

## Order Form

**Framework agreement reference: SBS / 19 / AB / WAB / 9411**

<b>Date of order</b>	<b>27/01/202</b>	<b>Order Number</b>	<b>DDaT22043</b> To be quoted on all correspondence relating to this order.
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### FROM

Customer	<b>UK Research and Innovation (UKRI)</b>	<b>"Customer"</b>
Customer's Address	Science and Technology Facilities Council North Star Avenue Swindon SN2 1SZ	
Invoice Address	Science and Technology Facilities Council/ UKRI ACCOUNTS PAYABLE c/o UK Shared Business Services Polaris House, North Star Avenue Swindon, Wiltshire SN2 1UH United Kingdom	
Contact Ref:	<b>Name:</b> [REDACTED] <b>Address:</b> Daresbury Laboratory, Keckwick Lane, Warrington, WA4 4AD <b>e-mail:</b> [REDACTED]	

### TO

Supplier	<b>CDW Limited</b>	<b>"Supplier"</b>
Supplier's Address	1 New Change, London, EC4M 9AF	
Account Manager	<b>Name:</b> [REDACTED] <b>e-mail:</b> [REDACTED]	

<b>1. TERM</b>
<b>(1.1) Commencement Date</b> This contract will commence on 27 <sup>th</sup> January 2022
<b>(1.2) Expiry Date</b> The Contract shall expire on 26 <sup>th</sup> January 2023

<b>2. GOODS AND SERVICES REQUIREMENTS</b>	
<b>(2.1) Goods and/or Services</b>	
	
<p>The Customer agrees to purchase all of its requirements for the Goods or equivalent goods from the Supplier.</p>	
<b>Service Profile</b>	
<p>Service and support as per CDW Limited quote </p>	
<p>The total value of this contract is £98,582.10 excluding VAT.</p>	
<b>(2.2) Premises</b>	
<p>N/A</p>	
<b>(2.3) Lease/ Licenses</b>	
<p>N/A</p>	
<b>(2.4) Standards</b>	
<p>N/A</p>	
<b>(2.5) Security Requirements</b>	
<b>Security Policy</b>	
<p>N/A</p>	
<b>Additional Security Requirements</b>	
<p>N/A</p>	
<b>Processing personal data under or in connection with this contract</b>	
<p>No</p>	
<b>(2.6) Exit Plan (where required)</b>	
<p>N/A</p>	

**(2.7) Environmental Plan**

No

**3. SUPPLIER SOLUTION****(3.1) Supplier Solution****(3.2) Account structure including Key Personnel**

Customer:

Name:

e mail:

Supplier:

Name:

e mail:

**(3.3) Sub-contractors to be involved in the provision of the Services and/or Goods**

N/A

**(3.4) Outline Security Management Plan**

N/A

**(3.5) Relevant Convictions**

N/A

**(3.6) Implementation Plan**

N/A

**4. PERFORMANCE QUALITY****(4.1) Key Performance Indicators**

N/A

**(4.2) Service Levels and Service Credits**

N/A:

Service Level	Description	Service Credit Calculation	Critical Service Failure

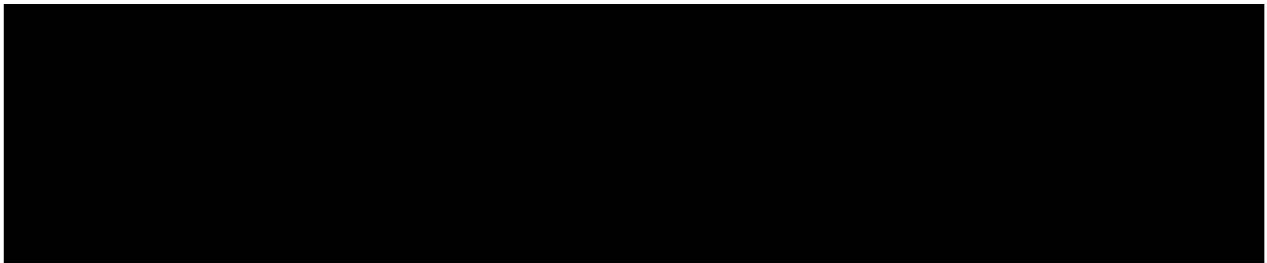
If the level of performance of the Supplier during the Contract Period:

- (i) fails to achieve a Service Level in respect of each element of the Service, then the Customer shall be entitled to deduct the Service Credits from the Contract Price; and/or
- (ii) constitutes a Critical Service Failure, the Customer shall be entitled to terminate this Contract.

*[Guidance: It is intended that the definition of critical service failure should link to a specified threshold of service level performance. The intention is to provide certainty over what level of service would trigger a termination right. If you wish to include such a concept then the definition above should be populated with relevant thresholds.]*

## 5. PRICE AND PAYMENT

The total value of this contract is £98,582.10 excluding VAT



### (5.2) Invoicing and Payment

The Supplier shall issue invoices in arrears. The Customer shall pay the Supplier within thirty (30) days of receipt of a Valid Invoice, submitted in accordance with this paragraph 5.2, the payment profile set out in paragraph 5.1 above and the provisions of the Contract.

Please ensure that the Purchase Order number is quoted on all invoicing. Invoices to be submitted to: UK Shared Business Services, Polaris House, Swindon, Wiltshire, SN2 1FF. Emails sent to:

[Redacted email address]

## 6. SUPPLEMENTAL AND/OR ADDITIONAL CLAUSES

### (6.1) Supplemental requirements

N/A

**BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES** to enter a legally binding contract with the Customer to provide the Goods and/or Services. The Parties hereby acknowledge and agree that they have read the NHS Conditions of Contract for purchase of goods and/or Services and by signing below agree to be bound by the terms of this Contract.

**For and on behalf of the Supplier:**

Name and Title	[REDACTED] VP of Sales, CDW UK
Signature	[REDACTED]
Date	27 January 2022

**Signed for and on behalf of UK Research and Innovation by its authorised representative**

Name and Title	[REDACTED] DDaT - Category Manager
Signature	[REDACTED]
Date	31/01/2022