

Appendix - Addresses and Other Information

1. Commercial Officer
 Defence Fuels & Food Services Team
 Elm 2C, #4233
 MoD, Abbeywood
 Bristol, BS34 8JH
 Tel 03067983561
 Email: DESCommodities-Comrc1-Fuel@mod.uk

8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5394

2. Project Manager, Equipment Support Manager or PT Leader
 (from whom technical information is available)
 Defence Fuels & Food Services Team, NH4, Elm 2C, #4233, MOD, Abbeywood, Bristol, BS34 8JH

Email: DESLCS-LC-GCST-FCMO1a@mod.uk

9. Consignment Instructions
 The items are to be consigned as follows:

3. Packaging Design Authority

(Where no address is shown please contact the Project Team in Box 2)

10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. DSCOM. DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH
 Air Freight Centre
 IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943
 EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943
 Surface Freight Centre
 IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946
 EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. JSCS

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)
 JSCS Fax No. 01869 256837
www.freightcollection.com

4. (a) Supply/Support Management Branch or Order Manager:

E-mail : : DESLCS-LC-GCST-FCMO1a@mod.uk

(b) U.I.N. various

5. Drawings/Specifications are available from

N/A

11. The Invoice Paying Authority (see Note 1)
 Ministry of Defence ☎ 0151-242-2000
 DBS Finance
 Walker House, Exchange Flags Fax: 0151-242-2809
 Liverpool, L2 3YL **Website is:**
<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to

N/A

(where no address is shown the mauve copy should be destroyed)

12. Forms and Documentation are available through *:
 Ministry of Defence, Forms and Pubs Commodity Management
 PO Box 2, Building C16, C Site
 Lower Arcott
 Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)
Applications via fax or email: DESLCSLS-OpsFormsandPubs@mod.uk

7. Quality Assurance Representative:
 Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.
DESLCS-LC-GSTechmgr@mod.uk

AQAPS and DEF STANs are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit
<http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

NOTES

1. Forms. Hard copies, including MOD Form 640 are available from address in Box 12., All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.

2.* Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Site: <https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

For Official Use Only Recoverable YES NO

Issue of Government Property YES NO

VAT Contractor - Country of Origin (delete those not applicable)

UK x	Overseas (non-EC Country)	Overseas (EC Country)
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If EC specify country:

Outside the scope	<input type="checkbox"/>	Item Nos	<input type="text"/>
Exempt	<input type="checkbox"/>	Item Nos	<input type="text"/>
Taxable Zero Rate	<input type="checkbox"/>	Item Nos	<input type="text"/>
Taxable - Standard Rate	<input checked="" type="checkbox"/>	Item Nos	<input type="text"/>

(where a contract is with an overseas contractor JSP 916 should be consulted)

Finance Branch

RAC / LPC No / Project No

Requisition No

Project Management/ Production branch reference

Place of manufacture

Place of packaging

Contractor's Tel No