

Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1.	Buyer	<p>The Department for Environment, Food and Rural Affairs, acting as part of the Crown (the Buyer).</p> <p>Its offices are on [REDACTED]</p>
2.	Supplier	<p>Name: HaskoningDHV UK Ltd</p> <p>Address: [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>Registration number: [REDACTED]</p> <p>SID4GOV ID: [REDACTED] [REDACTED]</p>
3.	Contract	<p>This Contract between the Buyer and the Supplier is for the supply of Deliverables.</p> <p>ITT_ C21263:</p> <p>National Assessment to tackle Erosion and Flooding of Historic Coastal Landfill Sites</p> <p>The Department for Environment, Food and Rural Affairs (Defra) are commissioning a project to consolidate previous and current research into the potential issues relating to historic coastal landfill sites. The output will provide an update and robust current national picture of the scale and the levels of risk posed by flooding and/or erosion at Historic Coastal Landfill (HCL) sites in England, to the environment and local communities.</p> <p>This opportunity is advertised in this Contract Notice in Find A Tender, reference ec1cc318-2bcb-431f-93d4-1beb1b17e13c (FTS Contract Notice).</p>

4.	Contract reference	ITT_C21263 Contract_ C22847
5.	Deliverables	<p>The aim of this project is to undertake a national assessment to identify the current national picture of the scale and the levels of risk from HCL sites in England, to inform future action. This project will provide Government and Local Authorities with a clear and up to date understanding of the scale of the national risks posed by HCL sites in England.</p> <p>The project will review existing evidence, prioritisation criteria and methodologies to identify any gaps to enable the prioritisation of sites requiring the most urgent action.</p> <p>see Schedule 2 (Specification) for full details.</p>
6.	Collaborative working principles	<p>The Collaborative Working Principles apply to this Contract.</p> <p>See Clause 3.1.3 for further details.</p>
7.	Financial Transparency Objectives	The Financial Transparency Objectives do not apply to this Contract.
8.	Contract Price	<p>Their final Tender Price, based on a 9 month Contract is</p> <p>██████████</p>
9.	Start Date	The Authority proposes that the Contract will commence on 06 December 2023 and expire on 24 September 2024 with a total duration of just over 9 months .
10.	Expiry Date	24 September 2024
11.	Extension Period	<p>There will be an option to extend the contract for approximately four months until 17 December 2024 if task 2 is taken forward in agreement with the Authority. (subject to approval).</p> <p>The duration period is in accordance with the agreed approach and Programmes. Programme 1 (no Task 2) will commence at the start of the Contract.</p>
12.	Programme	Programme 1

		<p>(v) Schedule 7 (Staff Transfer)</p> <p>(vi) Schedule 20 (Processing Data)</p> <p>(vii) Schedule 21 (Variation Form)</p> <p>(viii) Schedule 22 (Insurance Requirements)</p> <p>(ix) Schedule 25 (Rectification Plan)</p> <p>(x) Schedule 26 (Sustainability)</p> <p>(g) <u>Schedule 4 (Tender), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above.</u></p>
15.	Special Terms	Special Term 1 – N/A
16.	Buyer's Environmental Policy	Policy Outcome: This project will support the government's Flood and Coastal Erosion Risk Management Policy Statement which sets out the UK government's ambition to create a nation more resilient to future flooding and coastal erosion risk. It will also support the Environment Improvement Plan commitments.
17.	Social Value Commitment	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes in Schedule 4 (Tender) and provide the Social Value Reports as set out in Schedule 26 (Sustainability).
18.	Buyer's Security Requirements and Security and ICT Policy	N/A
19.	Charges	Details in Schedule 3 (Charges)
20.	Reimbursable expenses	Details in Schedule 3 (Charges)
21.	Payment method	<p>Final Agreed invoices, must be sent to Accounts Payable at:</p> <p>Email - [REDACTED] (unless notified of a change of address)</p> <p>The invoices shall include:</p> <ul style="list-style-type: none"> • Unique invoice number;

		<ul style="list-style-type: none"> • Date of issue; • Purchase order and reference to correct Purchase Order Line if • Purchase Order extended; • Date of delivery of services; • Agency contract number; • The Environment Agency project officer; • Qualitative description of the work being done; • Excluding VAT unit price and total amount; • Suppliers contact name and details; • Payment information for Supplier; • Register company information;
22.	Service Levels	<p>Not applicable</p> <p>Key Performance Indicators (KPIs) will be monitored and managed by the Authority.</p> <p>Please see the range of KPIs included in the Tender.</p>
23.	Liability	In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than the greater of £5 million or 150% of the Estimated Yearly Charges.
24.	Cyber Essentials Certification	Not required
25.	Progress Meetings and Progress Reports	<p>The Supplier shall attend Progress Meetings with the Buyer every two weeks.</p> <p>The Supplier shall provide the Buyer with Progress Reports every month.</p>
26.	Guarantor	Not applicable
27.	Virtual Library	Not applicable
28.	Supplier's Contract Manager	<div>██████████</div> <div>████████████████████</div> <div>████████████████████████████████</div> <div>██████████</div>

29.	Supplier Authorised Representative	<div></div> <div></div> <div></div>
30.	Supplier Compliance Officer	<div></div> <div></div> <div></div> <div></div>
31.	Supplier Data Protection Officer	<div></div> <div></div> <div></div> <div></div>
32.	Supplier Marketing Contact	<div></div> <div></div> <div></div> <div></div>
33.	Key Subcontractors	<p>Key Subcontractor 1</p> <p>Name (Registered name if registered): <div></div></p> <p>Registration number (if registered): <div></div></p> <p>Role of Subcontractor: <div></div></p> <p>Key Subcontractor 2</p> <p>Name (Registered name if registered): <div></div></p> <p>Registration number (if registered): <div></div></p> <p>Role of Subcontractor: <div></div></p>
34.	Buyer Authorised Representative	<div></div> <div></div> <div></div> <div></div> <div></div>

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	