**HDC202403 – Design**

**RFQ Clarifications received from 23rd February to 4th March 2024**

1. Can I ask a quick question in relation to the RFQ, the cost do we include the photography cost or just design and artwork, and if we do include the photography cost can we expand on what the costs cover, as in design and artwork and photography?

Answer - Don’t include the photography cost, just include the cost for the design and the artwork on the basis we provide all photography.

Could you then include additional information on the photography costs when required for an edition? Think this is probably the simplest way as the cost of this could vary from issue to issue.

1. I am writing to seek clarity on the magazine/newsletter tender opportunity. I see the value is at £20 000 is this per publication, per annum or for the duration of the contract. Secondly does the contract involve printing or do we only have to the design and a single printed copy as a sample?

Answer - The £20,000 value is for the duration of the contract. There is a separate contract for print and distribution, so this one only covers the design element.