



Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

Order Form

THE BUYER: Cabinet Office

BUYER ADDRESS: Head Office
United Kingdom

THE SUPPLIER: MLC Partners Limited

SUPPLIER ADDRESS: c/o WeWork, 123 Buckingham Palace Road, London, SW1W 9SH.

REGISTRATION NUMBER: 09366814 220560877

DUNS NUMBER: n/a

SID4GOV ID:

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form **starting from 'APPLICABLE FRAMEWORK CONTRACT' and up to, but not including, the Signature block.**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 05 / 07 / 2023

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non Clinical Staff.

CALL-OFF LOT:

Lot 2 – Corporate Functions

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form.
2. Joint Schedule 1 (Definitions and Interpretation) RM6277
3. The following Schedules in equal order of precedence:



- Joint Schedules for RM6277 ○ Joint Schedule 2 (Variation Form) ○ Joint Schedule 3 (Insurance Requirements) ○ Joint Schedule 4 (Commercially Sensitive Information) ○ Joint Schedule 7 (Financial Difficulties including Annex 5 Optional Terms for Bronze Contracts)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6277
 - Call-Off Schedule 1 (Transparency Reports) ○ Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
4. CCS Core Terms (version 3.0.11)
 5. Joint Schedule 5 (Corporate Social Responsibility) RM6277

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: 08.09.2023

CALL-OFF EXPIRY DATE: Ongoing

CALL-OFF DELIVERABLES:

The provision of Non-Clinical Temporary staff or any other temporary staff or fixed term workers.

GDPR POSITION

Independent Controller

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF CHARGES

£ [REDACTED]

REDACTED UNDER FOIA SECTION 43, COMMERCIAL INTERESTS

PAYMENT METHOD

Weekly in arrears, payment within 30 working days of invoice



BUYER'S INVOICE ADDRESS:

[Redacted]

REDACTED UNDER FOIA SECTION 43, COMMERCIAL INTERESTS

BUYER'S AUTHORISED REPRESENTATIVE

[Redacted]

REDACTED UNDER FOIA SECTION 40, PERSONAL INFORMATION

SUPPLIER'S AUTHORISED REPRESENTATIVE

[Redacted]

REDACTED UNDER FOIA SECTION 40, PERSONAL INFORMATION

SUPPLIER'S CONTRACT MANAGER

[Redacted]

REDACTED UNDER FOIA SECTION 40, PERSONAL INFORMATION

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[Redacted]	Signature:	[Redacted]
Name:	[Redacted]	Name:	[Redacted]
Role:	[Redacted]	Role:	[Redacted]
Date:	05 / 07 / 2023	Date:	6/09/23

ALL REDACTED UNDER FOIA SECTION 40, PERSONAL INFORMATION

SCHEDULE 1 – CANDIDATE REQUIREMENTS

Candidate name:	[REDACTED]
Job role/title:	[REDACTED]
Agenda for Change pay band:	[REDACTED]
Fee type:	N/A Non-Patient Facing (No Disclosure)
High cost area supplement:	None
Candidate Rate:	[REDACTED]
Charge Rate:	[REDACTED]
Notice period:	[REDACTED]
Criminal records check required?	Basic.
Person to whom candidate should report:	[REDACTED]
Any expenses payable to candidate:	[REDACTED]
Statutory/Mandatory training requirements:	See below

REDACTED UNDER FOIA SECTION 43, COMMERCIAL INTERESTS & FOIA 40, PERSONAL INFORMATION



NOTES:

[REDACTED] to [REDACTED] = [REDACTED] working days
 [REDACTED] daily rate x [REDACTED] = £91,341.50, excluding VAT
REDACTED UNDER FOIA SECTION 43, COMMERCIAL INTERESTS

PRE-PLACEMENT TRAINING REQUIREMENTS

Please can you indicate whether there is any requirement for statutory or mandatory training for the above candidate. Please note that if you require any training, this is may to delay the start date for the candidate.

We are happy based on the skills, experience and CV of the candidate that no statutory or mandatory pre- placement training is required for this placement

Or

The following statutory or mandatory training is required for this placement:

- Conflict Resolution
- Equality, Diversity and Human Rights – general awareness
- Fire Safety
- Health, Safety and Welfare
- Infection Prevention and Control – level 1
- Infection Prevention and Control – level 2
- Information Governance and Data Security
- Moving and handling – level 1
- Moving and handling – level 2 – patient
- Preventing radicalisation
- Resuscitation – level 1 – basic life support
- Resuscitation – level 2 – adult basic life support
- Resuscitation – level 3 – paediatric basic life support
- Safeguarding Adults – level 1
- Safeguarding Adults – level 2
- Safeguarding Adults – level 3
- Safeguarding Children – level 1
- Safeguarding Children – level 2



Safeguarding Children – level 3



Signed

[Redacted signature]

Name

[Redacted name]

Date

06 / 09 / 2023

REDACTED UNDER FOIA SECTION 40, PERSONAL INFORMATION

