Law Absolute Ltd

Queens House

55/56 Lincoln's Inn Fields

London

WC2A 3LJ

Attn: REDACTED

Date: 16th June 2022

Contract Reference: CCLL22A04

Dear REDACTED,

**Award of contract for the Provision of Paralegals for the Infected Blood Inquiry**

Further to your submission of a bid for the above Procurement, on behalf of the Infected Blood Inquiry (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence on the 16th day of June 2022 and the Expiry Date will be the 15th day of December 2023. The Contracting Authority reserves the option to extend the call-off contract by a further period of up to 6 months. The total contract value (excluding the extension option) shall not exceed £7,344,338.50 ex VAT.

This procurement activity was a Call Off under Commercial Agreement RM6160 Non Clinical Temporary and Fixed Term Staff Commercial Agreement, Lot 4 – Legal Supply, and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of the Call Off Short Order Form and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 4:00pm on Monday 20th June 2022.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of the Infected Blood Inquiry | |
| Name: REDACTED  Job Title: REDACTED |  |
| Signature: REDACTED |  |
| Date: REDACTED |  |