



The Planning Inspectorate Yr Arolygiaeth Gynllunio

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Recipient name
Address line 1
Address line 2
Town
County
Postcode

Your Ref:

Our Ref:

Date: DD Month Year

Dear [NAME OR Sir/Madam]

Planning Act 2008 (as amended) and The Infrastructure Planning (Environmental Impact Assessment) Regulations 2009 (as amended) – Regulation 8

**Application by [APPLICANT'S NAME] for an Order Granting Development
Consent for the [DEVELOPMENT NAME/DESCRIPTION]**

Scoping Consultation with non prescribed consultation bodies

The applicant has asked the Secretary of State for its opinion (a scoping opinion) as to the information to be provided in an environmental statement relating to the above project. You can access the request from the National Infrastructure pages of the Planning Portal: www.planningportal.gov.uk/infrastructure. Alternatively, use the following direct link: [WEB LINK](#)

You are not a prescribed consultation body, but due to the significant role which you play, the Secretary of State would welcome your comments and would be grateful if you would:

- inform the Secretary of State of the information you consider should be provided in the environmental statement, or
- confirm that you do not have any comments.

The Secretary of State is entitled to assume that you do not have any comments to make on the information to be provided in the environmental statement (Regulation 8 (11)) if you have not responded to this letter by **DATE**. The deadline for consultation responses is a statutory requirement and cannot be extended. Responses received after this deadline will not be included within the scoping opinion but will be forwarded to the applicant for information.

Responses to the Secretary of State regarding the scoping report should be sent

preferably electronically to environmentalservices@infrastructure.gsi.gov.uk or by post marked for the attention of **NAME**.

If you have any queries, please do not hesitate to contact us.

Yours **[sincerely OR faithfully (if using Sir/Madam)]**

Name

[NAME]

[JOB TITLE]

on behalf of the Secretary of State

Advice may be given about applying for an order granting development consent or making representations about an application (or a proposed application). This communication does not however constitute legal advice upon which you can rely and you should obtain your own legal advice and professional advice as required.

A record of the advice which is provided will be recorded on the Planning Inspectorate website together with the name of the person or organisation who asked for the advice. The privacy of any other personal information will be protected in accordance with our Information Charter which you should view before sending information to the Planning Inspectorate.