I.F.F Research Ltd

REDACTED

5th Floor St Magnus House

3 Lower Thames St

London

EC3R 6HD

Attn: REDACTED

[REDACTED@iffresearch.com](mailto:%20REDACTED@iffresearch.com)

Date: ***Wednesday 30th September 2020***

Contract ref: ***CCZZ20A39***

Dear REDACTED,

**Award of contract for the Provision of Research and Analysis into Recruit Training Survey and Officer Cadet Survey**

Further to your submission of a bid for the above Procurement, on behalf of Ministry of Defence (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence Thursday 1st April 2021 and the Expiry Date will be Tuesday 1st April 2025.

The Contracting Authority reserves the option to extend the call-off contract by One (1) period of One year subject to additional budgetary approval.

The total contract value shall be £782,196.00 excluding VAT and extension option.

This procurement activity was a Call Off under Commercial Agreement Research Marketplace – RM6018 and the Commercial Agreement Terms and Conditions shall apply.

A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of this letter and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by Friday 2nd October 2020.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours Sincerely,

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| Signed for and on behalf of ***Ministry of Defence*** | |
| REDACTED  REDACTED  Commercial Sourcing Specialist  Crown Commercial Service |  |