**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form Template**

CALL-OFF REFERENCE: Redacted information

THE BUYER: The Department for Work & Pensions

BUYER ADDRESS Redacted information

SUPPLIER REFERENCE Redacted information

THE SUPPLIER: HighSpeed Office Limited

SUPPLIER ADDRESS:Redacted information

REGISTRATION NUMBER:Redacted information

DUNS NUMBER: Redacted information

SID4GOV ID:Redacted information

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 11/10/2023

It’s issued under the Framework Contract with the reference number RM6116 for the provision of Network Services.

CALL-OFF LOT(S):

Redacted information

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form, including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6116
3. Framework Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for RM6116
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
* Call-Off Schedules for RM6116
  + Call-Off Schedule 1 (Transparency Reports)
  + Call-Off Schedule 2 (Staff Transfer)
  + Call-Off Schedule 3 (Continuous Improvement)
  + [Call-Off Schedule 5 (Pricing Details)
  + [Call-Off Schedule 6 (ICT Services)
  + [Call-Off Schedule 8 (Business Continuity and Disaster Recovery)]

[amended for a Bronze Contract as per paragraph 10 of Part A of

that Schedule]

* + [Call-Off Schedule 9 (Security)
  + [Call-Off Schedule 10 (Exit Management)
  + [Call-Off Schedule 11 (Installation Works)
  + [Call-Off Schedule 13 (Implementation Plan and Testing)
  + [Call-Off Schedule 14 (Service Levels)
  + [Call-Off Schedule 15 (Call-Off Contract Management)

1. CCS Core Terms (version 3.0.11)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6116

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: **10th November, 2023**

CALL-OFF EXPIRY DATE: **9th November, 2024**

CALL-OFF INITIAL PERIOD: Redacted information

CALL-OFF OPTIONAL EXTENSION PERIOD

Redacted information

MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION

65 days after expiry of initial period

CATALOGUE SERVICE OFFER REFERENCE

CALL-OFF DELIVERABLES

Redacted information

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£13,080** Estimated Charges in the first 12 months of the Contract.

CALL-OFF CHARGES

Redacted information

Redacted information

Redacted information

Redacted information

The published Total Contract Value (TCV) is £37,670.40 (including all contingency, extensions and VAT

Redacted information

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACs

There can be no back charging on Invoices further than three months from the actual date.

BUYER’S INVOICE ADDRESS:

Redacted information

BUYER’S AUTHORISED REPRESENTATIVE

Redacted information

BUYER’S ENVIRONMENTAL POLICY

Redacted information

Redacted information

BUYER’S SECURITY POLICY

Appended at Call-Off Schedule 9

SUPPLIER’S AUTHORISED REPRESENTATIVE

Redacted information

SUPPLIER’S CONTRACT MANAGER

Redacted information

PROGRESS REPORT FREQUENCY

Monthly.

PROGRESS MEETING FREQUENCY

Monthly

KEY STAFF

Not applicable

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

All proposal, tender and pricing information together with all supplier policies and procedures.

SERVICE CREDITS

Service Credits will Supplier’s Core Terms around Service Levels agreed with the Buyer

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments agreed in writing between the parties from time to time

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | [sig Redacted information] | Signature: | [Redactedinformation signer0|Signature ] |
| Name: | Redacted information]|signer1|Name|name ] | Name: | RRedactedinformation signer0|Name|name ] |
| Role: | [Redacted information eq|signer1|Title|title ] | Role: | sig Redacted information] |
| Date: | [date|req|signer1|Date|date ] | Date: | [date|req|signer0|Date|date ] |

|req|signer1|Order]