

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: PDSCN-219-2022

THE BUYER: Police Digital Service **(PDS)**

BUYER ADDRESS 20 Gresham Street
London
EC2V 7JE

THE SUPPLIER: Actica Consulting Ltd

SUPPLIER ADDRESS: 4 Stirling House, Stirling Road,
Surrey Research Park, Guildford,
GU2 7RF

REGISTRATION NUMBER: 3396854

DUNS NUMBER: 52-030-4304

DPS SUPPLIER REGISTRATION SERVICE ID: [if known]

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 13 December 2022 for Lot 2 and Lot 3 only.

It's issued under the DPS Contract with the reference number RM3764iii for the provision of Cyber Security Services.

DPS FILTER CATEGORY(IES):
Not applicable

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM3764iii
3. The following Schedules in equal order of precedence:

Joint Schedules for RM3764iii

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 7 (Financial Difficulties)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

- Order Schedules for RM3764iii

- Order Schedule 1 (Transparency Reports)
- Order Schedule 5 (Pricing Details)
- Order Schedule 7 (Key Supplier Staff)
- Order Schedule 8 (Business Continuity and Disaster Recovery)
- Order Schedule 9 (Security)
- Order Schedule 10 (Exit Management)
- Order Schedule 14 (Service Levels)
- Order Schedule 15 (Order Contract Management)
- Order Schedule 18 (Background Checks)
- Order Schedule 22 (Secret Matters)

4. CCS Core Terms (DPS version)
5. Joint Schedule 5 (Corporate Social Responsibility) RM3764iii
6. Annexes A & B to Order Schedule 6

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

[None]

ORDER START DATE: 03 January 2023

ORDER EXPIRY DATE: 31 March 2024

ORDER INITIAL PERIOD: 15 Months

ORDER OPTIONAL EXTENSION Nil

DELIVERABLES

Option A: Scope as detailed in Lot 2 and Lot 3 of the ITT and tenderers response.
Day rate as per ITT response.



PDSCN-219-2022
SFIA Rate Card - Actic

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£540,000** Estimated Charges in the first 12 months of the Contract.

ORDER CHARGES

Option A: Day Rate excl Expenses and VAT as per ITT response
Recoverable as stated in the DPS Contract

PAYMENT METHOD

Method: BACS

Bank details:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Sort code [REDACTED]

[REDACTED] c Number [REDACTED]

Contact: [REDACTED]

BUYER'S INVOICE ADDRESS:

Accounts payable

[REDACTED]

20 Gresham Street, London EC2V 7JE

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]
20 Gresham Street, London EC2V 7JE

BUYER'S ENVIRONMENTAL POLICY

Available online at www.pds.police.uk

BUYER'S SECURITY POLICY

Information Security Legal Compliance Policy dated 20/04/2021
available via your PDS Project Manager.

SUPPLIER'S AUTHORISED REPRESENTATIVE

David Hyland
Director
opportunities@actica.co.uk
4 Stirling House, Stirling Road, Guildford, Surrey, GU2 7RF

SUPPLIER'S CONTRACT MANAGER

David Hyland
Director
opportunities@actica.co.uk
4 Stirling House, Stirling Road, Guildford, Surrey, GU2 7RF

PROGRESS REPORT FREQUENCY

As directed by the PDS representative

PROGRESS MEETING FREQUENCY

As directed by the PDS representative

KEY STAFF

Joshua Bradley-Shaw
Project Manager
[REDACTED]
4 Stirling House, Stirling Road, Guildford, Surrey, GU2 7RF

KEY SUBCONTRACTOR(S)

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

DPS Ref: RM3764iii
Model Version: v1.0

Supplier's Commercially Sensitive Information

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES



Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments as detailed in their Tender submission.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:	David Hyland	Name:	Mr Stephen Mold
Role:	Director	Role:	CHAIR
Date:	04/01/2023	Date:	17/01/2023