research into concerns around IVAs TIS0680

DPS FILTER CATEGORY(IES):
Not Applicable

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

2. This Order Form including the Order Special Terms and Order Special Schedules.
3. Joint Schedule 1(Definitions and Interpretation) **RM6126**
4. DPS Special Terms
5. The following Schedules in equal order of precedence:

- Joint Schedules for **RM6126**

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

- Order Schedules for **TIS0680**

- Order Schedule 1 (Transparency Reports)
- Order Schedule 2 (Staff Transfer)
- Order Schedule 3 (Continuous Improvement)
- Order Schedule 5 (Pricing Details)
- Order Schedule 7 (Key Supplier Staff)

- Order Schedule 14 (Service Levels)
- Order Schedule 18 (Background Checks)
- Order Schedule 20 (Order Specification)

6. CCS Core Terms (DPS version) v1.0.3
7. Joint Schedule 5 (Corporate Social Responsibility) **TIS0680**
8. Order Schedule 4

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

None

ORDER START DATE: **20th December 2023**

ORDER EXPIRY DATE: **29th March 2024**

ORDER INITIAL PERIOD: **5 months**

DELIVERABLES

DPS Schedule 6 (Order Form Template and Order Schedules)

Crown Copyright 2021

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms. The limitation of liability for data protection will be £1 million for this project.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£40,000 excluding VAT**

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Indexation
- Specific Change in Law
- Benchmarking using Order Schedule 16 (Benchmarking)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

All invoices must be received electronically to **REDACTED** and must include a valid PO number in order to be accepted and processed.

BUYER'S INVOICE ADDRESS:

All invoices must be received electronically to **REDACTED** and must include a valid PO number in order to be accepted and processed

BUYER'S AUTHORISED REPRESENTATIVE

Name: **REDACTED**

Email: **REDACTED**

Address: **REDACTED**

BUYER'S ENVIRONMENTAL POLICY

Appended at Order Schedule 24

BUYER'S SECURITY POLICY

Appended at Order Schedule 25

SUPPLIER'S AUTHORISED REPRESENTATIVE

Name: **REDACTED**

Email: **REDACTED**

Address: **REDACTED**

DPS Schedule 6 (Order Form Template and Order Schedules)

Crown Copyright 2021

SUPPLIER'S CONTRACT MANAGER

Name: REDACTED

Email: REDACTED

Address: REDACTED

PROGRESS REPORT FREQUENCY

Fortnightly via Microsoft Teams' updates on progress.

It is expected that the supplier will provide regular updates to the Authority during the catch ups, informing of progress with the research. Updates should include, but not be limited to, data collection, analysis, and write-up

PROGRESS MEETING FREQUENCY

Fortnightly via Microsoft Teams' updates on progress.

It is expected that the supplier will provide regular updates to the Authority during the catch ups, informing of progress with the research. Updates should include, but not be limited to, data collection, analysis, and write-up

KEY STAFF

Name: REDACTED

Email: REDACTED

Address: REDACTED

Name: REDACTED

Email: REDACTED

Address: REDACTED

KEY SUBCONTRACTOR(S)

N/A

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Supplier to complete

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

DPS Schedule 6 (Order Form Template and Order Schedules)

Crown Copyright 2021

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:		Role:	Commercial Associate
Date:		Date:	