Prior Information Notice (PIN)

for

**Title: Site Characterisation Delivery Partner (SCDP)**

OFFICIAL - COMMERCIAL IN CONFIDENCE

|  |  |
| --- | --- |
| **PIN Purpose** | Notification of Market Engagement |
| **Contracting Authority** | Nuclear Waste Services Pelham HousePelham DriveCalderbridge Cumbria CA20 1DBUnited Kingdom |
| **Market Engagement Dates and Locations** | Supplier/NWS one-to-one sessions are going to be held face-to-face in the week commencing 4th November 2024. Please see location below: DLA Piper160 Aldersgate StreetLondonEC1A 4HTWe reserve the right to amend this timetable.  |
| **Meeting****Registration**  | If you wish to participate in the market engagement, please choose your preferred meeting slot by following this [link](https://forms.office.com/Pages/ResponsePage.aspx?id=trUpGQ4jLkuDerlvCpsbVvo2qB0moMdOjKVO0TFK_KZURjQ0WTNZT05MQ1FPRldDQUYwVlFWWE1YUC4u) and completing a short survey.Please DO NOT register interest through any other route.You will be allowed to select ONE preferred session. The survey works on a first come first served basis.Once the date and time is confirmed, the meeting invitation will be issued containing further details.  |
| **Deadline for expressions of interest**  | 25th October 2024, 5pm |

# **NB: THIS IS NOT A CALL FOR COMPETITION**

# PIN INTENTION

The intent for this Prior Information Notice (PIN) is to notify supply chain of another upcoming market engagement relating to Site Characterisation Delivery Partner (SCDP) contract opportunity. NWS is looking to engage with the market to obtain feedback on the proposed delivery models, contractual principles, scope and other matters. Those organisations which are interested in engaging in this market engagement are invited to book a date and time for the sessions. Documents including but not limited to; SCDP Contracting and Competition Principles; Draft Contract Scope shall be made available on the Atamis system, once these are added any supplier who has registered and secured a spot shall receive an e-mail notification advising them that the documents are available to view. These documents will form the basis for discussion at the face-to-face meetings. During the meetings, the suppliers will be requested to provide any feedback on the commercial assumptions summarised in principles document and outlined scope in CTS e.g.

• Is it clear? If no, which parts are unclear?

• Is there sufficient detail? If no, what additional detail is required?

• Anything else NWS should consider?

The meeting agenda will be shared with invitations, however if there is any specific topic(s) that you would like to ensure is discussed during the meetings, please indicate that in ‘Comments’ section of the session booking form.

Since NWS thinking evolved following previous market engagements, in order to avoid confusion, NWS will be sharing only documents that reflect current thinking regarding SCDP commercial strategy, however if your organisation have not engaged with NWS before, and would like to access information shared with previous market engagements, please include such request in the ‘Comments’ section of the session booking form and NWS will share this relevant background information.

# HOUSEKEEPING

Meetings will be held at London, in DLA Piper offices (exact location above). Whilst it is NWS’ preference to meet with all suppliers’ representatives face-to-face, where this is not possible, there will be an option to dial into the meeting via Microsoft Teams. Please indicate such need via ‘Comments’ section so we can ensure you receive link to Teams call with your meeting invite.

Due to the meeting room size constraints, the number of delegates is limited in terms of attendance to 5 attendees representing each supplier or team. It is essential to have the right mix of individuals that can cover the scope and understanding of the market. A combination of senior technical, commercial and programme representatives are recommended.

Please also note that if you are part of preformed team that consist of numerous organisations, you are required to book only 1 session. Please ensure you communicate with each other as there are limited number of meeting slots available and NWS would like to give an opportunity to everyone interested in speaking with us.

More detailed information regarding the meeting e.g. host name, lunch provisions etc. will be shared with meeting invites.

# FUTURE MARKET ENGAGEMENT

NWS does not exclude the possibility of having another round of market engagement prior to commencing the tender process (currently scheduled for April 2025 but subject to change). This will depend on level of alignment between NWS procurement approach and market’s understanding of it and if more clarity if required on certain elements. NWS wants to ensure the market is sufficiently informed to be able to understand whether this opportunity is of interest and something they would wish to tender for.

It is therefore important that interested organisations monitor Contracts Finder, the Find a Tender Service and the Atamis e-Procurement portal (Atamis) for further PINs about market engagement activities. The delivery model may change as a result of the market engagement, further internal testing; and the required exercise of securing both internal and external governance prior to the issue of a tender.

# COMMUNICATION

This PIN can be viewed on Atamis at this link:

<https://one-nda.force.com/s/Welcome>

You will be required to register on Atamis, and once registration is complete you can search for this PIN using the Atamis search box and using the title as a reference.

Or use the “Find a Tender” service located at

https://www.find-tender.service.gov.uk/Search

# GENERAL CONDITIONS

* The market engagement will be conducted in accordance with Regulation 40 of the Public Contracts Regulations (2015).
* Any and all costs associated with the production of PIN response or attending the sessions must be borne by the Supplier.
* Information contained within this document is confidential and must not be revealed to any third party without prior written consent from us.
* No down-selection of Suppliers will take place as a consequence of any responses or interactions relating to this PIN.
* We expect that all responses to this PIN will be provided by Suppliers in good faith to the best of their ability in the light of information available at the time of their response.
* No information provided by a Supplier in response to this PIN will be carried forward, used, or acknowledged in any way for the purpose of evaluating the Supplier, in any subsequent formal procurement process.