

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: project_2992

THE BUYER: Department for Education

BUYER ADDRESS Piccadilly Gate, Store St, Manchester M1 2WD

THE SUPPLIER: Akhter Computers Limited

SUPPLIER ADDRESS: Akhter House, Perry Road, Harlow, CM187PN

REGISTRATION NUMBER: 02253061

DUNS NUMBER: 399470210

SID4GOV ID: N/A

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 31st of March 2020.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

Lot 3 Software & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068

3. The following Schedules in equal order of precedence:
- Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)

 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for RM6068
4. CCS Core Terms (version 3.0.6)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6068

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:
Special Term 1 – GDPR

CALL-OFF START DATE: 31st March 2020

CALL-OFF EXPIRY DATE: 29th September 2020

CALL-OFF INITIAL PERIOD: 6 months

CALL-OFF OPTIONAL EXTENSION PERIOD: N/A

CALL-OFF DELIVERABLES – THE REQUIREMENT

Akhter Computers priced for the renewal of Alfresco One licenses. The renewal period is for six (6) months commencing on the 31st March 2020 and expiring 29th September 2020, with no option to extend beyond this period.

REDACTED

LOCATION FOR DELIVERY

Electronic Delivery

DATES FOR DELIVERY OF THE DELIVERABLES & SERVICE LEVERS AND PERFORMANCE

REDACTED

Where they fails this KPI, the Department for Education will, in the first instance, seek a mutually agreeable resolution with the supplier in line with the terms and

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conditions of the Framework. However, if this is not possible, the Department for Education reserves the right to cancel the agreement and seek alternative supply from the next ranked potential provider identified during the procurement event.

TESTING OF DELIVERABLES

N/A

WARRANTY PERIOD

The warranty period for this Call-Off Contract is stated in Clause 3.1.2 of the Core Terms.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£112,220.40 (inc. VAT)**.

CALL-OFF CHARGES

REDACTED

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

N/A

PAYMENT METHOD

Electronic payment.

BUYER'S INVOICE ADDRESS

Andrew Charlesworth

REDACTED

St Pauls Place, Norfolk Street, Sheffield, S1 2FJ

BUYER'S AUTHORISED REPRESENTATIVE

Leanna Green

REDACTED

St Pauls Place, Norfolk Street, Sheffield, S1 2FJ

BUYER'S SERVICE MANAGER

Andrew Charlesworth

REDACTED

St Pauls Place, Norfolk Street, Sheffield, S1 2FJ

BUYER'S ENVIRONMENTAL POLICY

N/A

BUYER'S SECURITY POLICY

N/A

SUPPLIER'S AUTHORISED REPRESENTATIVE

Lisa Smyth

REDACTED

[Akhter House, Perry Road, Harlow, CM187PN

SUPPLIER'S CONTRACT MANAGER

Lisa Smyth

REDACTED

Akhter House, Perry Road, Harlow, CM187PN

PROGRESS REPORT FREQUENCY

N/A

PROGRESS MEETING FREQUENCY

N/A

KEY STAFF

Lisa Smyth

REDACTED

Akhter House, Perry Road, Harlow, CM187PN

KEY SUBCONTRACTOR(S)

Alfresco

COMMERCIALLY SENSITIVE INFORMATION

N/A

SERVICE CREDITS

N/A

ADDITIONAL INSURANCES

N/A

GUARANTEE

N/A

SOCIAL VALUE COMMITMENT

N/A

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	