Cubiquity Limited,

Bourne House,

475 Godstone Road,

Whyteleafe,

Surrey, CR3 0BL

Attn: Redacted Text Under FOIA Section 40,

Personal Information Date: 19/10/2023

Contract reference: CCIT23A72

Dear Sir/Madam,

**Contract for the Provision of HM The King Official Portrait Scheme**

Further to your submission of a bid for the above Procurement, on behalf Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 24th day of October 2023 and the Expiry Date will be 23rd day of April 2024. The Buyer reserves the option to extend the call-off contract by one period of four months. The maximum contract value shall be £4,408,771.25, including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6170 Print Management Services, Lot 2, and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 14:00 on Monday 23rd October 2023.

A copy signed on behalf of the Buyer will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of Cabinet Office | |
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| Redacted Text Under FOIA Section 40, Personal Information |  |
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