MOD Commercial

MoD Contract 701065373
Managed Learning Services Framework (RM3822)
Knowledgepool Ref:

RN Agility Programme 2.0

This Contract is made

BETWEEN (1) **HER BRITANNIC MAJESTY'S SECRETARY OF STATE FOR DEFENCE**, acting by Defence Commercial Commands & Centre Navy, Building 1/080, Jago Road, HM Naval Base, Portsmouth, Hampshire, PO1 3LU ("the Authority")

AND (2) **Capita Business Services Ltd,** 30 Berners Street, London, W1T 3LR

1.   The Contractor shall provide the Services described in the Statement of Requirements, in accordance with the Conditions of Contract (as detailed in Framework Schedule 4 - Order Form and Call-Off Terms for the Framework Agreement entered into between the Authority and the Supplier on RM3822), the firm prices attached and the Contractor's Work Order (WO) Reference .

2.   The Contract shall come into effect on **14 October 2020** and expire on **31 March 2021.**

3.   Except where there is prior written approval from the Commercial Branch no payment shall be made for work performed which is outside the scope or period of the Contract.

4.   If there is a conflict between the documents described in Paragraph 1 above the order of precedence shall be:

    a.   Work Order (WO) Reference .
    b.   Statement of Requirements at Schedule 1.
    c.   Conditions of Contract (as detailed in Framework Schedule 4 - Order Form and Call-Off Terms for the Managed Learning Services dated 4 July 2017 - to the Framework Agreement entered into between the Authority and the Supplier on RM 3822).

Statement of Requirements

Task/Outcome	Deliverables
1. Augment the RN Agility Centre of Excellence (CoE) to enable successful operation while the function establishes in the delivery of the RN Agility Programme.	As augmentation to the RN Agility CoE provide Agility subject matter experts to: a. Support the planning and implementation for the roll out of a sustainable RN Agility Programme. b. Support the planning and preparation for individual team launches, including working with team representatives in the development of Agile structure and composition of teams. c. Develop and support the management of an RN Agility metrics methodology to include an Agile maturity for launched teams. d. Provide ongoing Agile coaching and mentoring to enable teams to reach a level of Agility maturity and stability post launch event. e. Provide agility expertise in developing the form and function of RN Agility CoE. f. Provide support, teach, coach and mentor the Executive Action Team and Navy Executive committee to enable them to fully support the adoption of RN Agility across the business. g. Support development of impediment tracking and resolution methodologies. h. RN Agility related stand-ups, backlog management and all related ceremonies for OCTO. i. Ad-hoc support on comms, planning & stakeholder facilitation activity to further build & promote The RN Agility program. j. Innovation co-ordination & support.
2. Deliver a senior leadership Agility masterclass to provide the insight to enable them to lead and support the cultural change need to make the adoption of RN Agility a success.	a. Design and deliver a half day Agility masterclass to the senior leadership of the Royal Navy to include: 1) Agility, Scrum and Problem Curation 101. 2) The cultural change to deliver successful transition to Agility. 3) Leadership in an Agile organisation.
3. Undertake up to 5 in total RN Agile and RN Agile Pro team launches as described in the RN Agility Playbook to 2*/1* areas, transitioning 40 personnel to RN Agile ways of working at each transition.	For each team launch: a. Deliver a team leadership kick off and sourcing workshop. Facilitated to the team leadership this will be an introduction to RN Agile, Scrum and Problem Curation. Consisting of a half day workshop the team's agile pathway and key problems will be identified to shape transition pathway. To be facilitated for approx. 30 personnel.

Task/Outcome	Deliverables
	b. Facilitate a Problem Curation workshop from team's leadership and key stakeholders. Deliver training in the utilisation and application of End to End Innovation Acceleration, shaping and scoping problems, and enabling the formation of innovation teams within teams (RN Agile Pro only).
	c. Undertake RN Agile@Scale Team Launch event to train an area of the organisation in Agile methodology, create prioritised backlogs, form into Agile teams and establish team working practices and cadence. Consisting of the following elements delivered to an area of the business for up to 40 personnel:
	1) Scrum Master training.
	2) Product Owner training.
	3) Backlog creation, division and prioritisation - practice theme and real.
	4) Problem decomposition (RN Agile Pro only).
	5) Team formationand launch.
	d. Provide Agile coaching and mentoring to support established Agile teams post RN Agile@Scale training to enable them to reach self-sustaining operation.
	e. Online Innovation coaching and mentoring (RN Agile Pro only).
4. Develop NEMESIS into a Problem-led entity.	a. Facilitate the transition of NEMESIS to a Problem-led RN Acceleration entity. Teach coach and mentor NEMESIS to enable it to lead the RN's end-to-end acceleration of innovation and technology.
5. Deliver dedicated Scrum Master and Product Owner training courses.	a. In addition to those undertaken as part of the RN Agility and RN Agility Pro team launches deliver Scrum Master and Product Owner training courses for up to 40 personnel each course.
6. Provide access to online teaching coaching and mentoring.	a. All online teaching, coaching and mentoring to be provided via applications free to use on common personal device platforms by the subjects to be trained.