

## RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	Con_24520
THE BUYER:	<b>Ministry of Justice on behalf of the Secretary of State for Justice</b>
BUYER ADDRESS	Ministry of Justice 102 Petty France London SW1H 9AJ
THE SUPPLIER:	KPMG LLP
SUPPLIER ADDRESS:	15 Canada Square, London, E14 5GL
REGISTRATION NUMBER:	OC301540
DUNS NUMBER:	42-391-6167
SID4GOV ID:	N/A

#### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 25<sup>th</sup> November 2024.

It's issued under the Framework Contract with the reference number RM6187 for the provision of a Learning Transformation Project.

#### CALL-OFF LOT(S):

Lot 3- Complex and Transformation

#### Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187

3. The following Schedules in equal order of precedence:

**Joint Schedules for RM6187 Management Consultancy Framework Three**

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

**Call-Off Schedules**

- Call-Off Schedule 5 (Pricing Details)
- Call-Off Schedule 7 (Key Supplier Staff)
- Call-Off Schedule 9 (Security)
- Call-Off Schedule 10 (Exit Management)
- Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms
5. Joint Schedule 5 (Corporate Social Responsibility)
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**Call-off special terms**

The following Special Terms are incorporated into this Call-Off Contract:

*Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is*

- (i) specified in this Contract or*
- (ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements*

[None]

**Call-off start date:** 25<sup>th</sup> November 2024

**Call-off expiry date:** 31<sup>st</sup> March 2025

**Call-off initial period:** 5 months

**Call-off deliverables:**

See details in Call-Off Schedule 20 (Call-Off Specification)

See details in Call-Off Schedule 4 (Call-Off Tender)

**Security**

Short form security requirements apply

**Maximum liability**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:  
£350,000

**Call-off charges**

See details in Call-Off Schedule 5 (Pricing Details)

**Reimbursable expenses**

Recoverable as stated in Framework Contract

**Payment method**

A central purchase order number will be provided by the Authority. All invoices must be sent monthly, quoting a valid purchase order number (PO Number) and Contract reference. You must be in receipt of a valid PO Number before submitting an invoice.

**Buyer's invoice address**

SSCL  
Ministry of Justice  
APinvoices-MOJ-U@gov.sscl.com  
Ministry of Justice  
102 Petty France, London SW1H 9GL

**FINANCIAL TRANSPARENCY OBJECTIVES**

The Financial Transparency Objectives do not apply to this Call-Off Contract.

**Buyer's authorised representative**

**[REDACTED]**

**Buyer's security policy**

Available online at:

[Security Guidance \(justice.gov.uk\)](https://www.justice.gov.uk/security-guidance)

**Supplier's authorised representative**

**[REDACTED]**

**Supplier's contract manager**

**[REDACTED]**

**Progress report frequency**

Monthly

**Progress meeting frequency**

Monthly

**Key staff**

[REDACTED]

**Key subcontractor(s)**

Not applicable

**Commercially sensitive information**

Joint Schedule 4

**Service credits**

Not applicable

**Additional insurances**

Not applicable

**Guarantee**

Not applicable

**Buyer's environmental and social value policy**

Social Value Policy available online at:

[Social Value Policy](#)

Environmental Policy available online at:

[Ministry of Justice and the environment](#)

**Social value commitment**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

**Formation of call off contract**

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

**For and on behalf of the Supplier:**

Signature: [REDACTED]

Name: [REDACTED]

Role: [REDACTED]

Date: [REDACTED]

**For and on behalf of the Buyer:**






Signature: [REDACTED]



Name: [REDACTED]

Role: [REDACTED]





Date: [REDACTED]

**JOINT SCHEDULES**

Joint Schedule 1 (Definitions)	 RM6187-Joint-Schedule-1_Definitions-.odt
Joint Schedule 2 (Variation Form)	 RM6187-Joint-Schedule-2_Variation-Form
Joint Schedule 3 (Insurance Requirements)	 RM6187-Joint-Schedule-3_Insurance-Requirements
Joint Schedule 4 (Commercially Sensitive Information)	 RM6187-Joint-Schedule-4-Commercially-Sensitive-Information
Joint Schedule 5 (Corporate Social Responsibility)	 RM6187-Joint-Schedule-5_Corporate-Social-Responsibility

Joint Schedule 10 (Rectification Plan)	 RM6187-Joint-Schedule-10_-Rectification-F
Joint Schedule 11 (Processing Data)	 RM6187-Joint-Schedule-11_-Processing-Da

### CALL-OFF SCHEDULES

Call-Off Schedule 4 (Call-Off Tender)	[REDACTED]
Call-Off Schedule 5 (Pricing Details)	[REDACTED]
Call-Off Schedule 7 (Key Supplier Staff)	 RM6187-Call-Off-Schedule-7_-Key-Supplier
Call-Off Schedule 9 (Security)	 RM6187-Call-Off-Schedule-9_-Security-.odt
Call-Off Schedule 10 (Exit Management)	 RM6187-Call-Off-Schedule-10_-Exit-Manag
Call-Off Schedule 20 (Call-Off Specification)	 RM6187-Call-Off-Schedule-20_-Specificatio