

Statement of Methodology and Criteria to be adopted in evaluating tenderers' submissions

Evaluation of Tenders

ECITB will evaluate all tenders on basis of Most Economically Advantageous Tender.

The ECITB will weight and score the price and non-price elements of the of the tenderer's submission.

The price information will be submitted in Section 1 of the tender, and the non-price information will be submitted in Section 2.

The weighting between price and non-price elements is as follows:

- **25% weighting on price;**
- and**
- **75% on non-price elements.**

Each submission will be scored from a maximum achievable total of **200** points.

Thus, up to **50** points will be awarded in respect of the submission relating to price, and up to **150** points will be awarded in respect of the submission relating to non-price elements.

Scoring and Criteria.

In scoring Section 1 and each sub-section of Section 2 a score between 0 and 5 marks will be awarded. In section 1 the score will be awarded on the following basis;

Description of Scoring System	Score
Best financial response received.	5
2nd best financial response received.	4
3rd best financial response received.	3
4th best financial response received.	2
5th best financial response received.	1
No response provided.	0

In Section 2, a score will be awarded in respect of each of 4 sub-sections on the following basis;

Description of Scoring System	Score
Meets all of the basic requirements and offers innovative and/or additional benefits.	5
A satisfactory response that meets all of the basic requirements.	4
Indications that the response will meet the majority of the requirements in a satisfactory manner.	3
Indications that the response will meet only a minority of the requirements in a satisfactory manner.	2
Very poor submission/ unsatisfactory response which suggests that the tenderer will have serious difficulties meeting the requirements.	1
No response provided.	0