Clarifications to ITT for the evaluation of CC ESF programmes – dated 5 April 2023

Question 1. Do you want a covering letter, project proposal, project experience, budget and CVs **for each lot** in a separate email application (so 3 sets of each)? Or where we can offer economies of scale on all 3 (so potentially a reduced rate overall), do you want this in one budget and proposal and set of CVs?

Answer 1. As per Section 1.3: ***Suppliers may tender for individual Lots or several Lots, however each Lot must be tendered and costed on an individual basis as the evaluation of each Lot will be conducted separately; no discounts should be offered on the basis of being awarded more than one Lot.*** The email can cover all 3 lots and your response should be for each Lot separately ; savings based on economies of scale WILL not be considered.

Question 2.

Please can you confirm what the timelines are for Lot 3?  The table on page 16 refers to Lot 2 twice, are we correct to assume that the 2nd reference to Lot 2 is actually referring to Lot 3 and therefore the milestones for Lot 3 are exactly the same as Lot 2?

Answer 2.

The ITT has been amended with the following table to confirm that the timings for Lot 2 and 3 are the same:

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Issue ITT | 4 April 2023 |
| Deadline for receipt of clarifications | 1700: 12 April 2023 |
| Target date for responses to clarifications | 1700: 13 April 2023 |
| Deadline for return of Tenders (Return Date) | **1700: 24 April 2023** |
| Evaluation of Tenders | 25-27 April 2023 |
| Notification of contract award decision | 28 April 2023 |
| Target contract Commencement Date and Inception Meeting (by TEAMS) | 2 May 2023 |
| Draft Report Lot 1 | 26 June 2023 |
| Final Report Lot 1 | 29 June 2023 |
| Interim Report Lot 2 | 31 July 2023 |
| Draft of the Final Report Lot 2 | 23 November 2023 |
| Final Report Lot 2 | 30 November 2023 |
| Interim Report Lot 3 | 31 July 2023 |
| Draft of the Final Report Lot 3 | 23 November 2023 |
| Final Report Lot 3 | 30 November 2023 |

Question 3. Could you confirm if participant contact details would be made available to the successful contractor please?

Answer 3. Yes, for each Lot, appropriate participant/client contact will be facilitated.