

**Rooftop Housing Group**  
**Shrewsbury Hospital Accommodation Cleaning Tender Clarification Log**

Clarification Question	Question	Response	Date Received	Date Response Provided																										
1	Is there an incumbent contractor on this contract – if so does TUPE apply and when will you be able to send us the TUPE ELI data?	Yes there is an incumbent contractor. TUPE is likely to apply. I'm in the process of confirming. Please raise if you have any further questions or concerns.	01/11/2023	07/11/2023																										
2	What is the approximate annual spend on this contract?	Approx annual spend is £65k - please note that this figure is estimated and based on previous spend.	01/11/2023	07/11/2023																										
3	Can we make a site visit to view the properties?	Yes of course. If you would like to complete a site visit, please email Lisa.Pierce@rooftopgroup.org and Rachel.Jones@rooftopgroup.org.	01/11/2023	07/11/2023																										
4	We also have a question on ad hoc bedroom cleans – how many were cleaned in the last 12 months please?	<table border="1" style="margin-left: 20px;"> <thead> <tr> <th colspan="2">Ad-hoc bedroom cleans</th> </tr> </thead> <tbody> <tr><td>Nov-22</td><td>12</td></tr> <tr><td>Dec-22</td><td>9</td></tr> <tr><td>Jan-23</td><td>7</td></tr> <tr><td>Feb-23</td><td>8</td></tr> <tr><td>Mar-23</td><td>5</td></tr> <tr><td>Apr-23</td><td>6</td></tr> <tr><td>May-23</td><td>5</td></tr> <tr><td>Jun-23</td><td>4</td></tr> <tr><td>Jul-23</td><td>8</td></tr> <tr><td>Aug-23</td><td>15</td></tr> <tr><td>Sep-23</td><td>5</td></tr> <tr><td>Oct-23</td><td>11</td></tr> </tbody> </table> <p>95 cleans</p>	Ad-hoc bedroom cleans		Nov-22	12	Dec-22	9	Jan-23	7	Feb-23	8	Mar-23	5	Apr-23	6	May-23	5	Jun-23	4	Jul-23	8	Aug-23	15	Sep-23	5	Oct-23	11	07/11/2023	08/11/2023
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5	TUPE data	We've been advised by our incumbent provider that <u>TUPE will apply for 3 cleaning operatives.</u>		16/11/2023																										
6	Carpet cleaning clarification	<p>To confirm as part of the tender we require carpet cleaning to happen once a year as follows:-</p> <p><b>Townhouses</b> Communal carpeted areas for 17 townhouses which includes the entrance hallway, Lounge, 2 flights of stairs and associated landings. <u>Bedrooms are not to be included in the tendering.</u></p> <p><b>Apartments</b> Communal carpeted areas for 24 apartments which is the hallway only. <u>Bedrooms are not included in the tendering.</u></p> <p>We will also require carpet cleaning for the 3 blocks communal areas which includes the entrance lobby and 4 flights of stairs and the associated landing areas (to include the areas directly outside of each flat)</p>	20/11/2023	21/11/2023																										
7	TUPE ELI (Employee Liability Information)	This has been raised. I have contacted our incumbent provider and awaiting information	20/11/2023	21/11/2023																										