**REDACTED TEXT under FOIA Section 40 Personal Information**

Attn:  **REDACTED TEXT under FOIA Section 40 Personal Information**

**REDACTED TEXT under FOIA Section 40 Personal Information**

Date: ***16/12/2022***

Contract ref: ***CCIT22A34***

Dear Sir,

**Award of contract for the supply of Workday Projects and Time Tracking - Delivery Partner**

Further to your submission of a bid for the above Procurement, on behalf of Crown Commercial Service (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The call-off contract shall commence 9th day of January 2023 and the Expiry Date will be 7th day of July 2023. There are no options to extend. The total contract value shall be £88,176.00 (excluding VAT).

This procurement activity was a Direct Award under Commercial Agreement RM1557.13 G-Cloud 13; Lot 3: Cloud Support and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract and forward to the Procurement Lead electronically via e-mail messaging service by 05/01/2023

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of ***Crown Commercial Service*** | |
| Name: **REDACTED TEXT under FOIA Section 40 Personal InformationREDACTED TEXT under FOIA Section 40 Personal Information** |  |
| Signature:  **REDACTED TEXT under FOIA Section 40 Personal Information** |  |
| Date: 16/12/2022 |  |