

## THE NATIONAL ARCHIVES

### REVIEW AND OPTIONS APPRAISAL OF THE CAPTURE, DISSEMINATION AND USE OF STATISTICAL EVIDENCE WITHIN THE ARCHIVE SECTOR

**DEADLINE FOR TENDER SUBMISSIONS - 5PM (UK TIME), 30 NOVEMBER 2018**

#### CLARIFICATION QUESTIONS AND RESPONSES

The National Archives (TNA) has received a number of questions in relation to the above opportunity. Those questions, and their associated responses, are detailed below.

**Q1:** *Is the project intended to cover all UK home nations?*

**A1:** TNA's sector development role is limited to England so we will have a particular interest in whether we can bring about sustainable improvements for English archive services. However, many of the existing statistical data capture schemes for archives cover the UK, not just England.

**Q2:** *Is the project intended to encompass all archive sectors (public, private, 3<sup>rd</sup> sector)?*

**A2:** Yes.

**Q3:** *Given the broad range and scope of archive service providers, does TNA have any key stakeholders (other than the organisations listed) that they would like to have included in any primary research activities? And, if so, would appropriate contact information be supplied where needed?*

**A3:** TNA anticipates looking at the list of potential stakeholders in consultation with the Appointed Supplier with a view to finalising a list. Where TNA already has contacts within those organisations, TNA will introduce the Appointed Supplier and/or provide contact details to those stakeholders to enable the consultation to proceed.

**Q4:** *Access to certain data sets and granular levels of data, such as those collected by CIPFA, are protected by paywalls – does TNA have licensed access to these, which they could provide to the contractor, or should such costs be included in the budget for the project?*

**A4:** TNA is able to provide access to the CIPFA data for archive services and those costs do not therefore need to be included in the costed proposals submitted by contractors for this piece of work. If other paywalls are found to exist, the Appointed Supplier will be asked to advise TNA of these during the course of the project and TNA will work alongside the Appointed Supplier to identify a means of acquiring the necessary data. Again, these costs do not need to be included in the costed proposals for this piece of work.