

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	PS/23/192
THE BUYER:	Driver and Vehicle Licensing Agency (DVLA)
BUYER ADDRESS	Longview Road, Swansea, SA6 7JL
THE SUPPLIER:	Bytes Software Services Ltd
SUPPLIER ADDRESS:	Bytes House, Randall's Way, Leatherhead KT22 7TW
REGISTRATION NUMBER:	01616977
DUNS NUMBER:	225273754

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated as below in the signature panel.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

### CALL-OFF LOT(S):

- Lot 3 Software & Associated Services

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1(Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:
  - Joint Schedules for RM6068
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)

## Framework Schedule 6

- [Joint Schedule 7 (Financial Difficulties)
  - Joint Schedule 11 (Processing Data)
3. Call-Off Schedules for PS/23/192
    - Call-Off Schedule 5 (Pricing Details)
    - Call-Off Schedule 6 (ICT Services)
    - Call-Off Schedule 8 (Business Continuity & Disaster Recovery) Part B
    - Call-Off Schedule 9 (Security) Part C
    - Call-Off Schedule 10 (Exit Management) Part B
    - Call-Off Schedule 20 (Call-Off Specification)
    - CCS Core Terms (version 3.0.6)
  - 4 Joint Schedule 5 (Corporate Social Responsibility) RM6068
  - 5 Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

CALL-OFF START DATE:	19th February 2024
CALL-OFF EXPIRY DATE:	18th February 2025
CALL-OFF INITIAL PERIOD:	12 Months
CALL-OFF OPTIONAL EXTENSION PERIOD	No extension options

## CALL-OFF DELIVERABLES

Required products		
Product Description	Quantity	Duration
Dynamic Web TWAIN 15.2 All Browsers for Windows and macOS (annual license for development/testing, per cloud instance deployment)	10	12 months
Dynamic Web TWAIN 15.2 HTML5 browsers for Windows (annual license for production, per cloud instance deployment)	2	12 months

## **LOCATION FOR DELIVERY**

Driver and Vehicle Licensing Agency, Longview Road, Swansea SA6 7JL

## **DATES FOR DELIVERY OF THE DELIVERABLES**

BY 19TH FEBRUARY 2024

## **TESTING OF DELIVERABLES**

Not applicable

## **WARRANTY PERIOD**

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days

## **MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £10,025.20

## **CALL-OFF CHARGES**

Total contract value - £10,025.20

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

## **REIMBURSABLE EXPENSES**

None

## **PAYMENT METHOD**

All invoice payments will be via BACS

## BUYER'S INVOICE ADDRESS:

Email Address: [ssa.invoice@sharedservicesarvato.co.uk](mailto:ssa.invoice@sharedservicesarvato.co.uk)

Invoice Procedures embedded below:



Invoicing Procedures  
v2.1.pdf

## BUYER'S AUTHORISED REPRESENTATIVE

**REDACTED**

Commercial Advisor

**REDACTED**@dvla.gov.uk

Commercial Directorate, DVLA, Longview Road, Swansea SA6 7JL

## BUYER'S ENVIRONMENTAL POLICY



DVLA Corporate  
Environmental Policy

## BUYER'S SECURITY POLICY

Not applicable

## SUPPLIER'S AUTHORISED REPRESENTATIVE

**REDACTED**

Divisional Director, Strategic Frameworks & Bids

**REDACTED**@bytes.co.uk

Bytes Software Services, Bytes House, Randall's Way, Leatherhead KT22 7TW

## SUPPLIER'S CONTRACT MANAGER

**REDACTED**

Account Manager

**REDACTED**@bytes.co.uk

Bytes Software Services, Bytes House, Randall's Way, Leatherhead KT22 7TW

## PROGRESS REPORT FREQUENCY

Not applicable

## **PROGRESS MEETING FREQUENCY**

Not applicable

## **KEY STAFF**

Not applicable

## **KEY SUBCONTRACTOR(S)**

Not applicable

## **COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

## **SERVICE CREDITS**

Not applicable

## **ADDITIONAL INSURANCES**

Not applicable

## **GUARANTEE**

Not applicable

## **SOCIAL VALUE COMMITMENT**

Not applicable

## Framework Schedule 6

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	Divisional Director Strategic Frameworks and Bids	Role:	Category Lead
Date:	19/1/2024	Date:	22/1/2024