

PURCHASE ORDER

SC1A PO
(Edn 05/24)

Contract No: 712305450

Contract Name: Wider Value of the British Army Report

Dated: 19/09/24

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached MOD Terms and Conditions for Less Complex Requirements (up to the applicable procurement threshold).

Contractor	Quality Assurance Requirement (Clause 8)
Name: Oxford Economics Ltd Registered Address: Oxford Economics Ltd Abbey House 121 St Aldates Oxford OX1 1HB	No specific Quality Management System requirements are defined. This does not relieve the Supplier of providing conforming products under this contract. No Deliverable Quality Plan is required. Any contractor working parties shall be provided in accordance with Def Stan. 05-061 Part 4, Issue 4 – Quality Assurance Procedural Requirements – Contractor Working Parties.

Consignor (if different from Contractor's registered address)	Transport Instructions (Clause 10)
Name: Address:	Select method of transport of Deliverables: Electronic via email to: Name: [REDACTED] Email: [REDACTED]

Progress Meetings (Clause 14)	Progress Reports (Clause 14)
The Contractor shall be required to attend the following meetings: Subject: Progress Meeting Frequency: Weekly Location: By arrangement between parties Subject: Formal Review Meeting Frequency: Monthly Location: By arrangement between parties	The Contractor is required to submit the following Reports: Not applicable.

Payment (Clause 15)
Payment is to be enabled by CP&F.

Forms and Documentation	Supply of Hazardous Deliverables (Clause 9)
<p>Forms can be obtained from the following websites:</p> <p>https://www.kid.mod.uk/maincontent/business/commercial/index.htm (Registration is required).</p> <p>https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</p> <p>https://www.dstan.mod.uk/ (Registration is required).</p> <p>The MOD Forms and Documentation referred to in the Conditions are available free of charge from:</p> <p>Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arncott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)</p> <p>Applications via email: Leidos-FormsPublications@teamleidos.mod.uk</p> <p>If you require this document in a different format (i.e. in a larger font) please contact the Authority's Representative (Commercial Officer), detailed below.</p>	<p>A completed DEFFORM 68 (Hazardous and Non-Hazardous Substances, Mixture or Articles Statement) and, if applicable, UK REACH compliant Safety Data Sheet(s) (SDS) including any related information to be supplied in compliance with the Contractor's statutory duties under Clauses 9.b, and any information arising from the provisions of Clause 9 are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to:</p> <p>(1) Hard copies to be sent to:</p> <p>Hazardous Stores Information System (HSIS) Spruce 2C, #1260 MOD Abbey Wood (South) Bristol, BS34 8JH</p> <p>(2) Emails to be sent to:</p> <p>b. DESTTECH-QSEPEnv-HSISMulti@mod.gov.uk</p> <p>SDS which are classified above OFFICIAL including Explosive Hazard Data Sheets (EHDS) for Ordnance, Munitions or Explosives (OME) are not to be sent to HSIS and must be held by the respective Authority Delivery Team</p>

<p>Contractor's Sensitive Information (Clause 5). Not to be published.</p> <p>This list shall be agreed in consultation with the Authority and the Contractor and may be reviewed and amended by agreement. The Authority shall review the list before publication of any information.</p>

<p>Description of Contractor's Sensitive Information:</p> <p>Viewed as N/A. Information received by the Contractor shall be kept in accordance with the confidentiality practices that the Contractor applies to its own confidential information of a similar nature, and can only be accessed and used for the Assignment.</p>
<p>Cross reference to location of Sensitive Information:</p>
<p>Explanation of Sensitivity:</p>
<p>Details of potential harm resulting from disclosure:</p>
<p>Period of Confidence (if Applicable):</p>
<p>Contact Details for Transparency / Freedom of Information matters:</p> <p>Name: [REDACTED] Position: Head of Technology & Information Security Address: As above Telephone Number: [REDACTED] E-mail Address: [REDACTED]</p>

Offer and Acceptance	
<p>A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (Up to the applicable procurement threshold).</p> <p>Name (Block Capitals): [REDACTED]</p> <p>Position: Chief Executive Officer For and on behalf of the Contractor</p> <p>Authorised Signatory [REDACTED]</p> <p>Date: 18/09/2024</p>	<p>B) Acceptance</p> <p>Name (Block Capitals): [REDACTED]</p> <p>Position: Army Commercial – MCD AH For and on behalf of the Authority</p> <p>Authorised Signatory ...[REDACTED]</p> <p>Date: 19/09/24</p>
<p>C) Effective Date of Contract: 19/09/24</p>	

SCHEDULE OF REQUIREMENTS FOR

712305450 - WIDER VALUE OF THE BRITISH ARMY REPORT

Introduction

1. Purpose

To contract and commission academia to conduct research and analysis and generate a report to highlight the 'Wider Value of the British Army' to the UK and its prosperity.

2. Background

The British Army's role in protecting the UK is understood intuitively by many in society. The central role the Army has played in many of the UK's seminal moments is well recognised; be those wars and countering terrorism, or the London Olympics and the COVID-19 response. In 2019, Oxford Economics were contracted to examine both the tangible and intangible value of the British Army to the Nation. This study drew on review and analysis of published data, a large quantity of evidence gathered through consultations and correspondence with many representatives from the British Army, and Defence Economics on the technical aspects of the research.

The November 2020 report on *The Wider Value of the British Army* provided a robust narrative about the positive benefits of the Army. It set out the core purpose of the Army and how the Army adds value to the nation above and beyond that core purpose. The report made the case that the Army is not an expensive insurance policy but is constantly yielding wider returns through significant contributions to disaster relief, social mobility, levelling up, promoting prosperity and Global Britain.

The usefulness of the 2020 report is already diminishing. Since publication, several geopolitical events have changed the context and potentially the conclusions of the report; the withdrawal and evacuation of UK citizens from Afghanistan, war in Ukraine and the subsequent re-focussing of the purpose of the Army. The Army has also continued its modernisation efforts and increased land exports to help bring additional investment to UK industry. Furthermore, despite plans to exploit this data, the conclusions of the report received only limited amplification and the current report is perhaps of limited utility to secondary users.

3. Objectives

1. To develop a compelling, positive, and enduring narrative supporting/in defence of investment in the Army by demonstrating the value of the Army's outputs to the UK beyond military operations.
2. Provide an informed political leadership with an understanding and appreciation of the contribution the Army makes to UK strategic objectives, as a driver for continued funding and investment.
3. Decisive Conditions/Desired Outcomes: Political leadership are informed and understand the value of the Army and its activity to:
 - A. The UK Economy
 - B. Social Mobility
 - C. The Resilience of the UK
 - D. The Security of the UK and global interests
 - E. Support to UK industry through land exports and investment

4. The premise for a second 'Wider Value of the British Army' report is the requirement to educate and inform the next Government and to influence the TLB approach to the Spending and Strategic Reviews through 2024 and 2025. The primary user would be the Strategic Centre, with the primary audience being the Secretary of State for Defence as well as the Chancellor of the Exchequer.

4. Scope

This requirement is instrumental in the development of a narrative that will inform and support the Army's approach to, and evidence base for, the forthcoming Spending and Strategic Reviews.

This publication will be a second edition of the published 2020 report with a reduced scope. It will not aim to describe the value of the British Army's operations abroad or in response to domestic crises, neither will it specifically focus on the direct impact of the Army to industry, but it will provide analysis of the influence of the Army's Research & Development over industry and society writ large. This work will take place sequentially across two locations: Army HQ and the Contractor's own premises.

The contractor shall provide all hardware, software, and technical expertise to enable the generation of the report. Army HQ will provision access to meeting rooms when required. Contractors will not be provisioned for IT, accommodation and transport or relevant travel admin - this is to be self-sourced.

The contractor shall provide a white paper report that covers:

1. Army as a source of jobs and income
2. Indirect impact of the Army
3. Induced impact of the Army
4. Total impact of the Army
5. Army as an incubator for R&D

All research and analysis is expected not to exceed Official Sensitive.

5. Requirements

This requirement will commence and take place in Q2/3 of 2024. The finalised white paper report is expected NLT 05 Nov 24. This timeline is contingent upon delivery of adequate data – the definition of which to be determined by the Contractor, otherwise delays shall cascade.

There may be a requirement for the contractor to attend introduction and planning conferences as early research and analysis commences. Initial meetings will be expected to occur in Army HQ with the option for later planning meetings to be conducted virtually.

The mandated contract requirements are:

- a. Self- sourced IT, travel and accommodation (if required) to attend and conduct meetings and interviews.
- b. Provision of a summary report on completion of all research and analysis.
- c. Provision of all statistical information generated from the research and analysis as Annexes and Appendices to the final report.
- d. Initial planning will be conducted as soon as possible.
- e. Research can commence from the outset of initial engagement between the contractor and Army HQ Strat Cen.
- f. Acceptance process is listed below in Para 6 but must include a review period by Army HQ Strat Cen before the report is finalised.

- g. The contractor to attend pre-agreed progress meetings and ad hoc meetings as agreed with Army HQ Strat Cen.
- h. The provision of the professionally designed final report (and all supporting Annexes and Appendices if relevant) in Microsoft Word (soft copy).
- i. The structure of the report will be agreed between the contractor and Army HQ Strat Cen in the planning phase.

6. Outputs/deliverables/milestones

Key outputs and deliverables are listed in Para 4.

Key milestones

1. Contract award
2. Planning and initial engagement with contractor
3. Progress meetings and review (throughout)
4. Research and Analysis
5. Report drafting
6. Final Report Review (NLT 30 Oct 24)
7. Report published
8. Contract end

7. Acceptance

Acceptance of the product will be based on receipt of the final report with all evidence and statistical information used in the generation of the report included.

8. Intellectual Property (IP) Rights (Known as IPR)

Noting the potential for this document to inform key Army strategies in the next 24 months, the information and report generated is to be considered sensitive through the drafting phase and until publication of the report. It must be tightly controlled between key stakeholders (this will be confirmed by Army HQ Strat Cen in the planning phase with the contractor).

- a. **Who owns the information being used?** All products generated will be the property of the MOD.
- b. **Who will own and manage the information?** Army HQ Strat Cen will control the distribution of the final report.

The British Army and the Ministry of Defence retain ownership of all information and data provided in support of generating the report. The British Army will have free use of the final report and will be able to use the information contained within as it chooses. The British Army will not require permission to share the final report as widely as it requires, or to host the report on its intranet or gov.uk page.

The Ministry of Defence and British Army will own the IPR of the final information and report, DEFCON 703 provides further detail regarding IPR terms.

9. Government Furnished Supplies

The British Army will provide access to relevant financial data and other management information crucial to the work of the successful company. This information will be captured in the Government Furnished Asset Register and will remain property of the British Army and the Ministry of Defence. It should not be used for any purpose other than the creation of the report. Any information gathered by the successful company, other than that which appears in the final report, should be destroyed or returned to the British Army.

10. Approach

Any contractors employed on this report must, as a minimum, be cleared to SC, to enable access to Army HQ and appropriate material to enable research and analysis to be conducted.

11. Payment

Payment will be made in the form of a single payment on receipt (and successful review) of the final report.

Payment for Deliverables will be made via EXOSTAR. Prior to submitting any claims for payment the Supplier will be required to register their details on the Contracting, Purchasing and Finance (CP&F) electronic procurement tool via the current supported CP&F gateway, if not already registered.

12. Contract management arrangements

The contract will be managed by Army HQ Strat Cen and Army Commercial. Arrangements are as follows:

- a. Army HQ Strat Cen POC: **[REDACTED]**.
- b. Introduction and project set up: It is expected that the project of work will require significant early engagement between key stakeholders to confirm style and content of report and ensure the contractor has the appropriate access to conduct the required research and analysis.
- c. Weekly progress meetings: Microsoft Teams meeting with the contractor. Further meetings can be arranged as required and will be done so between the contractor and Strat Cen lead.
- d. Monthly formal reviews: This formal review will provide the contractor with an opportunity to update on progress and key findings as the research and analysis progresses and articulation of any key risks.
- e. Report review: Prior to finalising of the report and contract end, Army HQ Strat Cen will review the proposed report over a period of two weeks.

13. End of contract/Exit strategy

The contract will not be considered closed until the final report has been accepted in full by the British Army, with any reasonable alterations or changes – as determined by the Contractor – fully actioned.

Deliverables									
Item Number	MOD Stock Reference No.	Part No. (where applicable)	Specification	Consignee Address Code (full address is detailed in DEFFORM 96)	Packaging Requirements inc. PPQ and DofQ (as detailed in DEFFORM 96)	Delivery Date	Total Qty	Firm Price (£) Ex VAT	
								Per Item	Total inc. packaging (and delivery if specified in the Purchase Order)
			Please refer to Annex A to SC1A PO (Statement of Requirement)						£80,000
								Total Firm Price	£80,000 (ex VAT)

Item Number	Consignee Address (XY code only)
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