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Contract notice

Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

Association of North East Councils Ltd trading as NEPO (Central Purchasing Body)

Guildhall, Quayside

Newcastle upon Tyne

NE1 3AF

United Kingdom

Contact person: Mr Carl Telford

Telephone: +44 7976775178

E-mail: carl.telford@nepo.org

NUTS code: UKC

Internet address(es):

Main address: www.nepo.org

Address of the buyer profile: www.nepo.org

I.2) **Information about joint procurement**

The contract is awarded by a central purchasing body

I.3) **Communication**

Access to the procurement documents is restricted. Further information can be obtained at: www.nepoportal.org

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.nepoportal.org

Tenders or requests to participate must be submitted to the abovementioned address

I.4) **Type of the contracting authority**

Regional or local authority

I.5) **Main activity**

General public services

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

NEPO302 Gas Supply Framework Agreement

Reference number: NEPO302

II.1.2) **Main CPV code**

09000000

II.1.3) **Type of contract**

Supplies

II.1.4) **Short description:**

The Association of North East Councils Trading as the North East Procurement Organisation (NEPO) is seeking tenders for gas supply services. At the time of submitting an SQ, and throughout the life of the Framework Agreement, tenderers must hold a Non-Domestic Supply Licence as issued by OFGEM.

The Framework Agreement supply services will include NEPO trading gas on a fully flexible basis (amongst other products) and the subsequent supply of gas to the NEPO portfolio. Also included within the scope of the Framework Agreement is the provision of Automatic Meter Reading and associated services and systems. The Framework Agreement will also include provisions for assisting in the reduction of consumption and supporting users energy efficiency schemes.

II.1.5) **Estimated total value**

Value excluding VAT: 300 000 000.00 GBP

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

09000000

65000000

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

NEPO are using a two-stage competitive procedure with negotiation for this Framework Agreement. The first stage is a Selection Questionnaire which will be used to shortlist organisations. It should be noted that one of the key mandatory criteria at Selection Questionnaire stage is for organisations to hold a Non-Domestic gas supply licence. Shortlisted organisations will then be invited to tender in January 2019. The Selection Questionnaire document also contains an ITT overview that sets out the high-level requirements of the Framework Agreement. This document will allow organisations to determine if they are interested in this opportunity and consider whether they have the required capability and capacity to deliver the Framework Agreement prior to submitting a Selection Questionnaire.

The Framework Contract will be a sole supplier Framework Contract with one Lot. Those organisations shortlisted from Selection Questionnaire and invited to tender will be evaluated in accordance with the Award Criteria contained within the Invitation to Tender documents. NEPO may then negotiate with an organisation(s) in line with the requirements of the Competition with Negotiation procedure. NEPO also reserve the right not to enter into negotiation and accept an initial Tender.

The opportunity can be accessed via the NEPO eTender system. Suppliers wishing to be considered for this contract must register their expression of interest and submit a tender through the NEPO eTender System. If not already registered, candidates should register on the NEPO eTender system at <https://procontract.due-north.com/Register> . Tenders must be submitted using the link above. Tenders submitted via postal or email methods will not be accepted. If you require time-critical assistance on submitting your Tender please contact the System Support Team on 0330 0050352. For not time-critical issues, such as passwords, general account queries and location of information etc, please contact Proactics Supplier Support Helpdesk Ticketing System (<http://proactis.kayako.com/>) and select ProContract V3 support. You will then need to log in or submit a ticket to register your issue. Alternatively, you can email ProContractSuppliers@proactics.com . This will automatically log a support ticket on the Proactics Supplier Support Helpdesk.

NEPO does not give any guarantee and/or warrant the actual value of the goods (if any) which will be placed with the successful supplier by any Contracting Authority using the Framework Contract pursuant to this process and accepts no liability thereof.

II.2.5) Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 70%

Cost criterion - Name: Cost / Weighting: 30%

II.2.6) Estimated value

Value excluding VAT: 300 000 000.00 GBP

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 80

This contract is subject to renewal: yes

Description of renewals:

This Framework Contract will be a direct replacement for the current NEPO Gas Supply Framework Contract. It is anticipated that the preceding Framework Contract will be subject to future renewals.

Framework Contract Period: 8 months implementation, 48 months supply contract commencing 1st April 2020, with the option to extend for a further 24 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 8

Objective criteria for choosing the limited number of candidates:

A maximum of 8 organisations will be shortlisted from this Selection Questionnaire (SQ) and invited to tender, assuming that there are at least 8 suitably qualified organisations that pass the minimum criteria. If there are less than 8 organisations that pass the minimum criteria then only those that pass will be invited to tender.

If there are more than 8 organisations that pass the minimum criteria then the 8 highest scoring organisations only, based on the scored question in the SQ, will be invited to tender.

The minimum criteria is documented in Schedule 1 Selection Question. This includes a minimum threshold that must be achieved on the scored question,

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

- III.1.5) **Information about reserved contracts**
- III.2) **Conditions related to the contract**
- III.2.2) **Contract performance conditions:**
Details are contained within the procurement documents
- III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1) **Description**
- IV.1.1) **Type of procedure**
Competitive procedure with negotiation
- IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
The procurement involves the establishment of a framework agreement
Framework agreement with a single operator
In the case of framework agreements, provide justification for any duration exceeding 4 years:
Due to the complexity of the Framework Agreement and the requirement to forward purchase gas.
- IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**
Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated
- IV.1.5) **Information about negotiation**
The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations
- IV.1.6) **Information about electronic auction**
- IV.1.8) **Information about the Government Procurement Agreement (GPA)**
The procurement is covered by the Government Procurement Agreement: yes
- IV.2) **Administrative information**
- IV.2.1) **Previous publication concerning this procedure**
Notice number in the OJ S: [2018/S 154-352647](#)
- IV.2.2) **Time limit for receipt of tenders or requests to participate**
Date: 12/12/2018
Local time: 12:00
- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
Date: 23/01/2019
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
English
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 6 (from the date stated for receipt of tender)
- IV.2.7) **Conditions for opening of tenders**

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: yes
Estimated timing for further notices to be published:
48 - 72 months from Framework Contract supply commencement date.
- VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). The agreement will be available for use by all NEPO Members. A list of member organisations is available in the About section of the NEPO website at: www.nepo.org

This agreement will also be made available to all current and future NEPO Associate Members. Current Associate Members are listed in the Associate Member section of the NEPO website at: www.nepo.org/associate-membership/list

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout all administrative regions of the UK (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, Non-Departmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services.

Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<https://www.gov.uk/government/organisations/department-for-education>

<https://www.gov.uk/check-a-university-is-officially-recognised/recognised-bodies>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>

<https://www.gov.uk/find-school-in-england>

<https://education.gov.scot/ParentZone>

<http://hwb.wales.gov.uk/>

<https://www.education-ni.gov.uk/>

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

<http://www.scottishambulance.com/TheService/organised.aspx>

<http://www.hscni.net/index.php?link=trusts>

<http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx>

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

<https://www.gov.uk/government/organisations>

<http://www.northernireland.gov.uk/gov.htm>

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

<http://www.scotland.gov.uk/Publications/2012/02/2421/1>

<https://www.communities-ni.gov.uk/contact>

<https://www.finance-ni.gov.uk/articles/list-public-bodies-which-ni-public-procurement-policy-applies>

<https://www.ons.gov.uk/>

<https://www.police.uk/forces/>

<http://www.police-information.co.uk/index.html>

<http://www.psnipolice.uk/index.htm>

<http://www.scotland.police.uk/>

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency> <http://www.fireservice.co.uk/information/ukfrs>

<http://www.gov.scot/Topics/archive/law-order/Police/PoliceServiceofScotland>
<http://www.fire.org.uk/fire-brigades.html>
<http://www.nifrs.org/areas-districts/>
<http://www.firescotland.gov.uk/your-area.aspx>
<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>
<http://directory.scottishhousingregulator.gov.uk/pages/default.aspx>
<https://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en>
<https://www.nidirect.gov.uk/contacts/housing-associations>
http://www.charity-commission.gov.uk/About_us/Regulation/Registering_charities_index.aspx
<http://www.oscr.org.uk/>
<https://idea.org.uk/> <http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>
http://www.sell2wales.gov.uk/Search/search_Auth.aspx
<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>
 A complete list of permissible users is shown on the NEPO website below:

<http://www.nepo.org/associate-membership/permissible-users>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at: www.nepo.org

VI.4) **Procedures for review**

VI.4.1) **Review body**

North East Procurement Organisation
 Guildhall, Quayside
 Newcastle upon Tyne
 NE1 3AF
 United Kingdom
 Telephone: +44 7976775178
 E-mail: carl.telford@nepo.org
 Internet address: www.nepo.org

VI.4.2) **Body responsible for mediation procedures**

North East Procurement Organisation
 Guildhall, Quayside
 Newcastle upon Tyne
 NE1 3AF
 United Kingdom
 Telephone: +44 7976775178
 E-mail: carl.telford@nepo.org
 Internet address: www.nepo.org

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

North East Procurement Organisation
 Guildhall, Quayside
 Newcastle upon Tyne
 NE1 3AF

United Kingdom

Telephone: +44 7976775178

E-mail: carl.telford@nepo.org

Internet address: www.nepo.org

VI.5) **Date of dispatch of this notice:**
07/11/2018