



**OFFICIAL: SENSITIVE: CONTRACTS**

██████████  
Evolve Secure Solutions Ltd  
Cody Technology Park  
Ively Road  
Farnborough  
GU1 0LX

Direct Line: 00 44 (0)1633 81██████████  
E-Mail: ██████████  
Our Ref: IT-2016-101  
Date: 22<sup>nd</sup> September 2016

Dear ██████████

**INVITATION TO TENDER FOR THE PROVISION OF AN IT HEALTH CHECK OF  
IPO Network**

Acting on behalf of the Secretary of State for the Department for Business, Innovation and Skills (BIS) operating through the Chief Executive of the Intellectual Property Office, I am pleased to inform you that your proposal for the above services has been accepted.

The contract is formulated from the following exchanges:-

1. Our Invitation to Quote booklet dated 14<sup>th</sup> September 2016;
2. Your proposal dated 22<sup>nd</sup> September 2016; and
3. BIS Standard Terms and Conditions of Contract for Services.

Works to commence Monday 3<sup>rd</sup> October 2016. Please contact ██████████ (e-mail: ██████████) to discuss commencement of the work. Please find enclosed Purchase Order PO-3001559.

Should you require any further information please contact me.

Yours sincerely,

██████████

██████████  
**Procurement Officer**

**Enc.**