Oxford Global Projects

Ground Floor Dorey Court

Admiral Park

St Peter Port

GUERNSEY

GY1 2HT

Attn: REDACTED

[REDACTED@oxfordglobalprojects.com](mailto:%20REDACTED@oxfordglobalprojects.com)

Date: **21st August 2020**

Contract Reference: **CCZZ20A65**

Dear REDACTED,

**Award of Contract for the Provision of Rail Class Forecasting**

Following your proposal for the provision of Rail Class Forecasting to National Infrastructure Commission (NIC), (The Contracting Authority) we are pleased to award this contract to you.

This letter (Award Letter) and its Annexes set out the terms of the contract between National Infrastructure Commission as the Contracting Authority and Oxford Global Projects as the Supplier for the provision of the Services.

Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the “**Conditions**”). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail.

Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. **For the purposes of the Agreement, the Contracting Authority and the Supplier agree as follows:** 
   1. The Services shall be performed at Supplier’s premises.
   2. The charges for the Services shall be as set out in Annex 2. The total contract value shall be £15,000.00, including all expenses and taxes.
   3. The specification of the Services to be supplied is as set out in Annex 3 and within the Supplier’s response at Annex 4. Where there is conflict Annex 3 shall take precedence.
   4. The Term shall be for a period of five (5) weeks commencing on **Monday 24th August 2020**  (the “Start Date”) and the Expiry Date shall be **Tuesday 29th September 2020**
   5. The address for notices of the Parties are:

|  |  |
| --- | --- |
| **Contracting Authority** | **Supplier** |
| National Infrastructure Commission  REDACTED  Senior Economic Advisor  Finlaison House  15-17 Furnival street,  London, EC4A 1AB  Email:  [REDACTED*@nic.gov.uk*](mailto:%20REDACTED@nic.gov.uk)  Tel: REDACTED | Oxford Global Projects  REDACTED  Ground Floor Dorey Court  Admiral Park  St Peter Port  GUERNSEY, GY1 2HT  Email: [REDACTED*@oxfordglobalprojects.com*](mailto:%20REDACTED@oxfordglobalprojects.com)  Tel:REDACTED |

* 1. The following persons are Key Personnel for the purposes of the Agreement:
     1. For the Supplier:

|  |  |
| --- | --- |
| **Name** | **Title/Role for the Supplier** |
| REDACTED | CEO of Oxford Global Projects |
| REDACTED | Project Lead – Oxford Global Projects |

1.7.2 For the Contracting Authority:

|  |  |
| --- | --- |
| **Name** | **Title/Role for the Contracting Authority** |
| REDACTED | Senior Economic Advisor |

1. **Payment**

## Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

## Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

## Invoices should be submitted to: [REDACTED@hmtreasury.gov.uk](mailto:%20REDACTED@hmtreasury.gov.uk).

1. **Liaison**

For general liaison, your contact will be REDACTED Senior Economic Advisor Email:  [REDACTED*@nic.gov.uk*](mailto:%20REDACTED@nic.gov.uk) *Tel:* REDACTED

Please confirm your acceptance of the award of this contract by signing and returning an electronic copy by return of email **Monday 24th August 2020**. No other form of acknowledgement will be accepted.

Please remember to quote the Contract Reference number above in any future communications relating to this Contract.

Thank you for your cooperation.

Yours faithfully,

|  |  |
| --- | --- |
| Signed for and on behalf of National Infrastructure Commission (“the Customer”) | |
| Name: REDACTED  Job Title:Senior Economic Advisor |  |
| Signature: REDACTED |  |
| Date: 21/08/2020 |  |

We accept the terms set out in this letter and its Annexes, including the Conditions.

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| Signed for and on behalf of ***Oxford Global Projects*** (“the Supplier”) |
| Name**:** REDACTED  Job Title: Director |
| Signature: REDACTED |
| Date: 24 August 2020 |