

Public Sector Dynamic Purchasing System – C2099

Post-Registration Apprenticeship Education

Lot One – Advanced Clinical Practitioner Degree Apprenticeship



Background

Salisbury NHSFT's Managed Procurement Services team have been contracted by Health Education England to assist increasing the uptake of Advanced Clinical Practitioner roles within acute trusts, community services, and primary care.

Salisbury already have considerable expertise in delivering procurement solutions for education – since the inception of the Apprenticeship Levy, Salisbury have delivered procurements locally and nationally for over 70 trusts and local authorities, specialising in the provision of managed services helping organisations with workforce design, apprenticeship and wider education provider selection, and supporting the education provider community to deliver high quality education to the public sector.

Nationally recognised, Salisbury's team have, in recent years, received awards from the Chartered Institute of Purchasing & Supply, have been named overall Public Sector Excellence winners by the Government Opportunities awards, and have been recognised in the 2017 World Procurement Awards. Salisbury are also one of the first organisations to be externally accredited to NHS Standards of Procurement – Level 2.

The Advanced Clinical Practitioner role is a key role within health, ensuring patients and service users receive quality care delivered by well trained and supported professionals.

Health Education England (HEE) exists for one reason only: to support the delivery of excellent healthcare and health improvement to the patients and public of England by ensuring that the workforce of today and tomorrow has the right numbers, skills, values and behaviours, at the right time and in the right place. Through regional and national work, HEE has a key role in promoting and supporting ACPs across England.

This Dynamic Purchasing System

We are establishing a public sector DPS, accessible by the NHS, local government, central government and supported organisations, including the independent health sector and primary care, to enable commissioners of education services to access training for Advanced Clinical Practitioners, via the following routes :

- Apprenticeship Levy – Standard ST0564, Advanced Clinical Practitioner (Degree), delivered to both Levy and non-Levy paying organisations
- This DPS will also allow for the addition of the Level 8 Consultant Apprenticeship when released

Delivering Capacity in the Provider Community

Given the variety of specialities and pathways within the ACP role, there is a great desire both within employers, HEE, the Council of Deans, and Royal Colleges / professional bodies to ensure that clinical specialities are reflected in the education provided. ACP is not a generic role, and in order to work at the full extent of their licence, ACPs must have specialist clinical knowledge of their speciality.

In some areas, this may mean that nationally, numbers are considered low by education providers, and therefore new models of education delivery will be required, including blended learning, and significant education delivery (under subcontract) by those NHS organisations recognised as specialists in their field.

The Advanced Clinical Practitioner Role

Occupational profile:

Advanced Clinical Practitioners are experienced clinicians who demonstrate expertise in their scope of practice. Advanced Clinical Practitioners manage defined episodes of clinical care independently, from beginning to end,

providing care and treatment from the time an individual first presents through to the end of the episode, which may include admission, referral or discharge or care at home. They carry out their full range of duties in relation to individuals' physical and mental healthcare and in acute, primary, urgent and emergency settings (including hospitals, general practice, individuals' homes, schools and prisons, and in the public, independent, private and charity sectors). They combine expert clinical skills with research, education and clinical leadership within their scope of practice. Advanced Clinical Practitioners work innovatively on a one to one basis with individuals as well as part of a wider team. They work as part of the wider health and social care team and across traditional professional boundaries in health and social care.

Responsibilities and duties:

An Advanced Clinical Practitioner will:

- Have a high level of autonomy and freedom to make decisions about how people should be cared for a treated and act in complex and unpredictable situations
- Use person-centred approaches to taking an individual's detailed history and examine body systems to help you make a diagnosis
- Select, undertake or request a range of appropriate clinical tests and assessments to help you make a diagnosis
- Initiate and evaluate a range of interventions, which may include for example prescribing of medicines, therapies and care
- Apply a skillset that may have traditionally been the remit of other disciplines so that you can enhance the care and experience of individuals
- Analyse, interpret and act on the results of clinical tests and assessments and formulate a plan of care, which may include admission to a care setting such as a hospital, referral to settings for another opinion or discharge from services
- Drive service improvements, educate others and provide consultancy services within your scope of practice
- Undertake research activities to develop new knowledge and undertake audit to evaluate and further develop your area of expertise to improve care and services for the people you are treating

Qualification requirements: (apprenticeship route)

Apprentices must complete a Master's degree in Advanced Clinical Practice. Apprentices without level 2 English and maths will need to achieve this level prior to taking the end-point assessment.

Entry Requirements:

Current registration with one of the statutory regulators of health and care professions.

Apprenticeship Training Providers:

Education Providers offering the Apprenticeship route must be fully compliant with the requirements of the Standard, as detailed at <https://www.instituteforapprenticeships.org/apprenticeship-standards/advanced-clinical-practitioner-degree/>

DPS Validity

This DPS will be open to potential suppliers to join, by completion of the relevant questions, during the initial opening period of 25 March 2019 to 01 May 2019. Successful suppliers will be notified by Friday 10th May 2019, and the DPS will be available for Contracting Authorities to access from 13 May 2019. The DPS will then re-open for the rest of its lifetime for new applications.

The DPS will remain valid until 01 May, 2023, although Contracting Authorities may enter into contracts expiring up to two years beyond the DPS expiry date.

Awarding Method

All applicants meeting the minimum pass/fail criteria outlined on the DPS will be accepted.

Timetable

The current timetable is as follows :

DPS Open – Initial Response Period	25 th March 2019
Close date for Initial PQQ Submissions	Monday 01 May 2019
PQQ Respondents advised of selection outcome	Friday 10 th May 2019
DPS Re-Opens for new applications	Monday 13 th May 2019
DPS available for use by Authorities	Monday 13 th May 2019
DPS Expiry Date	01 May, 2023

Note – Authorities may award contracts which continue beyond the DPS Expiry date.

DPS Acceptance Criteria

In order to be accepted onto the DPS, suppliers must apply via the Trust's Bravo portal and complete the questions in the Requirements section.

Criteria for successful selection will be :

1. Current registration on RoATP (Register of Approved Training Providers) where the Supplier is offering Apprenticeship Levy paid courses;
2. Current registration on the End Point Assessment Organisation Register where the Supplier is offering integrated Apprenticeship degree programmes, or demonstrably working towards such Registration,
3. Acceptance that all Contracts through the DPS will be on NHS Terms & Conditions as published on the Bravo portal for this DPS
4. Where required by professional bodies, the provider must be accredited to deliver the education / pathways offered by the Employer(s).
5. The Provider must agree to working with the HEE Academy for Advancing Practice (*working title at 25.03.19) for course accreditation.

General Conditions

Please note the following conditions apply to this DPS :

1. Contracting Authority – The Contracting Authority will be as specified in any Further Competition. Salisbury NHSFT accept no liability for the resolution of disputes between Contracting Authority and Supplier following award of business under this DPS.
2. Responses and Questions – All responses, bids and questions must ONLY be submitted via the Bravo Procurement Portal operated by Salisbury NHSFT, unless otherwise specified in any Invitation to Tender.
3. Terms & Conditions – The successful bidder(s) will be awarded contracts under standard NHS Terms & Conditions (copy available on Bravo).
4. Award of Business – The establishment of this DPS does not offer, nor guarantee, any future opportunities. In the event of a further competition, The Contracting Authority retains the right to make a reduced, or no, award following the outcome of the Competition.
5. Supplier Fee – There is no fee to join the DPS, or participate in further Competitions. In the event of an award of business, the Supplier shall pay a Business Success Fee to Salisbury NHSFT equal to 1% (one percent) of the contract value, which will be invoiced on placement of student for enrolment. No discount or refund is given for learners failing to complete the course, and the ESFA 42 day period does not apply. This invoice must be paid within 30 days of invoice date.
6. All responses and required information must be provided by the Close Date indicated on the Bravo portal.

DPS Scope

The Contracting Authority expressly reserved the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it saw fit to the content and structure of the tendering competition; and in no circumstances will the Contracting Authority be liable for any costs incurred by the candidates.

The awarding of a place on the DPS does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of potential suppliers. Any orders placed under this DPS will form a separate contract under the scope of this DPS between the supplier and the specific requesting other contracting body. The Contracting Authority and other contracting bodies utilising the DPS shall only use electronic portals during the life of the agreement.

Any values that have been provided are only an estimate. We cannot guarantee to suppliers any business through this DPS agreement.

The following Contracting Authorities are entitled to place Orders:

Salisbury NHS Foundation Trust and all bodies listed below :

Central Government Departments, Local Government and Public Corporations that can be accessed at the Public Sector Classification Guide:

<https://www.ons.gov.uk/economy/nationalaccounts/uksectoraccounts/datasets/publicsectorclassificationguide>

Please note Central Government departments may be subject to Government Digital Service approval before using the DPS Agreement.

Local Authorities (England and Wales)

<http://www.local.gov.uk/digital-councils/connect/a-z-councils-online>

www.ubico.co.uk

NDPBs

<https://www.gov.uk/government/organisations>

National Parks Authorities

<http://www.nationalparks.gov.uk/>

Educational Establishments in England and Wales, maintained by the Department for Children, Schools and Families including Schools, Universities and Colleges but not Independent Schools

<http://www.education.gov.uk/edubase/home.xhtml>

Police Forces in the United Kingdom

<https://www.police.uk/contact/force-websites/>

Police Forces and Special Police Forces in the United Kingdom, and/or Police and Crime Commissioners (as defined by the Police Reform and Social Responsibility Act 2011) and/or the Police Authorities (as defined in the Police Act 1964, Police Act 1996, Serious Organised Crime and Police Act 2005, Police and Justice Act 2006, Police, Public Order and Criminal Justice (Scotland) Act 2006), and other relevant legislation for the constituent parts of the United Kingdom, for their respective rights and interests

Fire and Rescue Services in the United Kingdom

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.nifrs.org/areas-districts/>

<http://www.firescotland.gov.uk/your-area.aspx>

NHS Bodies England

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/CCGListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/MentalHealthTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/CareTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/AreaTeamListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/SpecialHealthAuthorityListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/OtherListing.aspx>

Hospices in the UK

<https://www.hospiceuk.org/about-hospice-care/find-a-hospice?gclid=CPLU3cD7zdECFdaRGwodNeoDyw>

Registered Social Landlords (Housing Associations)

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

Third Sector and Charities in the United Kingdom

<http://www.charitycommission.gov.uk/find-charities/>

<http://www.oscr.org.uk/search-charity-register/>

<http://www.charitycommissionni.org.uk/charity-search/>

Citizens Advice in the United Kingdom

<http://www.citizensadvice.org.uk/index/getadvice.htm>

www.cas.org.uk

<http://www.citizensadvice.co.uk/>

Scottish Public Bodies

The DPS agreement will be available for use by any Scottish Public Sector Body: the Authority; Scottish Non-Departmental Public Bodies; offices in the Scottish Administration which are not ministerial offices; cross-border public authorities within the meaning of section 88(5) of the Scotland Act 1998; the Scotland Office; the Scottish Parliamentary Corporate Body; councils constituted under section 2 of the Local Government etc. (Scotland) Act 1994 (except where they are acting in their capacity as educational authority); Scottish joint fire boards or joint fire and rescue boards; Scottish joint police boards or any successor National Police or Fire Authority; Scottish National Park authorities, bodies registered as social landlords under the Housing (Scotland) Act 2001, Scottish health boards or special health boards, Student Loans Company Limited, Northern Lighthouse Board, further or higher education institutions being fundable bodies within the meaning of section 6 of the Further and Higher Education (Scotland) Act 2005 any public body established by or under the Scotland Act 1998 or any Act of the Scottish Parliament, any association of or formed by one or more of the foregoing, bodies financed wholly or mainly by one or more of the foregoing, bodies subject to management supervision by one or more of the

foregoing and bodies more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, being appointed by one or more of the foregoing.

Scottish Government

<http://www.gov.scot>

Scottish Parliament

<http://www.scottish.parliament.uk/abouttheparliament/27110.aspx>

Scottish Local Authorities

<http://www.gov.scot/About/Government/councils>

<http://www.scotland-excel.org.uk/home/Aboutus/Ourmembers/Associate-members.aspx>

Scottish Agencies, NDPBs

<http://www.gov.scot/Topics/Government/public-bodies/about/Bodies>

Scottish NHS Bodies

<http://www.gov.scot/Topics/Health/NHS-Workforce/NHS-Boards>

<http://www.show.scot.nhs.uk/organisations/>

Scottish Further and Higher Education Bodies

<http://www.universities-scotland.ac.uk/index.php?page=members>

<http://www.collegesscotland.ac.uk/member-colleges.html>

http://www.sfc.ac.uk/aboutus/council_funded_institutions/WhoWeFundColleges.aspx

Scottish Police

<http://www.scotland.police.uk/your-community/>

Scottish Housing Associations

http://www.sfha.co.uk/component/option,com_membersdir/Itemid,149/view,membersdir/

The Scotland Office

<https://www.gov.uk/government/organisations/scotland-office>

Registered Social Landlords (Housing Associations) - Scotland

<http://directory.scottishhousingregulator.gov.uk/pages/default.aspx>

Scottish Primary Schools

<http://www.educationscotland.gov.uk/parentzone/myschool/findaschool/index.asp>

Scottish Secondary Schools

<http://www.educationscotland.gov.uk/parentzone/myschool/findaschool/index.asp>

Scottish Special Schools

<http://www.educationscotland.gov.uk/parentzone/myschool/findaschool/index.asp>

Welsh Public Bodies

National Assembly for Wales, Welsh Assembly Government and Welsh Local Authorities, and all bodies covered by:

<http://www.assembly.wales/en/Pages/Home.aspx>

<http://gov.wales>

NHS Wales

<http://www.wales.nhs.uk/ourservices/directory>

Housing Associations – Registered Social Landlords Wales

<http://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en>

Universities in Wales

<http://www.uniswales.ac.uk/universities/>

Colleges in Wales

<http://www.collegeswales.ac.uk/Find-a-College>

Schools in Wales (nursery, primary, middle, secondary, special, independent schools and pupil referral units)

<http://gov.wales/statistics-and-research/address-list-of-schools/?lang=en>

Northern Ireland Public Bodies

Northern Ireland Government Departments

<http://www.northernireland.gov.uk/gov.htm>

Northern Ireland Public Sector Bodies and Local Authorities

<https://www.nidirect.gov.uk/contacts/contacts-az/general-register-office-northern-ireland>

Schools in Northern Ireland

<http://apps.education-ni.gov.uk/appinstitutes/instmain.aspx>

Universities in Northern Ireland

<https://www.nidirect.gov.uk/articles/universities-and-colleges-northern-ireland>

Health and Social care in Northern Ireland

<http://www.hscni.net/>

Northern Ireland Housing Associations

http://www.nihe.gov.uk/index/about/contact_us_home/your_nearest_office.htm

Police Service of Northern Ireland

<http://www.psni.police.uk/index.htm>

Any corporation established, or a group of individuals appointed to act together, for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character, and (i) financed wholly or mainly by another contracting authority listed above in this section of this DPS Agreement;

(ii) subject to management supervision by another contracting authority listed above in this section of this DPS Agreement; or

(iii) more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, are appointed by another contracting authority listed above in this section of this DPS Agreement

(iv) an association of or formed by one or more of the Contracting Authorities listed above in this section of this DPS Agreement

Entities which are not public sector bodies may also use the DPS Agreement if the Authority is satisfied that:

- such entity is calling-off goods and/or services directly, solely and exclusively in order to satisfy contractual obligations to one or more public sector bodies, all of which are entitled to use the DPS Agreement on their own account;

- all goods to be called-off by it are to be used directly, solely and exclusively to provide goods and/or services at sites occupied by such public sector body(ies); and
- it will pass the benefit of the call-off contract to such public sector body(ies) directly, in full and on a purely “pass-through” basis. Accordingly there must be no mark-up, management fee, service charge or any similar cost solely in relation to the supply of goods and/or services imposed on the relevant public sector body(ies), who must be able to benefit from the terms of the DPS Agreement in a like manner and to the same extent as if using the DPS Agreement on its/their own account.

Any ‘bodies governed by public law’ which under the Public Contracts Regulations 2015 means bodies that have all of the following characteristics

- (a) they are established for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character;
- (b) they have legal personality; and
- (c) they have any of the following characteristics:—
 - (i) they are financed, for the most part, by the State, regional or local authorities, or by other bodies governed by public law;
 - (ii) they are subject to management supervision by those authorities or bodies; or
 - (iii) they have an administrative, managerial or supervisory board, more than half of whose members are appointed by the State, regional or local authorities, or by other bodies governed by public law.

For the avoidance of doubt, any successor bodies of any of the above entities shall be entitled to place Orders and shall be deemed Participating Authorities for the purposes of this DPS Agreement.

Suppliers successfully placed on the DPS will then be advised of further competitions via the Bravo portal.

It is therefore **essential** that suppliers maintain their contact details within their Bravo profile at all times, as Salisbury NHSFT will not be responsible for suppliers not receiving competition calls due to incorrect or outdated profile information.

[Further Information](#)

For further information, email Simon Dennis at simon.dennis@nhs.net or visit the Bravo procurement portal (https://nhs.bravosolution.co.uk/nhs_collaborative/web/login.html)