



Metro Dynamics Limited
201 Borough High Street
London
SE1 1JA

Attn: **REDACTED**
REDACTED

Date: 24/08/2016

Procurement ref: CCCC16A48

Dear Sir/Madam,

Award of contract for the supply of Consultancy for Cambridge, Milton Keynes, Oxford and Northampton Growth Corridor: Finance and Investment Framework

Following your tender for the Provision of Consultancy for Cambridge, Milton Keynes, Oxford and Northampton Growth Corridor: Finance and Investment to Her Majesty's Treasury, we are pleased to award this contract to you. The attached appendix provides detailed feedback on your submitted proposal.

This letter (Award Letter) and its Annexes set out the terms of the contract between Her Majesty's Treasury as the Customer and Metro Dynamics Limited as the Supplier for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the "**Conditions**"). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:

- 1.1. The Services shall be performed at the offices of the supplier. However frequent meetings will need to take place with the National Infrastructure Commission at the supplier's offices, or at the Commission's offices in the Eastcheap Court 11 Philpot Lane, London EC3M 8UD and meeting spaces at 1 Horse Guard Road, London SW1A 2HQ.
- 1.2. The charges for the Services shall be as set out in Annex 2. The total contract value shall be £88,450, including all extension options.
- 1.3. The specification of the Services to be supplied is as set out in Annex 3 and within the Supplier's response at Annex 4 subject to any clarifications as set out in Annex 5. Where there is conflict Annex 3 shall take precedence.



1.4. The Contract shall commence on 25th August 2016 (the “Start Date”) and the Expiry Date shall be 6th December 2016.

1.5. The address for notices of the Parties are:

Customer

**National Infrastructure Commission
Her Majesty’s Treasury
Eastcheap Court
11 Philpot Lane
London
EC3M 8UD
Attention: REDACTED
Email: REDACTED**

Supplier

**Metro Dynamics Limited
201 Borough High Street
London
Attention: REDACTED
Email: REDACTED**

1.6. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title/Role
REDACTED	REDACTED

2. Payment

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name and telephone number) of your Customer contact (i.e. Contract Manager). Non-compliant invoices will be returned, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact the Customer’s Accounts Payable section.

3. Liaison

For general liaison your contact will continue to be **REDACTED**.

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Services. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to Robert Card at the above address **within [2] days** from the date of this letter. No other form of



acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract.

Yours faithfully,

Signed for and on behalf of Her Majesty's Treasury ("the Customer")

Name: **REDACTED**

Signature: **REDACTED**

Date:

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of Metro Dynamics Limited ("the Supplier")

Name: **REDACTED**

Director, Metro Dynamics

Signature: **REDACTED**

Date: 25/08/2016