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| Commercial Directorate | |
| DVLA  Longview Road  Morriston  Swansea SA6 7JL | |
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| www.gov.uk/browse/driving | |
| @dvlagovuk | |
| Your ref: | PS/24/88 |
| Our ref: | PS/24/88 |
| Date: | 17 Jan 2025 |

**Redacted under FOIA section 40**

NSL Limited

Rutland House 8th Floor

148 Edmund Street

Birmingham

B3 2JR

**CONTRACT REFERENCE NUMBER: PS/24/88**

**CONTRACT TITLE: Provision of Enforcement Services**

Dear **Redacted under FOIA section 40**

I refer to my letter dated 19 December 2024. I am writing to confirm that the standstill period has now ended.

On behalf of the Secretary of State for Transport, I accept your tender/proposal dated **11 September 2024** for the above contract. The attached contract details (“Order Form”), contract conditions and the Annexes set out the terms of the contract between DVLA and NSL Limited for the provision of the deliverables set out in the Order Form.

We thank you for your co-operation to date and look forward to continuing our successful working relationship.

You must be in possession of an official purchase order (PO), before commencing any work, or supplying any goods, under this contract. The PO Number for this contract will follow shortly. Invoices submitted to the Department **must quote the PO number** and must be submitted in accordance with DVLA’s Invoicing Procedures, as referenced in the Order Form.

**Please ensure invoices are sent to Unity Business Services (UBS) and not DVLA. Invoices received without the correct PO Number will be returned to you and will delay receipt of payment.**

A. Supplier staff, who require access to DVLA site and/or systems under this contract, will be subject to the completion and acceptance by the Department of the evidence produced through the Baseline Personnel Security Standard (BPSS), or other higher HMG security level check. It is consistent with data protection legislation that an individual’s refusal to undergo an essential check could lead to a refusal of access to site and/or systems.

B. All proposed offshoring activity of Official level data outside the UK, under this contract, will be subject to prior approval by the Department/Government, as appropriate.

Please contact the Contract Owner **Redacted under FOIA section 40** on telephone number **Redacted under FOIA section 40** to discuss arrangements for commencement of the contract

Please complete the questionnaire at Annex A and return to the email address below

Please confirm your acceptance of the Conditions by signing and returning the Order Form along with any requested Schedules/Annexes, within 7 days from the date of this Award Form. No other form of acknowledgement will be accepted. Please remember to include the reference number above in any future communications relating to this contract.

The Order Form will be countersigned and will create a binding contract between the two named parties.

Yours sincerely,

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| **Redacted under FOIA section 40** |
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**By authority of the Secretary of State for Transport**