FDM Group

REDACTED

Attn:  ***REDACTED***

Date: ***30/10/2020***

Contract ref: ***CCIS20A07***

Dear REDACTED,

**Award of contract for the supply of Delivery Manager Asset**

I am delighted to inform you that your organisation has now been awarded the Contract, subject to your signature.

On behalf of Crown Commercial Service (the “Authority”), I am pleased to inform you that we would like to award you the contract.

The call-off contract shall commence 2nd day of November 2020 and the Expiry Date will be 30th day of April 2021. The Contracting Authority reserves the option to extend the call-off contract by a further 6 months. The total contract value shall be £112,500.00 including all extension options.

This procurement activity was a Direct Award under Commercial Agreement RM1557.11 G-Cloud Lot 3 Cloud Support and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of this letter and forward to the Procurement Lead via response to this email by 5pm today. A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me, via response to this email.

Yours faithfully,

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| Signed for and on behalf of ***Crown Commercial Services*** | |
| Name: ***REDACTED*** |  |
| Signature: |  |
| Date: 30th October 2020 |  |