



Department for Transport

boxxe Limited
East Moore House
Green Park Business Centre
Goose Lane
Sutton-on-the-Forest
YORK
YO61 1ET

Commercial Directorate

DVLA
Longview Road
Morrison
Swansea SA6 7JL

Phone: [REDACTED]

Your ref:

Our ref: T IT 00187

Date: 16 October 2020

[REDACTED]

Dear Supplier

GATEWAY MANAGED SERVICES 2020-2021 - Variation **CONTRACT REF: T IT 0187**

On behalf of the Secretary of State for Transport, I accept your quote dated 14 October 2020 in respect of DfT's Gateway Managed Services covering all managed support under the Department for Transport Short Form Terms and Conditions.

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The DFT terms and conditions for Services see link below
<https://www.gov.uk/government/publications/short-form-terms-and-conditions>
2. Your quote [REDACTED] dated 14 October 2020 as follows:

[REDACTED]

The contract expiry date remains unchanged and will expire 31 August 2021 with 6 monthly reviews and the option for the Department to extend for 12 months. The Department is under no obligation to take up the extension option or continue this contract after the initial 6-month commitment and includes an additional 30-day termination clause applying as agreed.

This variation is for £46,500.00 (Exc VAT) The Department is under no obligation to utilise the full contract value.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Please contact the Contract Owner [redacted] on telephone number [redacted] or via email [redacted] to discuss arrangements for commencement of the contract.

Any variation to the above shall not be without the written agreement of the Authority. If you have any queries regarding this order please contact me.

Kindly acknowledge receipt of this order by email to me details as shown at the top of this letter.

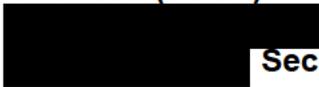
Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [redacted]

Yours sincerely

Sent via email unsigned



**Department for Transport
Swansea (DVLA)**



Secretary of State for Transport

Accepted by boxxe Limited-	
Signature:	[redacted]
Name:	[redacted]
Capacity:	[redacted]
Date:	21/10/2 [redacted]