



## **Edlesborough Green Play Area Equipment Replacement Project: invitation to tender**

### Background and specification

Edlesborough Parish Council owns and manages a long standing enclosed, younger children's play area on the village green, as well as a newly installed (2023) unfenced area of play equipment for older children. In the enclosed area, most of the equipment is at least 30 years old, prone to developing faults and not ideally suited to the target age of 5 years and younger. The Parish Council have therefore initiated a project to replace most of the equipment during 2024.

The area in question measures 18.3m by 21m. The existing fence and gate are to remain, along with an existing multi-use unit consisting of steps, slide and monkey bars (yellow and red item in photo below). In addition, there are two bins and 2 benches, both of which are to be kept but can be relocated if the chosen design requires. If any business intending to participate in the tender wishes, a site visit can be arranged on request.



The surface of the area is flat and drains fairly well, but is uneven under several of the existing items and grass historically does not grow well. The preference of the Parish Council is to retain as much grass as possible to remain in keeping with the rural location, but we expect that some sort of rubber based safety surface will be required under most of the items.

Following initial discussions with several play companies and some consultation with parishioners with young children, we have identified a range of suitable play item categories which are detailed in the accompanying Excel tender document. It is not a requirement to include every item and space has been left in the document to add additional or alternative items. In keeping with the multi-use play unit to remain, painted materials are preferred with no particular colours or themes specified.

All works should comply with British and European Standards for playground equipment and surfacing BS EN 1176. The contractor will be responsible for organizing an independent post installation inspection and rectifying any issues identified at their own cost.

#### Budget

The Parish Council has agreed a budget of approximately £50,000 for the project. Bids exceeding this figure by more than 10% will be discounted. Pricing should be exclusive of VAT, in GBP (£) and valid for a minimum of 90 days from the due date of the response.

#### Scoring and evaluation criteria

Quality of Design	Compliance with specification. Ability to cater to stated ages and abilities, well designed layout, offering imaginative play, robust surfacing solutions	30%
Price/Value for money	Value for money offered – cost of scheme vs quality/quantity of play opportunities offered	30%
Materials	Quality of materials used, expected life-span for equipment. Length of warranty cover.	20%
Experience, Capability & Sustainability of Company	Demonstrated previous experience delivering work in this area, satisfactory company checks, sustainability credentials	20%

#### Instructions for completion of the tender document

The first tab of the accompanying Excel document contains all instructions for completion, and all cells to be completed are coloured yellow. In addition to the tender document, please send a design layout diagram and any images/mock up to enable the Parish Council to evaluate the quality of design as per the scoring criteria. All documents are to be returned to [Edlesboroughplayarea@edlesborough-pc.gov.uk](mailto:Edlesboroughplayarea@edlesborough-pc.gov.uk)

#### Timelines

Invitation to tender issued: 13<sup>th</sup> June 2024

Deadline to respond to tender in full: 11<sup>th</sup> July 2024

Decision deadline: 18<sup>th</sup> July 2024

10 day post-decision stand still period: 19<sup>th</sup> July to 28<sup>th</sup> July

Order placed: 29<sup>th</sup> July

Installation start and completion dates: TBC depending on equipment lead time and weather related ground conditions