**RM6098 Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: (PRJ\_3700) Supply of Dell Windows Laptops and Peripherals

THE BUYER: Department for Energy Security and Net Zero

## 1.1 The Department for Energy Security and Net Zero shall for the purpose of the procuring this contract, be referred to as “the Buyer”.

## 1.2 The Integrated Corporate Service (ICS) shall for the purpose of the procuring this contract, be referred to as “the Client” and shall manage this contract.

## 1.4 The Department for Science, Innovation and Technology (DSIT) will be in scope of using this contract through the ICS Digital team.

BUYER ADDRESS 3-8 Whitehall Place, London SW1A 2AW

THE SUPPLIER: Dell Corporation Limited, Dell Technologies

SUPPLIER ADDRESS: One Creechurch Place, London, EC3A 5AF

REGISTRATION NUMBER: 635 8235 28

DUNS NUMBER: 298783333

SID4GOV ID: **N/A**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 16/08/204.

It’s issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Services.

CALL-OFF LOT(S):

Lot 2 Hardware

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
* Joint Schedules for RM6098
	+ Joint Schedule 2 (Variation Form)
	+ Joint Schedule 3 (Insurance Requirements)
	+ Joint Schedule 4 (Commercially Sensitive Information)
	+ Joint Schedule 10 (Rectification Plan)
	+ Joint Schedule 11 (Processing Data)
1. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
2. Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: 29/08/2024

CALL-OFF EXPIRY DATE: 28/08/2026

CALL-OFF INITIAL PERIOD: Two years

CALL-OFF DELIVERABLES

## This contract is for the provision of Windows laptops, bags and a range of peripherals used by the ICS (Integrated Corporate Services) digital team to support Department for Energy Security and Net Zero (DESNZ) and Department for Science, Innovation and Technology (DSIT) and other agencies or new Departments the ICS digital team provides or may provide IT service to.

A full description of the goods and services required is listed in the Department’s specification – Annex A - Attachment 3 Attachment 3 Statement of Requirements.

LOCATION FOR DELIVERY

Department for Energy Security and Net Zero

 3-8 Whitehall Place, London SW1A 2AW

DATES FOR DELIVERY

As listed in the Department’s specification – Annex A - Attachment 3 Statement of Requirements.

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be a minimum of 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£837,200.00.**

CALL-OFF CHARGES

**T**he Charges for the Deliverables will be based on the Supplier’s offered rates as per their submission within Annex B – PRJ3700 Pricing Schedule v1.0.

REDACTED

PAYMENT METHOD

## Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables following receipt of a valid invoice.

BUYER’S INVOICE ADDRESS:

## Invoices should be submitted to ap@uksbs.co.uk and digitalfinance@ics.gov.uk

SUPPLER’S PROPOSAL

**T**he Deliverables will align to the Supplier’s Proposal as per their submission within Annex C – PRJ3700 Dell Proposal

BUYER’S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER’S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER’S CONTRACT MANAGER

REDACTED

KEY SUBCONTRACTOR(S)

**[Insert** name (registered name if registered)]

COMMERCIALLY SENSITIVE INFORMATION

Not Applicable

GUARANTEE

Not applicable

|  |  |
| --- | --- |
| **For and on behalf of the Supplier:** | **For and on behalf of the Buyer:** |
| Signature: |  | Signature: |  |
| Name: |  | Name: |  |
| Role: |  | Role: |  |
| Date: |  | Date: |  |