Request for Quote

***Drug and Alcohol Testing Services***

# Date of Issue: 19th February 2025

**Date Response Required: 26th February 2025**

Dear Potential Supplier,

# Background

East West Railway Company Limited (EWR Co) is an arm’s length body of the Department for Transport established to promote and develop a new direct connection between Oxford, Cambridge and beyond. Serving communities across the area, it will bring faster journey times and lower transport costs as well as easing pressure on local roads. Our mission at the East West Railway Company is to deliver all of this as safely, quickly and cost-effectively as possible.

# Request for Quote

EWR Co. is seeking a qualified supplier to provide drug and alcohol testing services to its employees in accordance with relevant industry standards. This will include pre-employment testing, random testing, and ‘for cause’ testing for alcohol and drugs, in line with Network Rail and the UK Rail Industry’s policies. The services must be delivered across the corridor between Cambridge and Oxford.

# Description of Services

* **Pre-employment drug and alcohol testing:** Required for all new employees before joining EWR Co.
* **Random drug and alcohol testing:** Unannounced, periodic testing to ensure continued employee compliance.
* **For cause testing:** Testing based on suspicion or certain employee behaviour.
* **Emergency provision:** Must be able to offer immediate testing services in response to potential incidents requiring swift action.

# Compliance with RISQS Audit Protocol: All bidders must demonstrate compliance with the Railway Industry Supplier Qualification Scheme (RISQS), particularly the Alcohol & Drugs Module RISQS-AP-007.

# Technical specifications

* The supplier must be able to demonstrate experience in providing services to the UK Rail Industry and the construction sector.
* Compliance with the following policies and procedures is required:
  + **Network Rail - NR/L1/OHS/051**: Drugs and Alcohol Policy
  + **Network Rail - NR/L2/OHS/00120**: Testing for Drugs and Alcohol

# The supplier must operate effectively within the geographical corridor between Cambridge and Oxford, with adequate resources and response times.

# Timeline

# The contract is due to commence on 1st May 2025.

# Submission of quotes

Please respond to this RFQ by completing the table below and returning to [kaisha.philip@eastwestrail.co.uk](mailto:kaisha.philip@eastwestrail.co.uk) by 12:00 on 26th February 2025

|  |  |
| --- | --- |
| **Question** | **Answer** |
| Does your company have experience providing similar services to the UK Rail Industry and construction sector? | Yes/No Please provide further details |
| Are you accredited under RISQS, including the Alcohol & Drugs Module (RISQS-AP-007)? | Yes/No Please provide further details |
| Can your company provide on-site testing services across the Cambridge to Oxford corridor? | Yes/No Please provide further details |
| Can you comply with the Network Rail Drugs and Alcohol Policy (NR/L1/OHS/051) and Testing Procedure (NR/L2/OHS/00120)? | Yes/No Please provide further details |
| Do you provide emergency testing services on-demand? |  |

We don't anticipate the costs of these services to exceed £24,000 over 2 years (exclusive of VAT)

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