



HV Cable Leak Detection using Perfluorocarbon Tracers (PFT)

TENDER REFERENCE: STSC-FB-0014

Tender Issue Date: 11th March 2019

Tender Return Date: 3rd April 2019

South Tees Site Company Limited
Procurement Department
Teesside Management Offices
Trunk Road
Redcar
TS10 5QW

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1. INTRODUCTION

South Tees Site Company Limited has been appointed to maintain the safety of the Redcar site (formally SSI Steel).

On 2 October 2015 the SSI steel works in Redcar was placed into compulsory liquidation and an official receiver (OR) was appointed as liquidator. On 12 October, following no buyer for the steel works being found, the decision was taken by the official receiver to set about the hard closure of the site. Since that time the official receiver undertook a protracted liquidation of SSI and, in the absence of a new owner, he has been overseeing the safe and secure closure of the former SSI site whilst maintaining the delivery of services to other site residents. Government, through the Department for Business, Energy and Industrial Strategy, provided an indemnity to the OR so that he could carry out his duties as liquidator of the company and ensure its ongoing safety and security.

On the 1st December 2016 The Department established a Government company, known as the South Tees Site Company Limited, in order to take forward the safety and security of the site from the OR. STSC have a management team as well as a board of directors, accountable to the BEIS Secretary of State. In order to allow the board of directors and management team to carry out their duties, as well as funding the operation of the Company, BEIS has agreed to indemnify South Tees Site Company Limited against all claims, proceedings, costs - including the cost of defending proceedings - and expenses.

2. INDICATIVE TIMETABLE

The anticipated timetable for this tender exercise is as follows. South Tees Site Company Limited reserves the right to vary this timetable. Any variations will be published on Contracts Finder or circulated to all organisations who have registered an interest in notifications.

Tender Timeline	Date
Advert and invitation to tender issued	11th March 2019
Site Visit	20th March 2019
Deadline for questions relating to the tender	25th March 2019
Responses to questions published	27th March 2019
Deadline for receipt of tender	3rd April 2019 (by 2.00pm)
All suppliers informed of outcome	10th April 2019
Contract award on signature by both parties	TBD
Contract start date	TBD

The contract is to be for the period of the specified job unless terminated or extended by the Authority in accordance with the terms of the contract.

3. PROCEDURE FOR SUBMITTING TENDERS

The maximum page limit for tenders is **6** pages (excluding declarations).

Please send your proposal clearly marked as "TENDER" and include the Tender Reference Number e.g. STSC- FB-0014 **before** the deadline of **2.00pm on 3rd April 2019** to Procurement via email procurement@stsc ltd.co.uk.

For questions regarding the procurement process please contact procurement@stsc ltd.co.uk.

Tenders will be received up to the time and date stated. Please ensure that your tender is delivered no later than the appointed time on the appointed date. South Tees Site Company Limited does not undertake to consider tenders received after that time. South Tees Site Company Limited requires tenders to remain valid for a period indicated in the specification of requirements.

South Tees Site Company Limited shall have the right to disqualify a bidder from the procurement if they fail to fully complete their response, or do not return all of the fully completed documentation and declarations requested in this ITT. South Tees Site Company Limited shall also have the right to disqualify you if it later becomes aware of any omission or misrepresentation in your response to any question within this invitation to tender. If you require further information concerning the tender process, or the nature of the proposal, please email procurement@stscld.co.uk.

All questions should be submitted by **25th March 2019**; questions submitted after this date may not be answered. Should questions arise during the tendering period, which in our judgement are of material significance, we will publish these questions with our formal reply by the end of **27th March 2019**. All contractors should then take that reply into consideration when preparing their own bids, and we will evaluate bids on the assumption that they have done so.

You will not be entitled to claim from South Tees Site Company Limited any costs or expenses that you may incur in preparing your tender whether or not your tender is successful.

4. EVALUATION OF RESPONSES

The tender process will be conducted to ensure that bids are evaluated fairly and transparently, in accordance with agreed assessment criteria. Further details are provided in the Price/Quality Evaluation Criteria Section.

There will be an overall **40/60** cost/quality weighting on the evaluation.

5. TERMS AND CONDITIONS APPLYING TO THIS INVITATION TO TENDER

The Terms and Conditions published with this invitation to tender on Contracts Finder will apply to this contract. Please refer to *Appendix A: Terms and Conditions (S1 – Precedent Contract for the Purchase of Services)*.

This agreement is for the period of the specified job and is subject to continuation of funding.

Bidders are to note that any requested modifications to the Contracting Authority Terms and Conditions on the grounds of statutory and legal matters only, shall be raised as a formal clarification during the permitted clarification period.

6. FURTHER INSTRUCTIONS TO CONTRACTORS

South Tees Site Company Limited reserves the right to amend the enclosed tender documents at any time prior to the deadline for receipt of tenders. Any such amendment will be numbered, dated and issued by **27th March 2019**. Where amendments are significant, South Tees Site Company Limited may at its discretion extend the deadline for receipt of tenders.

South Tees Site Company Limited reserves the right to withdraw this contract opportunity without notice and will not be liable for any costs incurred by contractors during any stage of the process. Contractors should also note that, in the event a tender is considered to be fundamentally unacceptable on a key issue, regardless of its other merits, that tender may be rejected. By issuing this invitation South Tees Site Company Limited is not bound in any way and does not have to accept the lowest or any tender and reserves the right to accept a portion of any tender unless the tenderer expressly stipulates otherwise in their tender.

7. DOCUMENTS TO BE SUBMITTED

Requirement	Assessment
Freedom of Information Act 2000 (FOI) and/or Environmental Information Regulations 2004 (EIR) Exemptions	Informative
Declaration 1: Statement of non-collusion	Pass/Fail
Declaration 2: Form of Tender	Pass/Fail
Declaration 3: Conflict of Interest	Pass/Fail
Declaration 4: Questions for Tenderers	Pass/Fail
Declaration 5: Agreement to published T&C's without deviation	Pass/Fail
Declaration 6: Use of Sub-Contractors	Informative
Declaration 7: Confirmation of Health and Safety Policy that complies with current legislative requirements.	Pass/Fail
Declaration 8: Enforcement/remedial orders in relation to the Health, Safety and Environment enforcement agencies (or equivalent body) in the last 3 years?	Pass/Fail
Pricing Schedule	Quantitative
Response to Quality Assessment Questions	Qualitative
Copy of Environmental Policy	Informative

Note: Failure to comply with one or more pass/fail requirements will deem your tender non-compliant and it will not be evaluated.

8. JOB BACKGROUND

Electricity physically enters the site via National Grid 275kV overhead cables into two substations (Grid Connection Points). At each substation there are two super-grid transformers where the voltage is reduced from 275kV to 66kV:-

- Corridor (SGT1 & SGT2)
- Grangetown (SGT1B & SGT2B)

From these substations, at each of the grid connection compounds, power is transmitted throughout the site via an underground 66kV oil-filled cable network.

The construction of these cables involves the use of electrical insulating oil, maintained at a pressure of c.25psi. During the life of a cable it is not uncommon for leaks to occur which breach the outer insulating layer of the cable leading to a gradual release of the oil into the surrounding ground.

Leaks can result from a number of sources, including but not limited to:-

- Poorly installed cable resulting in gradual damage to the outer insulation
- Ground movement, leading to damage to outer insulation
- Cable joint location. Natural weak point along the cable.

The 66kV network is operated and maintained by the Power Distribution team working for South Tees Site Company. Cable oil pressures are routinely monitored, with repeated oil pressure reduction being clear indication of a cable leak. Low oil pressure can result in reduced insulating properties, and ingress of moisture, leading to a catastrophic cable failure.

Previous repairs carried out across the 66kV network have been problematic, experiencing difficulties in pinpointing the exact location of the underground leak, coupled with the challenge of excavating around live 66kV buried cables. Experience suggests more than one excavation is generally required to positively identify the source of the leak.

Recently, two cables have shown significant signs of leakage:-

- Dock Road Indoor 66kV Substation to Transformer 67 at South Bank Coke Ovens
- Corridor 66kV Substation to REF Mill 66kV Substation.

Attempts have been made to locate these leaks at previous repairs, but to no avail. The leaks remain, and a more efficient method of locating and identifying the leaks is now required. The use of Perfluorocarbon Tracers (PFT) has been identified as such a method.

9. SCOPE

South Tees Site Company Limited wishes to appoint a suitably qualified and experienced contractor to perform HV cable leak detection utilising Perfluorocarbon Tracers (PFT) technology.

The service will comprise of the following elements:-

- 1) To inject the following cables with Perfluorocarbon Tracers (PFT):
 - Dock Road Indoor 66kV Substation to Transformer 67 at South Bank Coke Ovens
 - Corridor 66kV Substation to REF Mill 66kV Substation.
- 2) Once the tracer has been injected, the detection process specified by the bidder would then be followed until the leak has been detected on each cable.

Given the nature of this requirement and the logistics of the site, we are highly recommending that any interested supplier takes up the opportunity to attend the scheduled site visit. The site visit will take place under the supervision of the HV Distribution Engineer, when the cable routes, where known, can be viewed which will give bidders a chance to appreciate the terrain, and probable access restrictions.

Please Note: South Tees Site Company Limited will not require the successful contractor to carry out repairs to the detected leaks. A separate tender exercise will be undertaken to award a contract for any required repairs.

10. DRAWINGS & SPECIFICATIONS

Dock Road Indoor 66kV Substation to Transformer 67 at South Bank Coke Ovens:

The limited data points known for this cable are shown below. Other information is not readily available.

Length	1.5km
Oil Quantity	2350 litres/km

The route map for this cable is detailed in *Appendix B*.

Corridor 66kV Substation to REF Mill 66kV Substation:

The data points known for this cable are shown in the table below:

Length	3km
Oil Quantity	4058 litres/km
Fault Level	22kA for 1 sec.
Rating	60 MVA (525 Amps)
Type	3 core 400 mm sq circular copper conductor, with paper insulating, 10mV/m, corrugated seamless aluminium shell and extruded over-sheath, oil filled cable to ESI Standard 09-4.

The route map for this cable is detailed in *Appendix C*.

Cable route profiles for Corridor 66kV to REF Mill 66kV Substation are available on request.

11. STANDARDS

The successful Tenderer must be able to demonstrate that all personnel have had suitable and sufficient training to undertake this task.

All work is to be carried out in accordance with the following standards:

- **IEC 60141** [Tests on oil-filled and gas-pressure cables and their accessories]
- **ESI 09-4: Issue 3** [66kV and 132kV Impregnated Paper Insulated Oil Filled and Gas Pressure Type Power Cable Systems] (Superseded by below)
- **ENA TS 09-4: Issue 3 Amendment 1 (1995)** [66kV and 132kV Impregnated Paper Insulated Oil Filled and Gas Pressure Type Power Cable Systems]

12. SITE VISIT

It may be difficult to submit a tender without attending site. To fully understand the scope of the services to be provided, a site visit is arranged for this work.

This site visit is strongly advised and **MUST** be confirmed via email to procurement@stscld.co.uk by **4.00pm** on **19th March 2019**. When confirming attendance, please state the name(s) of the individual(s) from your organisation wishing to attend, limited to a maximum of 2 people per company. Failure to confirm attendance may mean you will not be permitted on the site visit, dependant on capacity.

We cannot support further site visits for anyone who is unable to attend. South Tees Site Company Limited would advise that a deputy is booked onto the visit if you cannot attend.

Date: 20th March 2019
Time: 9.30am
Site Host: John Noteyoung

You will be required to complete a site induction, this will take around 15 minutes, please make time for the induction. Basic PPE consisting of: Hard Hat, Boots, Safety glasses, Hi Vis jacket or waistcoat, is required for this site visit. South Tees Site Company Limited are unable to provide this. Anyone attending without the appropriate PPE will not be permitted to leave the minibus during the visit.

13. HEALTH & SAFETY

South Tees Site Company Limited is a top tier COMAH site and as such, is heavily regulated. All contractors are required to complete the VA01 contractor approval form (*Appendix D*) and return with required documentary evidence (including relevant insurances, ISO and training certificates as are appropriate) in order to be added to the approved contractor register. This also applies to any sub-contractors who may be used on this procurement.

Please find attached *Appendices D: VA01 Contractor Approval Form, E: Contractor Information Presentation, and F: Contractor Approval Guidelines*. These documents are for information at this stage, however *Appendix D: VA01 Contractor Approval Form* requires completion and submission by the awarded contractor prior to any works commencing.

Please note there is a minimum requirement for anyone working on site to hold a site safety passport, please refer to *Appendix D: VA01 Contractor Approval* document for valid types.

If one is held, please include a copy of your Environmental Policy within this tender.

14. BUDGET

The budget for this project is **£20,000.00 to £35,000.00** excluding VAT. The length of this contract is for the period of the specified job.

Contractors should provide a full and detailed breakdown of costs (including options where appropriate). This should include staff (and day rate) allocated to specific tasks.

In submitting full tenders, contractors confirm in writing that the price offered will be held for a minimum of 60 calendar days from the date of submission. Any payment conditions applicable to the prime contractor must also be replicated with sub-contractors.

South Tees Site Company Limited aims to pay all correctly submitted invoices within 30 days in line with standard terms and conditions of contract.

15. PRICE/QUALITY EVALUATION CRITERIA

In consideration of this particular requirement South Tees Site Company Limited has decided to evaluate Potential Providers by adopting the weightings/scoring mechanism detailed below. South Tees Site Company Limited considers these weightings to be in line with existing best practice for a requirement of this type.

Questionnaire	Q No.	Question subject	Maximum Marks
Price	15.1.1	Pricing Schedule	40.00 points
Quality	15.2.1.1	Methodology and Technical Merit	36.00 points (60% of Quality)
Quality	15.2.1.2	Evidence of delivering similar projects	24.00 points (40% of Quality)

The weighting for each criterion is presented in brackets.

15.1 PRICE 40 POINTS

This includes the 'Tender Total'. The number of points will be awarded such that the lowest tender receives **40** points, the others will receive points based on their percentage above the lowest tender.

Example

Lowest Tender Total: £23k – 40.00 Points

Next Lowest Tender: £28k – (23/28 x 40) – 32.86 Points
 Next Lowest Tender: £33k – (23/33 x 40) – 27.88 Points

15.1.1 PRICING SCHEDULE

Bidders are required to complete *Appendix G: Excel Pricing Schedule* to provide a full and detailed breakdown of costs (including options where appropriate).

All prices shall be exclusive of VAT.

All costs appearing elsewhere in the Bid but not mentioned in this Pricing Schedule shall be presumed waived.

15.2 QUALITY 60 POINTS

15.2.1 QUALITY QUESTIONNAIRE

<p>15.2.1.1</p>	<p>Methodology and Technical Merit</p> <p>Please provide a comprehensive methodology of how you will meet the requirement set out in the specification.</p> <p>The bidder is required to:</p> <ol style="list-style-type: none"> Outline their understanding of the requirements Provide a programme of work detailing how they propose to deliver the services Detail their technical ability to complete the required work <p>On award, the successful Contractor will need to provide:</p> <ul style="list-style-type: none"> Risk assessments for all tasks to be undertaken A method statement Lift plans A rescue plan
<p>Bidder Guidance</p>	<p><i>The bidder should detail clearly how their bid will meet the requirement including (but not limited to) details of approach taken, the stages of development and the key considerations.</i></p> <p><i>Please attach your answer as a pdf document limited to three sides of A4 (font Ariel, size 11)</i></p>
<p>Scoring Criteria</p>	<p>Scoring is based on the 0 to 100 scoring methodology (as detailed in Section 15.2.2).</p> <p>Maximum mark of 36 points (worth 60% of quality criterion)</p>
<p>Bidder Response</p>	<p>Attachment</p>

<p>15.2.1.2</p>	<p>Evidence of delivering similar projects</p> <p>Please provide details of a minimum three and maximum five similar projects your company has been engaged in.</p>
<p>Bidder Guidance</p>	<p><i>The bidder is required to outline key challenges faced and how these were overcome, any lessons learned, and how you will utilise these experiences to add value in the</i></p>

	<p><i>realisation of South Tees Site Company Limited's commission objectives.</i></p> <p><i>Please attach your answer as a pdf document limited to three sides of A4 (font Ariel, size 11)</i></p>
Scoring Criteria	<p>Scoring is based on the 0 to 100 scoring methodology (as detailed in Section 15.2.2).</p> <p>Maximum mark of 24 points (worth 40% of quality criterion)</p>
Bidder Response	Attachment

15.2.2 SCORING METHODOLOGY

0	The Question is not answered or the response is completely unacceptable.
10	Extremely poor response – they have completely missed the point of the question.
20	Very poor response and not wholly acceptable. Requires major revision to the response to make it acceptable. Only partially answers the requirement, with major deficiencies and little relevant detail proposed.
40	Poor response only partially satisfying the selection question requirements with deficiencies apparent. Some useful evidence provided but response falls well short of expectations. Low probability of being a capable supplier.
60	Response is acceptable but remains basic and could have been expanded upon. Response is sufficient but does not inspire.
80	Good response which describes their capabilities in detail which provides high levels of assurance consistent with a quality provider. The response includes a full description of techniques and measurements currently employed.
100	Response is exceptional and clearly demonstrates they are capable of meeting the requirement. No significant weaknesses noted. The response is compelling in its description of techniques and measurements currently employed, providing full assurance consistent with a quality provider.

Where an evaluation criterion is worth 10% then the 0-100 score achieved will be multiplied by 10.

Example if a Bidder scores 60 from the available 100 points this will equate to 6% by using the following calculation: $\text{Score}/\text{Total Points available multiplied by 10}$ ($60/100 \times 10 = 6$)

16. PROCUREMENT

All communication relating to this tender must be made via the Procurement Team.

Email: procurement@stscitd.co.uk

Please use this email address to:

- Confirm the Tenderer intends to submit a tender.
- Raise any questions during the tender period.
- Return the completed tender.

17. APPENDICES

Appendix A: Terms and Conditions (S1 – Precedent Contract for the Purchase of Services)

Appendix B: Cable Route Map for Dock Road Indoor 66kV Substation to Transformer 67

Appendix C: Cable Route Map for Corridor 66kV Substation to REF Mill 66kV Substation

Appendix D: VA01 Contractor Approval Form

Appendix E: Contractor Information Presentation

Appendix F: Contractor Approval Guidelines

Appendix G: Excel Pricing Schedule

18. FREEDOM OF INFORMATION

Freedom of Information Act 2000 (FOI) and/or Environmental Information Regulations 2004 (EIR) Exemptions

19. DECLARATIONS

- Declaration 1 – Statement of Non-Collusion
- Declaration 2 – Form of Tender
- Declaration 3 – Conflict of Interest
- Declaration 4 – Questions for Tenderers
- Declaration 5 – Agreement to Published Terms & Conditions
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FREEDOM OF INFORMATION

In accordance with the obligations and duties placed upon public authorities by the Freedom of Information Act 2000 (the 'FOIA') and the Environmental Information Regulations 2004 (the 'EIR') (each as amended from time to time), the Contracting Authority may be required to disclose information submitted by the Bidder.

In respect of any information submitted by a Bidder that it considers to be commercially sensitive the Bidder should complete the Freedom of Information question FOI1.2 below.

Where a Bidder identifies information as commercially sensitive, the Contracting Authority will endeavour to maintain confidentiality. Bidders should note, however, that, even where information is identified as commercially sensitive, the Contracting Authority may be required to disclose such information in accordance with the FOIA or the Environmental Information Regulations. In particular, the Contracting Authority is required to form an independent judgment concerning whether the information is exempt from disclosure under the FOIA or the EIR and whether the public interest favours disclosure or not. Accordingly, the Contracting Authority cannot guarantee that any information marked 'confidential' or "commercially sensitive" will not be disclosed.

Where a Bidder receives a request for information under the FOIA or the EIR during the procurement, this should be immediately passed on to the Contracting Authority and the Bidder should not attempt to answer the request without first consulting with the Contracting Authority.

Bidders are reminded that the Government's transparency agenda requires that sourcing documents, including RFP templates such as this, are published on a designated, publicly searchable web site, and, that the same applies to other sourcing documents issued by the Contracting Authority, and any contract entered into by the Contracting Authority with its preferred supplier once the procurement is complete. By submitting a response to this RFP Bidders are agreeing that their participation and contents of their Response may be made public.

<p>FOI1.1</p>	<p>FREEDOM OF INFORMATION ACT 2000 (FOIA) AND / OR ENVIRONMENTAL INFORMATION REGULATIONS 2004 (EIR)</p> <p>Information provided in the course of the procurement process may be disclosed under Freedom of Information Act 2000 or Environmental Information Regulations 2004.</p> <p>Please note that some of the information provided may be protected under the FOIA exemptions and EIR exceptions. More information on applying the exemptions or exceptions can be found under the Information Commissioners Office (ICO) website http://ico.org.uk</p> <p>Please confirm you have been informed that information provided under this Bid may be disclosed under the FOIA and EIR and agree to it being published.</p>
<p>Bidder guidance</p>	<p>The Bidder shall answer Yes or No</p> <p>Yes – Pass</p> <p>No - Fail</p>
<p>Scoring criteria</p>	<p>Mandatory Pass / Fail</p>
<p>Bidder response</p>	<p>Yes / No</p>

FOI1.2	<p>FREEDOM OF INFORMATION ACT 2000 AND / OR ENVIRONMENTAL INFORMATION REGULATIONS 2004 EXEMPTIONS</p> <p>Please complete this section <u>only</u> if you have agreed for your information to be disclosed under the FOIA or EIR in FOI1.1</p> <p>If you have not agreed for your information to be disclosed under the FOIA or EIR in Question FOI1.1 please complete the table 'N/A' (not applicable)</p> <p>If you have agreed for your information to be disclosed under the FOIA or EIR in Question FOI1.1 please tell us what exemptions or exceptions may apply to your information and why? If you are not relying on any exemptions or exceptions please complete each field 'N/A' (not applicable).</p>	
Bidder guidance	<p>The Bidder shall provide details of their proposed exemptions/exception in the table below.</p> <p>The Bidder shall note that if the Contracting Authority believes that the suggested exemptions or exceptions have not been applied properly, the Contracting Authority will disclose the requested information unless another exemption or exception can be applied by the Contracting Authority.</p> <p>Be aware that by completing FOI1.1 and answering 'yes' you have agreed for the Contracting Authority to disclose the provided information under the Freedom of Information Act 2000 or Environmental Information Regulation 2004, therefore you will not be approached for consent.</p>	
Scoring criteria	For information only	
Bidder response	Confidential Information	Justification for exemption/exception under FOIA / EIR
	Commercially sensitive information	Justification for exemption/exception under FOIA / EIR

Declaration 1: Statement of non-collusion

To: South Tees Site Company Limited

1. We recognise that the essence of competitive tendering is that STSC will receive a bona fide competitive tender from all persons tendering. We therefore certify that this is a bona fide tender and that we have not fixed or adjusted the amount of the tender or our rates and prices included therein by or in accordance with any agreement or arrangement with any other person.

2. We also certify that we have not done and undertake not to do at any time before the hour and date specified for the return of this tender any of the following acts:

- a) communicate to any person other than STSC the amount or approximate amount of our proposed tender, except where the disclosure, in confidence, of the approximate amount is necessary to obtain any insurance premium quotation required for the preparation of the tender;
- b) enter into any agreement or arrangement with any other person that he shall refrain for submitting a tender or as to the amount included in the tender;
- c) offer or pay or give or agree to pay or give any sum of money, inducement or valuable consideration directly or indirectly to any person doing or having done or causing or having caused to be done, in relation to any other actual or proposed tender for the contract any act, omission or thing of the kind described above.

3. In this certificate, the word "person" shall include any person, body or association, corporate or unincorporated; and "any agreement or arrangement" includes any such information, formal or informal, whether legally binding or not.

.....
Signature (duly authorised on behalf of the tenderer)

.....
Print name

.....
On behalf of (organisation name)

.....
Date

Declaration 2: Form of Tender

To: South Tees Site Company Limited

1. Having considered the invitation to tender and all accompanying documents (including without limitation, the terms and conditions of contract and the specification) we confirm that we are fully satisfied as to our experience and ability to deliver the goods/services in all respects in accordance with the requirements of this invitation to tender.
2. We hereby tender and undertake to provide and complete all the services required to be performed in accordance with the terms and conditions of contract and the specification for the amount set out in the Pricing Schedule.
3. We agree that any insertion by us of any conditions qualifying this tender or any unauthorised alteration to any of the terms and conditions of contract made by us may result in the rejection of this tender.
4. We agree that this tender shall remain open to be accepted by STSC for **x** weeks from the date below.
5. We understand that if we are a subsidiary (within the meaning of section 1159 of (and schedule 6 to) the Companies Act 2006) if requested by the Authority we may be required to secure a Deed of Guarantee in favour of STSC from our holding company or ultimate holding company, as determined by STSC in their discretion.
6. We understand that STSC is not bound to accept the lowest or any tender it may receive.
7. We certify that this is a bona fide tender.

.....
Signature (duly authorised on behalf of the tenderer)

.....
Print name

.....
On behalf of (organisation name)

.....
Email address

.....
Telephone Number

.....
Date

Declaration 3: Conflict of Interest

I have nothing to declare with respect to any current or potential interest or conflict in relation to this tender (or any potential providers who may be subcontracted to deliver this work, their advisers or other related parties). By conflict of interest, I mean, anything which could be reasonably perceived to affect the impartiality of this tender, or to indicate a professional or personal interest in the outcomes from this tender.

Signed

Name

Position

OR

I wish to declare the following with respect to personal or professional interests related to relevant organisations*;

X
X

Where a potential conflict of interest has been declared for an individual or organisation within a consortia, please clearly outline the role which this individual or organisation will play in the proposed project and how any conflict of interest has or will be mitigated.

X
X

Signed

Name

Position

Please complete this form and return this with your ITT documentation - Nil returns **are** required.

- * These may include (but are not restricted to);
- A professional or personal interest in the outcome of this research
- For evaluation projects, a close working, governance, or commercial involvement in the project under evaluation
- Current or past employment with relevant organisations
- Payment (cash or other) received or likely to be received from relevant organisations for goods or services provided (Including consulting or advisory fees)
- Gifts or entertainment received from relevant organisations
- Shareholdings (excluding those within unit trusts, pension funds etc.) in relevant organisations
- Close personal relationship or friendships with individuals employed by or otherwise closely associated with relevant organisations

All of the above apply both to the individual signing this form and their close family / friends / partners etc.

If your situation changes during the project in terms of interests or conflicts, you must notify the OGA straight away.

A DECLARATION OF INTEREST WILL NOT NECESSARILY MEAN THE INDIVIDUAL OR ORGANISATION CANNOT WORK ON THE PROJECT; BUT IT IS VITAL THAT ANY INTEREST OR CONFLICT IS DECLARED SO IT CAN BE CONSIDERED OPENLY.

Declaration 4: Questions for Tenderers

In some circumstances STSC is required by law to exclude you from participating further in a procurement. If you cannot answer 'no' to every question in this section it is very unlikely that your application will be accepted, and you should contact us for advice before completing this form.

Please state 'Yes' or 'No' to each question.

Has your organisation or any directors or partner or any other person who has powers of representation, decision or control been convicted of any of the following offences?	Answer
(a) conspiracy within the meaning of section 1 or 1A of the Criminal Law Act 1977 or article 9 or 9A of the Criminal Attempts and Conspiracy (Northern Ireland) Order 1983 where that conspiracy relates to participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/841/JHA;	
(b) corruption within the meaning of section 1(2) of the Public Bodies Corrupt Practices Act 1889 or section 1 of the Prevention of Corruption Act 1906; where the offence relates to active corruption;	
(c) the offence of bribery, where the offence relates to active corruption;	
(d) bribery within the meaning of section 1 or 6 of the Bribery Act 2010;	
(e) fraud, where the offence relates to fraud affecting the European Communities' financial interests as defined by Article 1 of the Convention on the protection of the financial interests of the European Communities, within the meaning of:	
(i) the offence of cheating the Revenue;	
(ii) the offence of conspiracy to defraud;	
(iii) fraud or theft within the meaning of the Theft Act 1968, the Theft Act (Northern Ireland) 1969, the Theft Act 1978 or the Theft (Northern Ireland) Order 1978;	
(iv) fraudulent trading within the meaning of section 458 of the Companies Act 1985, article 451 of the Companies (Northern Ireland) Order 1986 or section 993 of the Companies Act 2006;	
(v) fraudulent evasion within the meaning of section 170 of the Customs and Excise Management Act 1979 or section 72 of the Value Added Tax Act 1994;	
(vi) an offence in connection with taxation in the European Union within the meaning of section 71 of the Criminal Justice Act 1993;	
(vii) destroying, defacing or concealing of documents or procuring the execution of a valuable security within the meaning of section 20 of the Theft Act 1968 or section 19 of the Theft Act (Northern Ireland) 1969;	
(viii) fraud within the meaning of section 2, 3 or 4 of the Fraud Act 2006; or	
(ix) making, adapting, supplying or offering to supply articles for use in frauds within the meaning of section 7 of the Fraud Act 2006;	

(f)	money laundering within the meaning of section 340(11) of the Proceeds of Crime Act 2002;	
(g)	an offence in connection with the proceeds of criminal conduct within the meaning of section 93A, 93B or 93C of the Criminal Justice Act 1988 or article 45, 46 or 47 of the Proceeds of Crime (Northern Ireland) Order 1996; or	
(h)	an offence in connection with the proceeds of drug trafficking within the meaning of section 49, 50 or 51 of the Drug Trafficking Act 1994; or	
(i)	any other offence within the meaning of Article 45(1) of Directive 2004/18/EC as defined by the national law of any relevant State.	

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Declaration 5: Agreement to Published Terms & Conditions

To: South Tees Site Company Limited

We confirm agreement to the published Terms and Conditions in relation to this tender without deviation.

.....
Signature (duly authorised on behalf of the tenderer)

.....
Print name

.....
On behalf of (organisation name)

.....
Date

CONFIDENTIAL

Declaration 6: Use of Sub-Contractors

To: South Tees Site Company Limited

We intend to use the below sub-contracts in delivering this tender.

Sub-contractor	Nature of Work

.....
Signature (duly authorised on behalf of the tenderer)

.....
Print name

.....
On behalf of (organisation name)

.....
Date

OR

We do not intend to use sub-contractors in delivering this tender.

.....
Signature (duly authorised on behalf of the tenderer)

.....
Print name

.....
On behalf of (organisation name)

.....
Date

Declaration 7: Health & Safety Policy

	Please self-certify that your organisation has a Health and Safety Policy that complies with current legislative requirements. These should consider not only where your organisation is based but also any needs that are required in the country of delivery of the procurement.
Bidder Guidance	The Bidder shall answer Yes or No Yes – Pass No - Fail
Scoring Criteria	Mandatory Pass / Fail

Please sign in the appropriate box:

Yes	Sign: Print Name:
No	Sign: Print Name:

Declaration 8: Enforcement/remedial orders

	Has your organisation or any of its Directors or Executive Officers been in receipt of enforcement/remedial orders in relation to the Health, Safety and Environment enforcement agencies (or equivalent body) in the last 3 years?
Bidder Guidance	<p>The Bidder Shall answer yes or no</p> <p>Yes = *Fail</p> <p>No = Pass</p> <p>If your answer to this question is “Yes”, please provide details in a separate Appendix of the conviction or notice and details of any remedial action or changes you have made as a result of conviction or notices served.</p> <p>The Contracting Authority will not select bidder(s) that have been prosecuted or served notice under Health and Safety legislation in the last 3 years, unless the authority is satisfied that appropriate remedial action has been taken to prevent future occurrences/breaches.</p>
Scoring Criteria	Mandatory Pass / Fail

Please sign in the appropriate box:

Yes	Sign: Print Name:
No	Sign: Print Name: