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Attn: REDACTED

**REDACTED**

Date: 04/10/2017

Procurement ref: CCSO17C36

Dear Sir / Madam,

**Award of contract for the Provision of Support and Maintenance for the Open Text Text Fax Gateway**

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Driver and Vehicle Licensing Agency (DVLA) (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence 1st day of November 2017 and the Expiry Date will be 31st day of October 2018. The Authority reserves the option to extend the call-off contract by 12 months. The total contract value shall be £13,826.71 (excluding extension options).

This procurement activity was a further competition under framework RM3733 Technology Products 2 Lot 2 Packaged Software and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by 12:00 pm 6<sup>th</sup> October 2017.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf the Driver Vehicle Licensing Agency

Name: REDACTED

Signature: REDACTED

Date: 04/10/2017