

Bytes Software Services Ltd
REDACTED TEXT

Attn: **REDACTED TEXT**

Date: 03/11/2016

Procurement ref: CCSO16A55

Dear **REDACTED TEXT**,

Award of contract for the Renewal of Various Software Support (RCA114594)

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Ministry of Defence (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The call-off contract shall commence 22nd day of September 2016 (retrospective renewal) and expire on 23rd day of December 2017. The contract is for the renewal of Various Software Support.

The total value is £1,433,530.39 (ex VAT).

This procurement activity was a further competition under framework RM1054 – MoD Technology and the framework Terms and Conditions shall apply.

To proceed with this award and it's associated order please sign the Order Form attached and return to the undersigned procurement lead **REDACTED TEXT**

The Call-Off payment terms (and any payment terms quoted during the Tender process) are revised (see Order Form) as a direct consequence of the current MOD system down-time period of the MoD P2P.

As the MOD P2P system is down please accept this Award Letter as approval that MOD wish to proceed with the Order. The Goods/Services should be delivered to the agreed location and within the agreed stated delivery dates. Do not wait for this to be ordered through the MOD system.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of MoD

Name: **REDACTED TEXT**



REDACTED TEXT

Signature: **REDACTED TEXT**

Date: 03/11/2016



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TECHNOLOGY PRODUCTS ORDER FORM AND TECHNOLOGY PRODUCTS CALL-OFF TERMS

PART 1 – TECHNOLOGY PRODUCTS ORDER FORM

SECTION A

This Order Form is issued in accordance with the provisions of the Technology Products Framework Agreement RM 1054. The Supplier agrees to supply the Goods specified below on and subject to the Order Form and the Call Off Terms (together referred to as the Call Off Contract).

DATE **03/11/2016**

ORDER NUMBER **CCSO16A55 (RCA114594)**

FROM Crown Commercial Service (CCS)

REDACTED TEXT

Acting as an agent on behalf of the departmental customer:
Ministry of Defence

REDACTED TEXT

TO "SUPPLIER"

Bytes Software Services Ltd

REDACTED TEXT

SECTION B

TERM

Call Off Commencement Date:

As stated in the Award Letter

Call Off Expiry Date:

End date of Call Off Initial Period

As stated in the Award Letter

CUSTOMER CORE GOODS REQUIREMENTS

Goods required

The Goods listed in Appendix B and detailed in the attached P2P upload template.

Location/Sites of Delivery

Location as stated in Appendix B

Dates for Delivery of the Goods and/or the Services

Upon agreement of the Order Form for the retrospective renewal and start dates as outlined within Appendix B – Statement of Requirements.

CALL OFF CONTRACT CHARGES AND PAYMENT

As stated in the Customer's letter (Notification of revised dates for system down time for transition to the MOD's new Contracting, Purchasing & Finance) dated 29th September 2016, the Customer will not be able to raise a PO number or process any payments until after 18th November 2016.

Upon receipt of your countersigned copy of this Order and Award Letter, the Customer will acknowledge receipt, but will not send you a unique PO Number until the new system is live.

You must be in receipt of a valid PO Number before submitting an invoice. Electronic invoices will be processed in accordance with the existing e-payment (P2P) terms and conditions.

FORMATION OF CALL OFF CONTRACT

BY SIGNING AND RETURNING THIS ORDER FORM (which may be done by electronic means) the Supplier agrees to enter a Call Off Contract with the Customer to provide the Goods.

The Parties hereby acknowledge and agree that they have read the Order Form and the Call-Off Terms and by signing below agree to be bound by this Call Off Contract.

In accordance with paragraph 7 of Framework Schedule 5 (Call Off Procedure), the Parties hereby acknowledge and agree that this Call Off Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of the Order Form from the Supplier within two (2) Working Days from receipt (the “**Call Off Execution Date**”).

FOR AND ON BEHALF OF THE SUPPLIER:

| | |
|----------------|----------------------|
| Name and Title | <u>REDACTED TEXT</u> |
| Signature | <u>REDACTED TEXT</u> |
| Date | <u>REDACTED TEXT</u> |

FOR AND ON BEHALF OF THE CUSTOMER:

| | |
|----------------|----------------------|
| Name and Title | <u>REDACTED TEXT</u> |
| Signature | <u>REDACTED TEXT</u> |
| Date | <u>REDACTED TEXT</u> |