



# Foreign, Commonwealth & Development Office



Institute of Development Studies  
University of Sussex  
Brighton  
BN1 9RE

Foreign, Commonwealth and Development  
Office  
Abercrombie House  
Eaglesham Road  
EAST KILBRIDE  
Glasgow  
G75 8EA

Telephone: East Kilbride 01355 84 4000  
Directline: REDACTED

File Ref: PO 7435

Date: 13<sup>th</sup> September 2021

Contract Amendment No: 3

**CONTRACT FOR: Evidence and Knowledge for Development**

**CONTRACT NUMBER: PO 7435**

With reference to the contract dated 1st October 2016, (as most recently amended by the letter dated 25<sup>th</sup> November 2019) both Parties have in principle agreed to the following variations to the Contract:

## **Section 1 - FORM OF CONTRACT**

### **3. Commencement and Duration of the Services**

**DELETE:** The Supplier shall start the Services on 1st October 2016 (the "Start Date") and shall complete them by 30th September 2021 (the "End Date") unless this Contract is terminated earlier in accordance with its terms and conditions.

**INSERT:** The Supplier shall start the Services on 1st October 2016 (the "Start Date") and shall complete them by 30th September 2022 (the "End Date") unless this Contract is terminated earlier in accordance with its terms and conditions.

### **4. Financial Limit**

**DELETE:** Payments under this Contract shall not, in any circumstances, exceed a contract total of up to £7,680,423 exclusive of any government tax, if applicable (the "Financial Limit").

**INSERT:** Payments under this Contract shall not, in any circumstances, exceed a contract total of up to £8,510,813 exclusive of any government tax, if applicable (the "Financial Limit").



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### **Section 3 – TERMS OF REFERENCE**

#### Approach to the Programme Section D Match Funding

**DELETE:** Section 44

**INSERT :** 44. Match Funding is no longer a requirement of this contract..

**DELETE IN TOTO:** Section 45

#### Annex B Logframe

**DELETE:** Annex B – Logframe

**INSERT:** Annex B – Logframe (revised 2021)

### **Section 5 (a) – SCHEDULE OF PRICES**

**DELETE:** Revised Section 5 (a) Evidence and Knowledge (K4D) Payment Structure Years 1-5

**INSERT:** K4D Section 5 (a) Evidence and Knowledge (K4D) Payment Structure Years 1-6 (Revised September 2021)

### **Section 5 (b) – MATCH FUNDING**

**DELETE IN TOTO: Match Funding**

2. These amendments relate to:

- Extension of contract for 12 months from expiry date of September 2021 to September 2022.
- An increase in contract value of £830,390, representing removal of allocated budget for Match Funding element of the contract (£100,000) and an increase in funding (£930,390) to cover extension period of one year.
- Updated log frame.
- Removal of Match Funding requirements from the scope of the contract.

3. Please confirm in writing by signing and returning one copy of this letter, within **15 working days** of the date of signature on behalf of FCDO that you accept the variations set out herein.

4. The Contract, including any previous variation, shall remain effective and unaltered except as amended by this letter.

5. Words and expressions in this letter shall have the meanings given to them in the Contract.



Foreign, Commonwealth  
& Development Office



Signed by an authorised signatory for and on behalf  
of the Secretary of State for Foreign, Commonwealth  
and Development Affairs

Name:

Position:

Signature:

Date:

Signed by an authorised signatory for and on behalf of  
the Supplier

Name:

Signature:

Date:

Encs:

- K4D Section 5 (a) Evidence and Knowledge (K4D) Payment Structure Years 1-6  
(Revised September 2021) **REDACTED**
- Annex B – Logframe (revised 2021) **REDACTED**