Project Gantt Chart

	Year 1			Year 2				Year 3			
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4

Months: Aug-20, Sep-20, Oct-20, Nov-20, Dec-20, Jan-21, Feb-21, Mar-21, Apr-21, May-21, Jun-21, Jul-21, Aug-21, Sep-21, Oct-21, Nov-21, Dec-21, Jan-22, Feb-22, Mar-22, Apr-22, May-22, Jun-22, Jul-22, Aug-22, Sep-22, Oct-22, Nov-22, Dec-22, Jan-23, Feb-23, Mar-23

Year	Work Stream	Objective	Anticipated completion date
Year 1-3	0a Project oversight	Reporting, risk and issue management, scheduling, comms	On-going
Year 1-3	0b Developer	Procure developer to develop and (?) implement service. Manage contract.	17-May-21
Year 1	1 Project setup	Recruitment to secretariat / task force roles, training, risk register	complete 5 Jan-21
Year 1	2a Research (phase i)	Desktop research on existing services and resources	31-Dec-20
Year 1	2b Research (phase ii)	Plan, start stakeholder research, interim report	31-Mar-21
Year 1/2	2c Research (phase iii)	Alpha research: user journey, feedback reports, identified gaps	30-Sep-21
Year 2	3a Website (phase i)	Generate content for key users (as per gap analysis)	30-Sep-21
Year 2/3	3b Website (phase ii)	Beta build: Live web portal including FAQs and guidance docs**. Further development of MVP offer	30-Jun-22
Year 1-3	3c Website (phase iii)	Public beta: go-live, iterate solution	31-Dec-22
Year 2	4 -Gap Analysis	Rapid review of regulatory overlaps, gaps, different perspectives and areas of focus, to identify short-term actions	30-Jun-21
Year 2	5a Cross regulatory service provision (phase i)	Plan (develop model)	ON HOLD - new dates
Year 2	5b Cross regulatory service provision (phase ii)	Governance, SOPs, financing mechanisms	ON HOLD - new dates
Year 1-3	6 Policy development	Identifying cross agency policy requirements and proposing solutions to ensure sustainability of service	31-Dec-22
Year 1-3	7a Independent Evaluation Agency (IEA)	Procurement and induction. Agree milestones and KPIs. Manage contract.	30-Apr-21
Year 2	7b Evaluation protocol	Signed off and agreed by all parties	30-Jun-21
Year 2	7c Gather baseline data	Identify most value-adding features of service to inform delivery, and enable measuring improvements	30-Sep-21
Year 2	7d Logic model / theory of change development	In collaboration with MAAS partners, NHSx, other stakeholders (as relevant)	30-Sep-21
Year 2-3	7e Interim process evaluation reports / meetings	To support most effective delivery of programme	On-going from Sept-21
Year 3	7f Summative evaluation strategy	Report to summarise findings and recommendations going forward	27-Mar-23
Year 3	8 Sustainability planning	Finalise plan for sustainable long-term delivery of service within BAU	27-Mar-23

Timeline labels within chart:
- 0a Project oversight: Q (Sep-20), Q (Dec-20)
- 0b Developer: Draft Invitation to tender (ITT); Finalise ITT; Developer in place; Q markers
- 1 Project setup: Q markers
- 2a Research (phase i): Scoping Summary
- 2b Research (phase ii): Initial Stakeholder map; Discovery research interviews; Alpha planning
- 2c Research (phase iii): Alpha begins; GDS alpha assess-ment
- 3a Website (phase i): Curating content
- 3b Website (phase ii): ** Basic site goes live; Beta development; GDS assessment for public beta
- 3c Website (phase iii): Public beta stabilising; Develop public beta further
- 7a IEA: IEA invitation to tender (ITT) out; IEA in place; Q markers
- 7e Interim process evaluation: Q markers

Key:
- Complete (light blue)
- MAAS Secretariat (blue)
- Independent Evaluation partner (orange)
- Complete (light orange)
- Q Quarterly check-in/update
- ** IF alpha research indicates that this is value-adding and feasible to do early in the project