

RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

Change Review Consultancy Services

Order Form

CALL-OFF REFERENCE:	K280021866
THE BUYER:	Driver and Vehicle Standards Agency (DVSA)
BUYER ADDRESS	Berkeley House, Croydon Street, Bristol, BS5 0DA
THE SUPPLIER:	CapGemini UK plc
SUPPLIER ADDRESS:	No.1 Forge End, Woking, Surrey, GU21 6DB
REGISTRATION NUMBER:	00943935
DUNS NUMBER:	211980537
SID4GOV ID:	[Insert if known]

Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 12 October 2022.

It's issued under the Framework Contract with the reference number RM6187 for the provision of Change Review Consultancy Services.

CALL-OFF LOT(S):

Lot 3 – Complex and transformation

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187

3. The following Schedules in equal order of precedence:

Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions) - Mandatory
- Joint Schedule 2 (Variation Form) - Mandatory
- Joint Schedule 3 (Insurance Requirements) - Mandatory
- Joint Schedule 4 (Commercially Sensitive Information) - Mandatory
- Joint Schedule 10 (Rectification Plan) - Mandatory
- Joint Schedule 11 (Processing Data) - Mandatory

Call-Off Schedules

- Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.10)
 5. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory
 6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, or added to this Order Form, or presented at the time of delivery.

Call-off special terms

Not applicable

Call-off start date: 24 October 2022

Call-off expiry date: 23 January 2023 (Must not exceed 12 weeks of service delivery, plus one additional week for the non-working Christmas Holiday period)

Call-off deliverables:

See details in Call-Off Schedule 20 (Call-Off Specification)

Security

Short form security requirements apply

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are: £50,015

Call-off charges

See details in Call-Off Schedule 5 (Pricing Details)

Agreed contract charges are not subject to change for any reason during the contract period.

Reimbursable expenses

None – unless subsequently agreed and then only at rates available to DVSA employees.

Payment method

Payment will be made by BACS no later than 30 (thirty) days after receipt of a valid invoice and sent to the Buyer's invoice email address below.

A Purchase Order (PO) number for this requirement will be provided to the supplier. The supplier must quote the PO number on all invoices, and these must be submitted directly to:

SSa.invoice@sharedservicesarvato.co.uk

FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives do not apply to this Call-Off Contract.

Buyer's authorised representative

XXXXX redacted under FOIA section 40

Buyer's security policy

Not applicable

Supplier's authorised representative

XXXXX redacted under FOIA section 40

Supplier's contract manager

XXXXX redacted under FOIA section 40

Progress report frequency

Weekly progress reports

Progress meeting frequency

Weekly progress meetings

Key staff

XXXXX redacted under FOIA section 40

Key subcontractor(s)

None

Commercially sensitive information

Any information relating to the Supplier's fee rates, its methodology for providing the services in question and any personal data provided by the Supplier including the CVs of the staff engaged in the provision of the services

Service credits

Not applicable

Additional insurances

Not applicable

Guarantee

Not applicable

Buyer's environmental and social value policy

Not applicable

Social value commitment

Not applicable

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:

Signature: XXXXX redacted under FOIA section 40

Name: XXXXX redacted under FOIA section 40

Role: Vice President

Date: 12th October 2022

For and on behalf of the Buyer:

Signature: XXXXX redacted under FOIA section 40

Name: XXXXX redacted under FOIA section 40

Role: Senior Commercial Category Manager

Date: 17th October 2022