

**APPENDIX 1****ORDER FORM****FRAMEWORK AGREEMENT (INSERT REF: 000976)  
(Network Connectivity and Telecommunication Solutions)****FROM**

<b>Contracting Authority</b>	Manchester University NHS Foundation Trust,
<b>Address</b>	Cobbett House, Oxford Road, Manchester, M13 9WL
<b>Invoice Address</b>	Accounts Payable -Central Invoices Finance and Procurement Business Unit Trafford General Hospital Davyhulme M41 5SL Email Invoices to: accounts.payable@mft.nhs.uk
<b>Contact Ref:</b>	Name: Jiten Patel Director of Information Technology Phone: 0300 3309444 E: Jiten.Patel@mft.nhs.uk

**TO**

<b>Provider</b>	Gamma Network Solutions
<b>Address</b>	Kings House, Kings Rd W, Newbury RG14 5BY
<b>Contact Details</b>	Name: Dan Taylor Phone: 01372239011 Email Dan.Taylor@Gamma.co.uk

## AWARD INFORMATION

<b>Project Reference</b>	MS Teams Direct Routing - Renewal
<b>Lot/s Utilised</b>	Lot 6 - Communication Services
<b>YPO Unique Reference</b>	ICT23 – 976 – Manchester University NHS Foundation Trust – 240523
<b>Order Number</b>	TBC

### 1. TERM

#### 1.1 Commencement Date

1.1.1 This Contract shall commence on: 17/02/2023

#### 1.2 Expiry Date

1.2.1 This Contract shall expire on: 31/05/2025

### 2. GOODS AND/OR SERVICES REQUIRED

350 Channels MS Teams DR  
£4.50 per user per month  
Total: £1575 per month  
£ 18,900 Per Year

### 3. AMMENDMENTS TO TERMS AND CONDITIONS

Clause 40.2 of the Call-Off Terms and Conditions will not apply to this Order Form.  
The liability cap in Clause 40.3.1 of the Call-Off Terms and Conditions shall be the total Contract Price as per  
Section 4 of this Order Form.  
The liability cap in Clause 40.3.2 of the Call-Off Terms and Conditions shall be the annual Contract Price as per  
Section 4 of this Order Form.  
Clause 46 of the Call-Off Terms and Conditions will not apply to this Order Form

### 4. PAYMENT PROVISIONS

<b>Contract Price</b>	350 MS Teams DR Channels @ £4.50 per Channel
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	£ 18,900/ Year Total Contract Value : £ 37,800
<b>Funding</b>	N/A
<b>Invoicing Arrangements</b>	BACS
<b>5. SPECIAL TERMS AND CONDITIONS</b>	
Including Third-Party Licences as are required to be agreed by the Contracting Authority: N/A	
<b>6. HIRE OR LEASE TERMS (IF APPLICABLE)</b>	
N/A	
<b>7. CONFIDENTIAL INFORMATION</b>	
<p><b>6.1 The following information shall be deemed commercially sensitive information or confidential information:</b> Gamma considers all information which it supplies, other than that already in the public domain, to be commercially sensitive as it could, potentially, affect Gamma's competitive position in the market (information relating to pricing, costs, employees, and other stakeholders are obvious, although not exclusive, examples).</p> <p><b>6.2 Duration that the information shall be deemed commercially sensitive information or confidential information.</b> As a rule of thumb, such information will remain commercially sensitive for a period of six years from the time when it is supplied but this may vary according to specific circumstances.</p>	

**SIGNATORY PAGE:**

**BY SIGNING AND RETURNING THIS ORDER FORM THE PROVIDER AGREES** to enter a legally binding contract with the Contracting Authority to provide to the Contracting Authority the Services specified in this Order Form (together with where completed and applicable, the mini-competition order (additional requirements) set out in this Order Form) incorporating the rights and obligations in the Terms and Conditions set out in the Framework Agreement entered into by the Provider and YPO and the Provider's Terms of Business Agreement.

For and on behalf of the Provider:

Name and Title	David Williams, Group Commercial Director
Signature	<i>David Williams</i>
Date	8th September 2023

For and on behalf of the Contracting Authority:

Name and Title	Dan Prescott
Signature	<i>DP</i>
Date	1 June 2023

## APPENDIX 2

### PRICES FOR SERVICES

Contract Description		Contract Period	
350 MS Teams DR Channels @ £4.50 per user per month, backdated to Feb 2023 (no increase in charge) Total: £1575 per month	Year 1	17/02/2023 to 31/05/2024	£ 18,900.00
	Year 2	01/06/2024 to 31/05/2025	£ 18,900.00
			£ 37,800.00



## APPENDIX 3

### CALL-OFF TERMS AND CONDITIONS VARIATION FORM

[Name of Lot] .....

No of Order Form being varied:.....

Variation Form No:.....

#### BETWEEN:

[ ] ("the Contracting Authority")

and

[ ] ("the Provider")

1. The Order is varied as follows; [list details of the Variation]
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

#### Authorised to sign for and on behalf of the Contracting Authority

Signature .....

Date .....

Name in Capitals .....

Address .....

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#### Authorised to sign for and on behalf of the Provider

Signature .....

Date .....

Name in Capitals .....

Address .....

.....

.....

**APPENDIX 4**  
**PROVIDER'S TERMS AND CONDITIONS**

**[Provider's Terms and Conditions to be inserted at award]**

LOT	DOCUMENT NAME	DOCUMENT



## APPENDIX 5

### DETAILS OF PERMITTED PROCESSING

Subject matter of the Processing	[Short, high level description of what the Processing is about]
Duration of the Processing	[The duration of the Processing with dates included]
Nature and purposes of the Processing	[Be as specific as possible, ensuring all intended purposes for which the Personal Data will be Processed are detailed]
Type of Personal Data	[Examples could include: name, address, date of birth, telephone number, health data, trade union membership, biometric data etc.]
Categories of Data Subject	[Examples could include: Staff, customers, clients, suppliers, students, patients, users etc.]
Plan for return or destruction of Personal Data	[Provide details for such return or destruction of the Personal Data, taking into account any relevant Law regarding longer retention (if applicable)]