**Non-Emergency Patient Transport Service for North Derbyshire; Erewash, Southern Derbyshire and Hardwick Clinical Commissioning Groups**

Arden and Greater East Midlands Commissioning Support Unit (Arden &GEM CSU) on behalf of the 4 Derbyshire Clinical Commissioning Groups are seeking a suitably qualified and experienced provider to deliver a Non-Emergency Patient Transport Service (NEPTS) that is high quality, flexible and can meet, grow and respond to the changing needs of the Derbyshire healthcare environment.

The Commissioners require a service that is patient centric and cost effective and one that continually innovates to deliver value for money.

It is the intention of the Commissioners to enter into a 3 year contract with an extension option of up to 24 months. In year two there is a potential that additional activity may transfer into the service following the end of a separate Derbyshire NEPTS contract. Further details of all activity and TUPE information will be released at ITT stage.

This service will be commissioned via a restricted procurement process. The PQQ will be live on 11th May on the Arden GEM CSU e-tendering procurement portal (Bravo). All submissions will be evaluated using the scoring criterion which is contained within the PQQ Instructions - Document 1. Clarifications may be asked during the procurement process, the deadline for PQQ clarification questions is 5pm on 3rd June 2015.

All correspondence relating to this procurement throughout all stages of the process must be managed through the Arden & GEM CSU eTendering Procurement Portal Bravo only.

Providers wishing to submit an PQQ to deliver this service can do so by logging onto Arden GEM CSUs procurement portal (Bravo) by no later than 5pm on 10th June at: <https://gemcsu.bravosolution.co.uk/web/login.html>

To register on the portal:

»From the portal Home Page, click the ‘Click Here to Register’ link

»Accept the terms & conditions for using the portal

»Complete your organisation & personal details

»Choose a memorable username and submit

»You will shortly be sent an email with your unique password, please treat this securely (if you lose it there is a ‘Forgot my Password’ link on the portal homepage)

To Access the portal:

»Login with your unique username & password

»From the suppliers reserved area click ‘PQQs Open to All Suppliers’ –this is a repository of all PQQs open to any registered supplier.

»Browse the PQQs(there may be more than one page) and select “Non-Emergency Patient Transport Service for North Derbyshire; Erewash, Southern Derbyshire and Hardwick Clinical Commissioning Groups” by clicking on it

»Note the Details buttons on the left for Navigation and the Actions below

»Click the ‘Express Interest’ action –this will move the PQQ from the PQQs Open to All Suppliers area to your ‘My PQQs’ area –this is a reserved area for PQQs that you have either been invited to or expressed interest in.

The services to which this notice relates fall within Part B of Schedule 3, Part 10 of the Public Services Contracts Regulations 2006 (as amended) ("the Regulations"). Neither the publication of this notice nor the employment of any particular terminology nor any other indication shall be taken to mean that the contracting authorities intend to hold themselves bound by any of the Regulations save those applicable to the procurement of Part B services.

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