



Crown
Commercial
Service

RM6002: Permanent Recruitment Order Form Template (Short Form)

Order Form Template (Short Form)

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[Buyer guidance: This Order Form, when completed and executed by both the Buyer and the Supplier, forms a Call-Off Contract from CCS framework RM6002, Permanent Recruitment. Signing it ensures that both parties are able to compliantly use the terms and conditions agreed from the procurement exercise. You can complete and execute the Call-Off contract by either physical signature or by using an equivalent document or electronic purchase order system. If an electronic purchasing system is used instead of signing as a hard-copy, the text below must be copied into the electronic order form.]

Order Form Template

This Order Form is for the provision of the Call-Off Deliverables. It is issued under the Framework Contract with the reference number RM6002 Permanent Recruitment.

| | |
|---------------------------------------|--------------------------------|
| Buyer Name | Government Recruitment Service |
| Buyer Contact | |
| Buyer Address | |
| Invoice Address (if different) | <hr/> |

| | |
|-------------------------|-------------------|
| Supplier Name | Gatenby Sanderson |
| Supplier Contact | |
| Supplier Address | |

| | |
|-----------------------------|--------------------------------|
| Framework Ref | RM6002 (Permanent Recruitment) |
| Framework Lot | 6 |
| Call-Off (Order) Ref | PRF/01/06 |
| Order Date | 4 March 2019 |
| Call-Off Charges | £30,669 |
| Call-Off Start Date | 4 March 2019 |
| Call-Off Expiry Date | 31 st June 2019 |
| Extension Options | n/a |

CALL-OFF INCORPORATED TERMS

The Call-Off Contract, including the CCS Core Terms and Joint Schedules' can be viewed in the 'Documents' tab of the Permanent Recruitment framework page on the CCS website:

<https://ccs-agreements.cabinetoffice.gov.uk/contracts/rm6002>

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, or added to, this Order Form, or presented at the time of delivery.

CALL-OFF DELIVERABLES

| The requirement |
|---|
| Executive search, including candidate handling and leadership assessment for role of; MoD DIO Regional Head of Scotland and Northern Ireland. |

PERFORMANCE OF THE DELIVERABLES

| Key Staff |
|--|
| |
| Key Subcontractors |
| [Insert name of key sub-contractors if required] |

| For and on behalf of the Supplier: | | For and on behalf of the Buyer: | |
|------------------------------------|---|---------------------------------|---|
| Signature: |  | Signature: |  |
| Name: | | Name: | Tim ROBERTS |
| Role: | DIO Regional Head Scotland and Northern Ireland | Role: | COMMERCIAL DIRECTOR |
| Date: | | Date: | 3 APRIL 2017 |

