

# DPS Schedule 6 (Order Form Template and Order Schedules)

## Order Form

ORDER REFERENCE: PROJECT\_9532

THE BUYER: **The Secretary of State for the Home Department**

BUYER ADDRESS **2 Marsham Street, London, SW1P 4DF**

THE SUPPLIER: IFF Research Ltd

SUPPLIER ADDRESS: 

REGISTRATION NUMBER: 00849983

DUNS NUMBER: 211574041

DPS SUPPLIER REGISTRATION SERVICE ID: SQ-BK6S9Z6

### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 8<sup>th</sup> November 2024. It's issued under the DPS Call Off Contract with the reference number RM6126 for the provision of Quantitative Social Research Projects.

DPS FILTER CATEGORY(IES):  
Not applicable

## ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for **RM6126**
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Order Schedules for **project\_9532**.
    - Order Schedule 5 (**Attachment 4 - Price Schedule**)
    - Order Schedule 9 (Security)
    - Order Schedule 20 (**Attachment 3 – Statement of Requirements**  
Contract Title: MAC Quantitative Research Call-off Contract)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126**
7. Order Schedule 4 (Order Tender) **IFF Tender Submission**

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

**None**

ORDER START DATE: **8<sup>th</sup> November 2024**

ORDER EXPIRY DATE: **7<sup>th</sup> November 2027**

ORDER INITIAL PERIOD: 3 Years, With a One-year Potential  
Extension (3+1)

## DELIVERABLES

This Call off contract establishes a three-year engagement with IFF (provider) to deliver a series of quantitative research projects. Specific deliverables will be outlined in the Statement of Work, detailing project requirements and objectives for each research initiative within the contract period.

See Order Schedule 20 (**Attachment 3 – Statement of Requirements**)

Contract Title: MAC Quantitative Research Call-off Contract)

## MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

## ORDER CHARGES

**Maximum Call OFF Contract Charge for Initial Three Years: £900,000.00 (Ex VAT)**

To be determined in the Statement of Work

And See details in Order Schedule 5 (**IFF Attachment 4 - Price Schedule**)

## REIMBURSABLE EXPENSES

None

## PAYMENT METHOD

Supplier shall submit any invoices electronically via email to the below email address. If Supplier is unable to submit invoices via email, Supplier shall submit the invoice by post to the address below.

## BUYER'S INVOICE ADDRESS:

[REDACTED]  
[REDACTED]

## BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

## BUYER'S ENVIRONMENTAL POLICY

**N/A**

## BUYER'S SECURITY POLICY

**N/A**

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**SUPPLIER'S CONTRACT MANAGER**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**PROGRESS REPORT FREQUENCY**

To be determined in the Statement of Work

**PROGRESS MEETING FREQUENCY**

To be determined in the Statement of Work

**KEY STAFF**

To be determined in the Statement of Work

**KEY SUBCONTRACTOR(S)**

To be determined in the Statement of Work

**E-AUCTIONS**

Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**

As set out in DPS Joint Schedule 4 Commercially Sensitive Information

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

To be determined in the Statement of Work

**GUARANTEE**

Not applicable

**DPS Schedule 6 (Order Form Template and Order Schedules)**

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**SOCIAL VALUE COMMITMENT**

Not applicable

